



Student Services Council

August 26, 2014

Meeting Notes

Present:

Brian Isbell, Brian Sharp, Carmilla Rollins, Jenny Smith, Kami Collette, Karla Rivers, Margit Brumbaugh, Mary Kate Morgan, Megan Wiggins, Micah McKee, Nichole Seroshek, Roxana Ahmadifard, Sandie St. Onge, Shannon Wachob, Stephanie Ruvalcaba, and Lisa Matye Edwards, Chair

Not Present: Aaron McNabb, Angel Ruvalcaba, Anna Brodt, Ashley Bemm, ASLCC representative, Betty Sjoblom, Breanne Bok, Bryan Bales, Chad Meadors, Crystal Heitz, Darren Schwegler, Eddie Smith, Grady Tweit, Harlan Crusier, Heather Woodridge, Heidi Hamer, Jennifer Houge, Jim Roffler, Jodi Dahlke, John Killian, Judith Chapar, Justin Ford, Kara McElroy, Kelly Johnsen, Kirc Roland, Kristy Enser, Leszek Cromwell, Linda Wilson, Lupe Rodriguez, Maggie Stewart, Marcy Gilchrist, Marisa Geier, Nicole Walker, Ronda Manick, Shalaina Joiner, Shannon Vantrease, Steven Chapman, Tamra Bell, Traci Fuller, and Traci Hilligoss

- "Sparky" – The *Keeper of the Flame* award was passed from Natalie Richie to Registration STAFF!! Congratulations!!
- **Updates from Lisa:**
 - Lisa provided information and time to discuss the DRAFT *Student Absence for Reasons of Faith or Conscience* and *Student Email as Official Communication* policies and the academic calendar beyond 2014-15. She explained the process for approval/implementation for all and will send out the fall 2014 calendar PDF again before the start of fall quarter. The absence policy (a result of Senate Bill 5173) will also be reflected in a staff/faculty version and will be included in future contracts and handbooks.
 - Lisa announced the recent staffing updates in Instruction, which includes Brendan moving into the VP positions and Darlene moving into a one-year Dean position. Additionally, several positions are being posted or reviewed, including a pool for Registration Office and BFET coordinators.
 - Budget issues are being dealt with in part by changing classroom sizes and by strategic planning for optimum management of resources to meet the needs of students both our students and the institution. Inform the Office if student are not receiving notification of cancelled classes. Additionally, Work Study allocations are similar to last year. Work within your budget!! Do the math and plan ahead!! Some areas spent as much as 400% beyond their allocations last year, which hurt other areas ability to provide services.
- **Around the Table:**
 - **Margit Brumbaugh** – Host families are needed as more international high school completion program students join our international student population. This group of students is not eligible for apartment living accommodations. A new student orientation is planned for International Students during *In-service Week* September 15-17.

The next Student Services Council meeting is re-scheduled for **September 30** to allow staff to get through the first week of fall quarter.