



Student Services Council

April 28, 2020

Meeting Minutes

Attendees: Julie Bohannon, Serena Lampkin, Dani Trimble, Stefanee Bunn, Sue Orchard, Shannon Vantrease, Leszek Cromwell, Marie Boisvert, Jennifer Houge, Jenny Smith, Brittney Deal, Jason Arrowsmith, Lupe Rodriguez, Jill Yates, Brian Isbell, Laura McBride, Rosemary Perkins, Steve Chapman, Ariana Muro, Crystal Heitz, Courtney Craft, Mary Kate Morgan, Nicole Faber, Jon Jacobs, Matt Johnson, Paz Clearwater, Carmilla Rollins, Julie Curley, Jonna Mallery, Magnus Altmayer, Sarah Westlund, Kristy Gutierrez, Darren Schwegler, Marci Stutsman, Summer, Amanda Boyer

Discussion:

Covid-19 Updates:

- The stay home directive is still in place, and we have not heard any updates yet. There is a three phase model that may be implemented but we do not have additional information at the moment. A campus-wide communication should come out today.
 - Phase 1 (maybe May 18th): Unclear about dates. LCC is planning to move forward with the plan to allow prof tech labs and courses to open with social distancing with students on campus. (this may shift) All of the programs and instructors are preparing for this.
 - Summer quarter will be fully online with the same exception in place for spring quarter (i.e. clinicals and labs will follow the same guidelines as spring)
 - The plan is to decide by May 13th about Fall quarter.
 - We will most likely move forward with limited services on-campus. They will be offered remotely and department-by-department will decide whether they will telework. We may look at rotating staff in as well as practices in place for cleaning and social distancing.
 - If you have to come on campus, check-in with security so that they can track the number of people who are on-campus as well as who and when they're there.
 - Commencement: the event will be fully online and is currently being planned and discussed how exactly it will play out in 2020

ctcLink Updates:

- **Registration:** There are issues with enrollment requirements, students who are in classes where they should not have been, and there are three more schools going online in three weeks will tax on state support. There were a lot of manual processes this time around to get students into classes. The system will be down May 8-11 due to other schools going live. Summer registration will be starting May 4th.
 - How are waitlists working in the system?
 - Students are still sitting on waitlists and are wondering if that is going away. They should be taken off of the list but they have not at this point.
 - There is a form that was circulated among faculty by marketing to give students an option to drop their class due to Covid-related issues.

- **Financial Aid:** Financial Aid has not been disbursed yet this quarter and we are in constant communication with the state board about the situation. The state board does not know what the issue is but they are looking at it and trying to find a solution.
 - Student Questions/Comments:
 - FAM and peoplesoft are not connecting - spring quarter should be the only quarter that we deal with this. Currently, students will see that they have a large amount due to them - students need to understand that their tuition and fees will come out of that amount first before being issued to them.
 - CARES Funding: FA has a spreadsheet of about 200 students with around \$200k to be disbursed. As soon as the funds come in, FA can start disbursing that funding.
 - LCC received just over \$900k for students - it is only allowed to be given to students who are title ix funding. Funding is being pulled from other sources to help with International students.
 - Students can appeal their FA for COVID-related issues.
 - To help students who are struggling this quarter, LCC is looking at providing wifi in the parking lot to help students who may lose internet.

Meeting adjourned.