

# Student Services Council

July 25, 2023

Via Zoom

## Agenda:

1. Welcome & Check-in
2. Staffing changes/new hires
3. SSC Retreat Plans
4. In-person meetings starting in Fall
5. [Student Success Summit](#)
6. Data breach
7. Roundtable

## Discussion:

- Staffing changes
  - Ariana Morvee - Full time temporary position in Disability & Access Services
  - Mackayla Swogger - no longer at LCC
  - Sadaji Williams - Full time temporary position as Program Assistant in One-Stop beginning August 7th
  - Several open positions or positions in the hiring process
    - Basic Needs Resource Navigator
    - Registration position
    - Mental Health Counselor
    - Financial Aid Advisor
- No updates on presidential search; not yet posted, but hopefully soon
  - October 30th & 31st held for finalists on campus
- Student Services Council Retreat
  - Willow Grove park- Coweeman Pavilion (left side as you enter the park entrance; not boat launch entrance)
  - 2:30-5pm
  - Puzzle pieces will be handed out soon- need to be returned to supervisors prior to the retreat
    - STC 216 available July 31st-August 3rd 1-3pm and supplies provided for decorating
    - Turn into supervisors by August 7th, even if unavailable for retreat
- SSC Meetings will be in person starting in Fall (September)
  - 90 minutes in STC Conference rooms
  - Professional development, training opportunities, connection
  - Some will have set topics: Financial Aid, FERPA, onboarding, holistic student supports, etc.
    - Room for other ideas, suggestions, topics, etc.
- Professional development opportunities: [Student Success Summit](#)
- Mental Health First Aid training - everyone in Student Services can participate
  - Richard Arquette is the contact

- In-Service Monday, September 11th - Campus Closed for In-Service events
- Commencement will be held at Kelso High School again for 2024
  - Feedback is welcome
- Data Breach - Not an LCC breach (Magnus Altmayer)
  - Movelt (used by NSC and TIAA) software was compromised
    - No information on who was impacted yet, expected soon
    - Students will be contacted if they've been impacted
    - Good idea for everyone to check/review credit or do a credit "freeze" or sign up for fraud alerts
      - Magnus will send out more information
      - Special webpage will be designed

#### **Updates/Roundtable:**

- Registration
  - Interviewing for open position this afternoon
  - Currently working through transcripts—some taking longer than the 2 week standard
  - Magnus will be out after today for a week and a half
- Workforce & Career Services
  - Hiring for new Resource Navigator (open for another week)
  - With new position, there will be changes to the Food Pantry (fresh food offerings)
  - Laundry facility in Student Center is officially open
    - Students experiencing homelessness or are in need; refer students to Food Pantry or to Workforce & Career Services office
    - Supplies provided
    - Hours of operation (roughly 9am-4pm)
  - Work-study funding is available
    - Refer students to Veronica de Jesus
- Financial Aid
  - Brian & Jessica are out this week, Serena will be out
  - Financial Aid Advisor position closes August 1st
  - By the end of next week, mass packaging will be ready to be pushed through for Fall, Winter, and Spring
    - Summer is still a manual process
    - Mass packaging for students both enrolled or not yet enrolled
  - Students flagged for unusual enrollment- official transcripts not required by Department of Ed
- International Programs
  - Summer Atomi program beginning of August for two weeks
    - 10 students from Japan
  - Department of Homeland Security has removed COVID flexibility for International Students
    - Students need in-person classes (some form of in-person meeting, even just once per week)
  - 11 new International students beginning in Fall; 26 students total

- Marie is on leave for 2 more weeks, questions can be directed to International Program e-mail
- Fall Study Abroad program is in Chile, featuring Morgan Salisbury
- Outreach
  - Taryn is out on maternity leave
  - Rock Enroll event 4-6:30pm this Thursday, July 27th in the quad
    - Program Showcase event: All 8 pathways will be represented by faculty with hands-on activities
    - Admissions building will be open to assist with advising and on-the-spot admission activities
  - Admissions packets will be sent out daily to new students
    - Next Steps flyer
    - Start Next Quarter flyer
    - Financial Aid graphic
  - Outreach booth at Cowlitz County Fair starting tomorrow, July 26th
  - New Student Orientation advising every second and fourth Wednesday of the month from 2-5pm
    - Registration is required for orientation
  - Summer Scholars Program - lunches for Student Services to get to know departments and employees
- Advising
  - Kristen Kordecki is out but will be back soon
  - Advising appointments available on Wednesdays until 7pm
- One-Stop
  - Available on Wednesdays until 7pm for ID cards, parking permits, questions, etc.
- Disability and Access Services
  - Disability Support Services has officially changed to Disability and Access Services
    - Encompasses ELL and students needing pregnancy accommodations
- Counseling
  - Mental Health Counselor position is open
- Transitional Studies is officially College and Career Preparation

Meeting Adjourned.