

# Student Services Council

July 30, 2024

STC 120

[Slides](#)

## Agenda:

1. Welcome & Check-in
2. Topic Review
3. Roundtable

## Discussion:

- Theme review of 2023-2024, planned themes for 2024-2025
  - Suggestions for the upcoming year:
    - Deescalation
    - Effective written communication (emails, etc)
      - Grammarly & other tools
    - Defining roles and added comfort within roles; knowledge and comfort to hand items off to other departments
    - Alignment and consistency across departments; expectations from students
      - Cross-training and communication
      - Boundary setting within roles/departments
    - Student lifecycle review
    - Project management and communication
- Updates:
  - Introductions
    - Donna Myers - Director of Outreach
    - Troy Shorley - College & Career Prep Advisor
  - Hiring in process
    - Financial Aid Processor
    - Bilingual Outreach Navigator
    - Rural Outreach Navigator
    - Assistant Director of Diversity, Equity, and Belonging
    - Assistant Director of Multicultural Outreach
    - One-Stop Program Specialists
    - Assistant Director of Advising/Testing
    - Veterans Center
  - Open House & FAFSA/WAFSA Event - August 1st
  - Student Services Council Retreat - August 13th 3-5pm
  - Mental Health First Aid Training - August 13th
  - Red Devil Welcome Day(s) - September 13th and 20th

- Roundtable
  - ASLCC & Student Programs/Housing
    - Welcome Week - First week of Fall Quarter classes
    - All-campus BBQ & Resource Fair - September 25th
  - Financial Aid
    - Summer Financial Aid disbursed
    - Fall & future awarding will likely need to be manually processed (mid August goal)
  - One-Stop/Advising
    - Applications open for BAS-OLTM program
  - Workforce & Career Programs
    - Mobile Health Clinic - September 25th
    - Student Employment Fair - Second week of Fall Quarter classes
  - Registration
    - Online admissions application will be updated by State Board
    - Transcript integration in the works
    - IT is working on updating Forms platform; will be feeding forms into Google sheets
    - Moving to utilize ctcLink built-in graduation application
  - Trio
    - Recruiting students
  - Workfirst & Counseling
    - "Fun Club"
  - Counseling
    - Open House & Career Pathways expiration - August 1st 4-6:30pm

Meeting Adjourned.