



## Student Services Council September 3, 2013 Meeting Notes

### **Present:**

Aaron McNabb, Bill Josh, Brian Sharp, Bryan Bales, Darren Schwegler, Eddie Smith, Heidi Hamer, Jenny Smith, Judith Chapar, Kami Bair, Kelly Johnsen, Kristy Enser, Maggie Stewart, Marcy Gilchrist, Margit Brumbaugh, Megan Jasurda, Megan Wiggins, Meghan DeGallier, Nichole Seroshek, Nicole Walker, Roxana Ahmadifard, Sandie St. Onge, Traci Hilligoss, and Lisa Matye Edwards, Chair

**Not Present:** Angel Ruvalcaba, Anna Brodt, Ashley Bemm, ASLCC representative, Betty Sjoblom, Breanne Tomalin, Brian Isbell, Bunpa Lim, Carmilla Rollins, Chad Meadors, Crystal Heitz, Grady Tweit, Harlan Crusier, Jennifer Houge, Jessi Hanna, Jim Roffler, Jodi Dahlke, Kara McElroy, Karla Rivers, Kirc Roland, Leszek Cromwell, Linda Wilson, Lupe Rodriguez, Lynn Lawrence, Marisa Greear, Ronda Manick, Shalaina Joiner, Shannon Wachob, Steven Chapman, Tamra Bell, Traci Fuller, and Wyler Beterbide

**Guests:** Angela Dahlke, Dani Trimble, and Stefanee Bunn

### ➤ **Updates from Lisa:**

- New staff members - Bill Josh – VetCorps, and Maggie Stewart – TRiO Programs were introduced and all staff made quick introductions around the table.
- Staff changes and job postings –
  - TRiO functions are being combined under Judith Chapar, so Student Support Services and Educational Talent Search are now both reporting to Judith.
  - Workforce Services are being recombined under the direction of Tamra Bell, who is reporting to both Lisa and Brendan. The Opportunity Grant position has been posted.
  - An Assistant Director for Student Programs position has been posted.
  - The Entry Center position is in the process of final interviews.
  - Disability Support Services has hired a new assistant, Mary Kate Morgan, who will be starting soon. Also, Megan Jasurda's working title is now Director of Disability Support Services.
  - The Assistant Financial Aid Director position has been posted.
  - The Vice President for Instruction position is still posted, an interview committee has been put together, and the goal is to have this position filled by January. In the interim, Brendan is filling the position and he has also applied for the opening.
- In-Service week – The schedule of activities begin on Friday, September 13 this year. Watch your messages for the schedule, which should be released soon.
- Cabinet goals – The main goals of Cabinet this year are implementing and stabilizing in nature, including the reinstatement of classified employees pay from the 3% cut last year and meeting ATD initiatives.
- Building Updates
  - Fitness Center – Bids were open last Thursday and no decisions have been made to date on which vendor will be chosen.

SSC - 09-03-13

Distributed by e-mail on 12/13/13

Also available at: <http://services.lowercolumbia.edu/internal/committees>

- Health & Sciences Building – Windows are being installed and construction is on-track. Walk-throughs for staff will be arranged soon to see this magnificent new building.
- University Center – This area will be populated soon. There are 13 EWU students enrolled to start this fall. The BNS through WSU will start next fall.
- Enrollment and Funding –
  - Fall enrollment is slightly down from the same time last year.
  - The wait list function is being closed a week earlier to help students confirm their class schedules earlier, which means fewer last minute class changes and will allow for a more timely FA eligibility determination and awarding on those students.
  - State Need Grant funds did not increase this year. In fact, adding Western Governor’s University to the eligibility list has decreased our ability to serve 130 students.
  - ATD initiatives are continuing – no late admissions (exceptions may still be possible, but they will not be the rule), NSO is required to enroll, active learning process mapping will continue, and advising and faculty/student engagement continue to be priorities. Our ATD coaches and evaluators will be visiting campus later this fall.
- STEM Fest – Watch for announcements on this September 20 event, as volunteers will be requested.
- Website Changes – If you haven’t already reviewed the beta website updates that were sent out to you this summer, you must get it done and get your responses back to Sue today!
- Other Items of Interest –
  - A new quarterly calendar has been developed and Lisa will be sending it out to staff after she has given it one last review for accuracy and inclusion of all important dates.
  - If you have time, check out the “Blueberry Story” by Jamie Vollmer. Attaining a livable income with only a high school diploma is increasingly difficult to achieve.

➤ **Around the Table:**

- **Brian Sharp** – Long-term third-tier unemployment benefits are ending, so as individuals reach the end of their benefit time period discussions will be occurring regarding possible retraining options. Brian also provided a new handout on Career Center services and resources.
- **Chad Meadors** – A second Faculty Advising Institute will be held September 9-12 and will cover new advising processes and the first year seminar. A mini-institute will be scheduled for Student Services members with information updates and changes. New Student Orientations are already being scheduled for winter quarter. Academic Early Warning (AEW) has been implemented. This optional faculty resource will allow for early warning and follow up on students who are struggling to succeed. There will be three phases and the dates for each are:
  - **AEW #1 - September 30 – October 4**
  - **AEW #2 – October 14 – 25**
  - **AEW #3 – November 4 - 8**
- **Dani Trimble** – Layoffs in the Peace-Health system are expected to affect approximately 30 staff members locally from all areas of their system, but particularly clerical workers. Rapid Responses assistance is already being put into place and is expected to be needed most come

SSC - 09-03-13

Distributed by e-mail on 12/13/13

Also available at: <http://services.lowercolumbia.edu/internal/committees>

winter quarter. There are about 30 students enrolled in the BFET program to date.

- **Megan Jasurda** – Our Disability Month speaker, CJ Jones, will be on campus October 8. Although the presentation is free, tickets are required and first option will be provided to students.
- **Roxana Ahmadifard** – The “*Back to School Bash*” is scheduled for September 24 and 25. Club tables and *Resource Fair* tables can be reserved by contacting Roxana. Watch for further announcements on the various activities that are being planned.

The next Student Services Council meeting is scheduled for October 8 to accommodate the start of classes, so the September 24 date should be removed from your calendars.