



Student Services Council
Thursday, September 24, 2009
Meeting Notes

Present:

Barbara Schoeffler, Betty Hayes, Butch Henderson, Chad Meadors, Christina Treviño, Dina Morris, Elena Wilkins, Jason Hoseney, John Krause, Josie Swim, Karla Rivers, Lynn Lawrence, Mary Stone, Mary Jane Melink, Pat Boerner, Renee Carney, Ronda Manick, Roxana Ahmadifard, Sallie Parson, Sandie St. Onge, Selah Mitchell, Therese Montoya, Wendy Hall, William Ezell, and Mary Harding, Chair

Not Present: Arlene Lopes, ASLCC representative, Betty Sjoblom, Bunpa Lim, Carol Carlson, Donna Walker, Jenny Smith, Jim Roffler, Kirc Roland, Laura Hammer, Marisa Greear, Meghan DeGallier, Megan Jasurda, Raeleene Hanset, Tamra Bell, and Wes McGee

➤ **Division Items**

- **Unemployment Benefits** – Dina Morris provided a very interesting overview on Unemployment Benefit Eligibility/Job Search Requirements, Reopening Claims, Extending Benefits, Anticipated Weekly Benefits, Appeal Procedures, Fraud, Commissioner Approved Training, and Training Benefits. She provided several handouts and will be glad to answer individual questions. Her office number is 2335.
- **H1N1 Preparations** – Mary Harding reported that continuation plans are underway so we may continue to serve students and provide classes in the event the Health Department requires us to close campus due to a flu epidemic. Encourage students to report any changes to their contact information. Forms are available in most offices. We were all encouraged to wash our hands often, use hand sanitizers, and consider getting the flu shots.
- **Behavior Intervention Team (BIT) Planning** – Mary Harding reported that the BIT members – John Krause, Jon Kerr, Mary Harding, Mary Stone, and Richard Hamilton – are working on plans for intervention steps to be followed in the event intervention is required to maintain staff and student safety. The plan will be finalized and distributed later this fall.
- **How's it going in your area?** – Departmental reports clearly indicated that staff have been and continue to be very busy! Please be patient during this stressful time of increased student enrollment and service need. ☺

- **Cowlitz Free Medical Clinic** – Mary Harding handed out a few posters to be displayed in our area regarding the Wednesday evening hours of the free clinic at 1405 Delaware. Clients must be 18 or older, residents of Cowlitz County, and may not be receiving medical coupons or have other insurance coverage.
 - **Housing Assistance Funds** – Mary Harding reported that AmeriCorps/CAP are providing some stimulus funds to local residents who are underemployed and need help meeting their rent/mortgage/utility payments. For further information, call 425-3430.
- **Committee Reports** – (details at - <http://lowercolumbia.edu/internal/committees/>)
- **Curriculum Committee** – Lynn Lawrence reported the first meeting will be in October.
 - **Financial Aid Committee** – Rhonda Manick reported that there were two meetings prior to the start of fall quarter and 30 students were approved for reinstatement.
- **Around the Table**
- **Arlene Lopes** – The annual *Back to School BBQ* is scheduled for 12-2 and 4-6 on September 30. Student ID photos are available until 6:00 pm on Tuesday evenings. A lottery is underway for twenty reserved student parking spaces. To date, 65 students have expressed an interest in purchasing a space.
 - **Barbara Schoeffler** – Please remind students that they may be eligible to pick up some extra credits through the Co-Op Work Experience program.
 - **Betty Hayes** – The following student recruitment events are scheduled for fall quarter:
 - October 7-8 – College Preview Day
 - October 15 – Parent’s Night
 - November 4 – Steps to Success/Pasos al Exito
 - **Chad Meadors** – There are currently 100 applicants for the Mentoring program. Attendance at the September 10 and 15 New Student Orientations was well above the attendance in past years.
 - **Christina Treviño** – There are 35 continuing Opportunity Grant students and 65 new students fall quarter. The waitlist is currently at 50 and students are still being encouraged to apply. See the website at <http://lowercolumbia.edu/Common/financial-aid/opportunity-grants/> for eligibility requirements and contact Christina with questions.
 - **Dina Morris** – All four of the ARRA programs are full for fall quarter.

- **Elena Wilkins** – A Tech Prep promotional video will soon be ready to show to interested Tech Prep student groups.
- **Jason Hoseney** – The full supply of SSS books has already been loaned out for fall quarter. Book donations are gladly accepted. See Jason for a list of needed books. Some supplemental grant funding is available for students who have successfully participated in the SSS program for one year. Attendance at the three math readiness workshops averaged 50 per workshop. The *ANGEL Boot Camp* will be held in ADC 143 on September 16. *Lunch and Learn* workshops are scheduled to be offered on the third Wednesday of each monthly. The first session will cover topics from Stephen Covey’s “The 7 Habits of Highly Effective People”.
- **John Krause** – We are already seeing students enrolling from Cameron Glass; which closed very recently. DSHS has agreed to allow ICP enrollment for qualified TANF students.
- **Karla Rivers** – The cut off date for 100% tuition refunds is tomorrow.
- **Lynn Lawrence** – Students on most wait lists are being enrolled.
- **Mary Harding** – “Thank you so much!” for your amazing service to all the additional students we are seeing.
- **Mary Stone** – October 8 is National Depression Screening Day. Screening will be provided in the Quiet Room upstairs in the Student Center. NAMI will be providing cookies for this event, which is open to students, staff, and the public. The fall quarter showcase will be Environmental Science. No emergency scholarship or book funds are available.
- **Pat Boerner** – Jack Kent Cooke scholarship application announcements are expected soon. Applicants must be academically strong, planning to transfer to a four-year institution, and in financial need.
- **Renee Carney** – Renee was the only community college representative present at the recent WSU-V fall counselor fair. There is a van trip planned to WSU Pullman next Wednesday.
- **Ronda Manick** – Application deadline dates are posted on the Financial Aid website. Students may check on the progress of their financial aid applications on the Student Kiosk. E-mail messages are being sent to student’s private e-mail addresses when there is outstanding data on their applications.

- **Roxana Ahmadifard** – We currently have 317 Running Start students enrolled for fall quarter. ASLCC is planning quarterly “club fairs” in the Student Center. Club website development is underway. Handbooks and other brochures will be provided at “welcome back” booths that will be showing up in the Student Center occasionally, allowing students to learn more about ASLCC. Encourage student involvement in ASLCC and ASLCC events.
- **Sandie St. Onge** – Students intending to enroll after today will require written permission from their class instructor and beginning Monday, September 28 they will also need written permission from the Vice President. Completed forms may be presented to Mary Harding’s office September 28-October 2 and to Laura Brener’s office after October 2.
- **Selah Mitchell** – We finally have a new MEDA advisor on campus. Therese Byman has been assigned a good portion of the MEDA advisees that were previously seeing Selah and more will be transitioning soon.
- **Therese Montoya** – Academic advisors are being assigned based on student intent codes. Students with academic advisor changes will be notified by mail after tenth day.
- **Wendy Hall** – The *Fact Book* is almost finished. *Community Conversations* begin next Thursday. Assessment reports are due October 15.
- **William Ezell** – Students may schedule appoints with William by calling #2396. A call list is also kept at the financial aid counter.

NOTE 

The next Student Services Council meeting was scheduled for October 22, but that date conflicts with a conference Mary Harding has on campus that week. Watch for further announcements regarding the possibility of rescheduling our October meeting.