

Student Services Council

October 29, 2019

Meeting Minutes

Attendees: Leszek Cromwell, Nicole Faber, Alexis Doble, Jennifer Houge, Crystal Heitz, Darren Schwegler, Steven Boyer, Jadd Curtis, Serena Lampkin, Shannon Vantrease, Julie Bohannon, Kara McCelroy, Britney Deal, Donovan Tate, Ale Sanchez, Ian Triana, Shawnee Randolph, Mikayla Springob, Carmilla Rollins, Lupe Rodriguez, Kristy Gutierrez, Rosie Leno, Sue Orchard, Matt Johnson, Ariana Mundo, Byron Ford, Brianna Hanson, Courtney Craft, Laura McBride, Jon Jacobs

Discussion:

- College Success Class Model (Leszek and Byron):
 - Required 2 credit course of a non-specific course of study (students who have completed x number of credits previously do not have to take the course)
 - BUS 100 and MFG 100 will still exist, more exploratory courses
 - Various modalities will be offered as well as shortened or late-start class options
 - The outcomes of the class are still in the works
 - Ensuring that the class meets the needs of incoming students
 - The hope is that the pilot will be introduced Summer qtr.
- Navigate Updates (Angel):
 - Early alert has had an increase in submissions from faculty
 - ADP-Pro is being shutdown
 - Student go-live is Nov 12th
- One-Stop Updates (Kristy)
 - Staff are located in the space
 - Computers are still being finalized to ensure students can access sites
 - Signs are in progress to help direct students
 - The grand opening is on-hold until all the kinks are worked out
 - In the meantime, students are using the center to get started, filling out the FAFSA, student ID, and parking passes
 - Students can also get help with placement in One-Stop
 - Retention campaigns are currently being done as well
- ctcLink Implementation:
 - Registration and FA are working towards their November 4th day when Canvas courses go-live for training
 - FA will not be pulling ISIRs into FMS but they will be pulled into Peoplesoft, helping students with the expectation that students will not know their status until we go-live. They will be using FAM for the rest of the school year.
 - Clark College went live October 28th, our go-live date is March 9th
 - Security issues are the biggest challenge Clark is dealing with via their IT team

- Clark has closed down their student services departments until tomorrow to ensure departments have access and can complete their processes
 - UAT (test site) will begin on November 14th, in the meantime, FA and Registration will be testing the system to ensure the system works with our processes
 - Communicating with students will be very important and letting them know that some processes may take longer than normal
 - LCC has also floated the idea of closing buildings when we go-live to allow time for troubleshooting
- Department Updates
 - Testing has had an increase in testers coming into their space
 - Veterans: November 8th at 12:30pm there will be a celebration at the flag-pole
 - Volunteers are needed to place flags
 - November 12th and 13th there will be a bake sale in the Student Center
 - gluten -free and vegan recipes are needed
 - 971-770-0680, for Shira Lyle - help for students who are struggling with body image. It's a non-profit, mentorship program that is run by people who are recovering from eating issues
 - November 15th and 19th - volunteers are needed for four groups.
 - 9:30-11:30 for both days
 - Harvest Fest on October 31st from 6-8pm, kid-friendly with games and interactive activities
 - State representatives will be on-campus to tour LCC in November
 - The new director of registration begins on November 4th
 - Winter quarter pins are available for students now

Meeting Adjourned