



Student Services Council

September 25, 2012

Meeting Notes

Present

Amber Lemiere, Ashley Bemm, Betty Hayes, Bunpa Lim, Chad Meadors, Christina Jungers, Jenny Smith, Jodi Dahlke, Kami Bair, Margit Brumbaugh, Marisa Greear, Marisa Garrison, Megan Jasurda, Megan Peaker, Megan Wiggins, Pat Boerner, Roxana Ahmadifard, Sandie St. Onge, Selah Mitchell, Shalaina Joiner, Steven Chapman, Traci Fuller, Traci Hilligoss, and Lisa Matye Edwards, Chair

Not Present

Aaron McNabb, Anna Brodt, ASLCC representative, Betty Sjoblom, Breanne Tomalin, Brian Isbell, Bryan Bales, Carmilla Rollins, Crystal Heitz, Donegal Fergus, Donna Walker, Grady Tweit, Harlan Crusier, Heidi Hamer, Jamie Creech, Jennifer Houge, Jessi Hanna, Jim Roffler, Judith Chapar, Kara McElroy, Karla Rivers, Kelly Johnsen, Kirc Roland, Leesa Johnson, Linda Wilson, Lupe Rodriguez, Lynn Lawrence, Marcy Gilchrist, Meghan Averette, Nichole Seroshek, Ronda Manick, Shannon Wachob, Stephanie Peerboom, Tamra Bell, Taneka Washington, Wyler Beterbide, Yvonne Martin,

Guest: Stefanee Bunn and Kanna Hudson

Updates from Lisa -

- Academic Warning Process – a new and more intervention-oriented procedure is now in place with three levels of warning/probation/suspension. See the student handbook for full information. Students will be warned by e-mail after grades come out and if they are on probation they will be required to work with a probation advisor. If they do not meet requirements, they will be suspended for up to 3 quarters.
- Student Success Fund - 3 years to build this nest egg into a self supporting fund. See Chad for specifics.
- December closure dates are Monday, December 24 through Friday, December 28. We are open on Monday, December 31 and closed on Tuesday, January 1.
- Cabinet is making decisions on how the position previously held by Tamra Bell will be molded into a more comprehensive position, similar to that previously held by John Krause. In the mean time, a part-time staff member is being hired to help cover the receptions desk and Jenny is providing day-to-day management.
- The EWU - partnership is moving forward, on the ground program, Business Administration, humanities, social work, and manufacturing - applied engineering, student services piece - perhaps in current IT space, jointly combined with UW. On-line classes are already available, modeled after Bellevue's EWU connection. Check out their site and separate building.

Distributed by e-mail on 10/18/12

Also available at: <http://lowercolumbia.edu/internal/committees/student-services/>

➤ Around the Table

- **Amber Lemiere** – Transfer agreement paperwork needs to be forwarded to Amber for proper coding. GED test fees go up to \$150 on October 1. Pre-paid tests may still be completed. Orientations will be provided on the first Friday of each month so students may reduce their anxiety.
- **Ashley Bemm** – The newly restructured zero credit New Student Orientation is being well received by students and takes two hours to complete.
- **Betty Hayes** – Monthly field trips are being scheduled. 53 students graduated from the program, so 6th graders are now being recruited.
- **Chad Meadors** – a cohort of 20 students is expected for the October 15 Jump Start courses. An early warning system is coming soon.
- **Jenny Smith** – A new calendar of Career Center workshops is available. Worker retraining orientations are scheduled for Monday.
- **Jodi Dahlke** – Refer possible SSS applicants to an SSS staff member.
- **Kami Bair** – High school visits and college fairs are keeping Kami busy.
- **Lisa Matye Edwards** – Degree Audit is going live! Training will follow. Use Friday mornings for professional development. Daylight savings comes to an end on November 4. Fall back one hour. The agenda is out for the Faculty and Staff of Color conference, which will be held October 31 to November 2 at Whatcom College. With our new e-mail contact list changes, the old */cc.all* list is no longer available. Send your messages directly to the group you are trying to reach and do not include large attachments. Provide links to large amounts of information or better yet, send your information for publication in the weekly e-newsletter. ctcLink vendor negotiations are underway.
- **Margit Brumbaugh** – Our international partnership with Green River is promising us 25 students by next fall for dual high school/college completion. A teaching position has been posted. Housing is a prime concern at this time. Lisa and Margit will be traveling to China in November to meet agents and school officials along with members of the Longview School District.
- **Marisa Greear** – Line assistance during the first days of fall quarter really helped. A part-time assistant position is being advertised and Yvonne is back from AmeriCorps. The loan default rate is down.

- **Marisa Zylstra** – 70% for the 40 fall reinstatement appeals were approved. Questions about the College Bound scholarship should be forwarded to Marisa.
- **Megan Jasurda** – Late requests for ergonomic chairs are causing issues, but early requests for audio books went very well this quarter. A temporary scribe/reader/note taker is needed up to 20 hours a week. Aaron and Jennifer will be covering DSS in Megan's absence.
- **Megan Peaker** – Megan is creating a directory of volunteer opportunities
- **Megan Wiggins** – Program planners/student handbooks are available by the boxfuls for any area that needs them. The Running Start website will be updated by the end of the week. No Student Center conference rooms will be scheduled after March 17.
- **Pat Boerner** – The Jack Kent Cooke scholarship is accepting nominations. Contact Courtney Shah for further information.
- **Roxana Ahmadifard** – The annual Back to School Bash activities are happening today. There will be a blood drive October 2 and 3. The Harvest Fest will be on October 30.
- **Sandie St. Onge** – Common state budget numbers are tying up the progress of budget building here on campus. Hopefully you will be able to check your true budget balances by the end on the week on FMS query. Be sure to route all visa transaction receipts immediately after completing the transaction. Visa statements will be out tomorrow and Sandie will need your receipts to verify the transactions for the Business Office and to initiate payment.
- **Selah Mitchell** – Fit Club is coming again and will run by students.
- **Steven Chapman** – A workshop is now available for students with “checkered pasts” so they may learn how to move forward.
- **Traci Fuller** – A team leader workshop is coming about assignment completion for the new student orientation from noon to 1:00 this Thursday in the Career Center.
- **Traci Hilligoss** – Fall sports are underway. During the new student orientation for athletes, our students were challenged to reach a 3.00 GPA.

The next Student Services Council meeting is scheduled for October 23 at 9:00 in the Heritage Room of the Administration Building