

SSTF Co-Leads Meeting

October 4, 2024

Attendees: Sue Orchard, Alyssa Mayclin, Brad Benjamin, Angel Ruvalcaba, Armando Herbelin, April Tovar, Donna Myers, Nathan Shepherd, Taryn Williams, Kristen Fimmel, Tamra Gilchrist, Nixie Soria, Taylor Beck, Dan Ruiz

Agenda

1. Welcome and Introductions
2. Strategic and tactical priorities for 2024-25
 - a. Focus on a Coordinated Care model across all work groups
 - i. Equitable & holistic approach to student support
 - ii. Provide timely, proactive, and comprehensive support
 - iii. Collaboration across departments to ensure a successful student experience at our college
 - iv. Ensure that students' academic and personal goals/needs are addressed from onboarding to graduation, across all programs and services
3. Current [Co-leads](#) and [draft memberships](#)
 - a. Who's missing?
 - b. Recruitment of new members
4. Committee structure and meeting cadence
 - a. Pause Completion and Post Completion Work Group
 - b. Combine/collapse any committees?
 - c. How will we measure outcomes
 - d. Additional feedback
5. Next Steps

Discussion:

- Coordinated Care Model
 - What's missing? Is everyone on the same page about processes?
 - Navigate assists with communication and information
 - Defining terms:
 - Student success platform (e.g. EAB Navigate)
 - CRM
 - Pain points
 - Multiple log-ins/systems (Canvas, MS Office, Google, Navigate)
 - Suggestions

- Info card for various systems & what they do/how-to guide
 - Overall, does coordinated care model make sense for the SSTF groups?
- Current co-leads & membership
 - SSTF - 1 hr group, 1 hr subgroup
 - Are some folks attending the full committee meeting, the subgroup meeting, or both?
 - Specific meeting agendas for full SSTF meeting
 - Suggestion for beginning with a problem and working to resolve it together
 - Co-leads share key accomplishments and primary goals for the year to recruit members
 - Share google form to call out/determine interest
 - Retention & Persistence
 - Will revisit member list
 - Build list of ideas with new perspectives
 - Find way to include students; not just ASLCC
 - Emphasizing services available for students
 - Suggestion for collaboration with Onboarding Workgroup and Adult Re-engagement subcommittee
- Suggestions
 - Services documents in other languages
 - Translation options for website
 - “Select a language” option in upper left corner of pages
 - Meet in square shape to see each other
- Next steps:
 - Meeting invites will be sent to SSTF committee & subcommittee members for STC 120 or similar room layout