



# Student Services Council

May 26, 2011  
Meeting Notes

**Present:** Amber Lemiere, Arlene Lopes, Betty Hayes, Bunpa Lim, Christina Jungers, Jodi Dahlke, Judith Chapar, Marisa Zylstra, Megan Jasurda, Nichole Seroshek, Pat Boerner, Sandie St. Onge, Selah Mitchell, and Lisa Matye Edwards, Chair

**Not Present:** Aaron McNabb, Anna Brodt, Ashley Bemm, ASLCC representative, Betty Sjoblom, Carmilla Rollins, Carol Carlson, Chad Meadors, Donna Walker, Janay Schutz, Jennifer Houge, Jennifer Schapman, Jenny Smith, Jim Roffler, Kanna Hudson, Karla Rivers, Kirc Roland, Linda Wilson, Lynn Lawrence, Marisa Greear, Meghan DeGallier, Micah McKee, Ronda Manick, Roxana Ahmadifard, Steven Chapman, Tamra Bell, and Wyler Beterbide

**Guest:** Dani Trimble, ICP/Co-Cop

## ➤ **Division Items**

- **Budget Update** – A budget has been approved by the Legislature, but still awaits action by the Governor. We have no details at this time. Lisa will send out the most recent e-mail regarding 2011-12 budget data for your information. Watch for further announcements.
- **Work Study** – Spend your work study allocations by the end of June! Hire new students if necessary and loan students to other department who may not have funds, but need student assistance. A website is being developed by Career Center staff to publish frequently asked questions regarding work study. Effective July 1, state work study will only go to Washington residents. Non-residents will only be eligible for federal work study.
- **Commencement** – Friday, June 17 at 7:00 p.m. in the gym. This is our 75<sup>th</sup> and largest graduation class. We are scrambling to address ways to accommodate all the students and their family members and hope to reduce the number of LCC staff members who participate (are seated).
- **Position Searches** - Remember to participate in the on-line Presidential search surveys. The Board of Trustees will have a special meeting on June 1 to discuss the four candidates' strengths and weaknesses. A new IT Director and two IT Technicians have been hired. Applications for the athletic department support staff position have been closed.

Distributed by e-mail on 08/01/11

Also available at: <http://lowercolumbia.edu/internal/committees/student-services/>

- **Summer Hours** – Summer hours are in effect June 20 through September 2. Our public service hours will be 7:30 am to 4:30 pm. Watch for announcements and paperwork from Human Resources. Staff are expected to work four ten-hour days each week and may request vacation or leave without pay to meet those hours. The Admissions Center public service hours on Thursdays will be 10:00 am to 4:30 pm.
- **Lift and Shift** – Olympic College went live on the new system already and networked printers were a problem for them. Have back up plans ready for Tuesday, May 31 when we return from our switch to the new system. Designate one person from each department to report issues and let Lisa know if issues arise. We do not want to overload our IT staff with individual reports of issues and questions.
- **Efficiency Closure** – The dates for our winter closure are as follows:
  - Campus Closed, Thursday, December 22 through Wednesday, December 28 (Monday, December 26 is a holiday)
  - Work Thursday, December 29 and Friday, December 30
  - Campus Closed, Monday, January 2 (holiday)

### ➤ **Around the Table**

- **Amber Lemiere** – There is practice-only space available for MyMath labs. A translation sheet is being developed, as well as information on ability to benefit.
- **Arlene Lopes** – A banquet is scheduled for the “Biggest Loser” participants. Red Devil Days will be Tuesday, May 31 through Thursday, June 2 next week.
- **Betty Hayes** – An Information Night is planned for tonight and Running Start information is being provided during the days. We will have 5<sup>th</sup> graders visiting from Kessler Elementary School on June 2 from 10:00 am to 2:00 pm.
- **Bunpa Lim** – The International Festival will be held on June 4. This is a great family-friendly event. Come out and enjoy the various vendors and entertainment.
- **Christina Jungers** – The Opportunity Grant was funded again for 2011-12. We will have a new cohort, as our current cohort is completing. Students who are not eligible for financial aid based on their ability to benefit status may meet opportunity grant funding requirements. Although the success by your design class will not be offered summer quarter, a career development course is being offered and many students are going for that option.
- **Lisa Matye Edwards** – The annual NWAACC baseball tournament is underway. Come out this weekend and support our athletes. Read the weekly staff newsletter and add important event dates by contacting Marie Wise. Upcoming events include the Student Art Show and Pottery Sale (starts tonight), the Spring Reception (June 10), and the Staff Recognition Breakfast (June 4).

- **Marisa Zylstra** – Three students were reinstated at the Financial Aid Appeal meeting today. There will probably be two or three more meetings before summer quarter begins. Appeal meeting minutes will be provided to appeal advisors.
- **Megan Jasurda** – There has been a marked increase in disability services testing. The first Veteran’s Resource Fair was held this past week and had a very good response. Veterans will be recognized during Red Devil Days next week.
- **Nichole Seroshek** – There was a good response to the Transfer Fair yesterday. Advising is underway for summer and fall registration.
- **Pat Boerner** – The Hall of Honors recipient this year was Lacey Seidl. Mary Stone has been granted Faculty Emeritus status, which will be announced at the spring reception.
- **Selah Mitchell** – To accommodate the large number of nursing students, group advising will be taking place in the days ahead. The annual nursing pinning ceremony will be held on the first Saturday in June.

The next Student Services Council meeting is scheduled for **Thursday, June 23, 2011**.