



Student Services Council July 1, 2014 Meeting Notes

Present:

Angel Ruvalcaba, Brian Isbell, Brian Sharp, Carmilla Rollins, Crystal Heitz, Eddie Smith, Heidi Hamer, Jennifer Houge, Jenny Smith, Justin Ford, Kami Collette, Karla Rivers, Kristy Enser, Leszek Cromwell, Lupe Rodriguez, Margit Brumbaugh, Mary Kate Morgan, Megan Wiggins, Meghan Evans, Nichole Seroshek, Sandie St. Onge, Shannon Vantrease, Stephanie Ruvalcaba, Traci Hilligoss, and Lisa Matye Edwards, Chair

Not Present: Aaron McNabb, Anna Brodt, Ashley Bemm, ASLCC representative, Betty Sjoblom, Breanne Bok, Chad Meadors, Darren Schwegler, Grady Tweit, Harlan Crusier, Heather Woodridge, Jim Roffler, Jodi Dahlke, John Killian, Judith Chapar, Kara McElroy, Kelly Johnsen, Kirc Roland, Linda Wilson, Maggie Stewart, Marcy Gilchrist, Marisa Geier, Micah McKee, Nicole Walker, Ronda Manick, Roxana Ahmadifard, Shalaina Joiner, Shannon Wachob, Steven Chapman, Tamra Bell, and Traci Fuller

Guests: Angela Dahlke, Dani Trimble, and Rosie Leno

➤ **Updates from Lisa:**

- Summer flex hours begin July 7 and end August 29. Staff members are to work 7 a.m. to 6 p.m. Monday through Thursday. Offices are to be open for services from 8 a.m. to 5 p.m. If you wish to work different hours, you must submit a [Summer Schedule Request](#) and have it approved by your supervisor.
- “Thanks” to everyone who helped with Commencement this year.
- As LCC moves forward with Achieving the Dream initiatives, funded by College Spark, students testing into developmental math and English will now be required to participate in COLL 101 – First Year Seminar before moving into college-level math and English courses.
- Check your communications, as “student kiosk” no longer exists. The updated verbiage and web link is “on-line services”.
- Student Services will once again be offering a faculty resource fair in September. Now is a great time to start pulling together the information you want to share about the services provided in your department.
- A group activity to map a student’s process from prospective student to LCC graduate indicated there are lots of possible entry points, many road blocks, a multitude of services available, and that no single path fits every student.

➤ **Around the Table:**

- **Crystal Heitz** – Individualized Certificate Program offerings have been reduced to only four options. Refer students to Crystal for further information.

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- **Dani Trimble** – Beginning fall quarter, Worker Retraining students must either be Washington residents or must be eligible for Washington unemployment benefits.
- **Kristy Enser** – ctcLink is having some issues and has pushed back their first wave dates 60-90 days. LCC is still expected to go live as originally planned. “Just in time” training will begin prior to our go live date. Kristy will try to set up some lab time so anyone interested can spend a lunch hour browsing the new screen shots. She still suggests spending 15 minutes a week checking out the [User Productivity Kit](#).

The next Student Services Council meeting is scheduled for July 22, 2014.

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