



Student Services Council
February 28, 2008
Meeting Notes

Present:

ASLCC representative, Barbara Schoeffler, Bunpa Lim, Buzz Gorman, Christina Treviño, Donna Walker, Eileen Bergeson, Faye Olason, George Henderson, Joe Hobson, John Krause, Karla Rivers, Kathy Carty, Kindra Chinchon, Laura Hammer, Lynn Lawrence, Marisa Greear, Mary Stone, Mary Jane Melink, Pat Boerner, Roxana Ahmadifard, Sallie Parson, Sarah Watkins, Tamra Bell, Therese Montoya, Twylla Corrie, and Mary Harding, Chair

Not Present: Betty Sjoblom, Dan Johnson, Darcy Smith, Diane Armstead, Jason Hosenev, Jenny Smith, Jim Roffler, Kay Koski, Kirc Roland, Maxine Babb, Nicole Taylor, Raeleene Akin, Ronda Manick, Sandie St. Onge, Scott Dennis, Sheri Akesson, Wendy Hall, and Wes McGee

➤ **Division Items**

- **Introduce Laura Brener, Vice President for Instruction** – Mary Harding introduced our newest Vice President, Laura Brener, who provided information on the following topics:
 - **Learning Commons** – Summer construction projects will wrap-up the newest changes to our Library, which include moving the Tutoring Center into the current Library commons area, while book stacks and staff will move upstairs. This is designed to integrate student needs and is designed to be open and accessible. Noise levels were tested during Tutoring Madness and there was no problem.
 - **Fast Track** - A precollege program designed to help motivated ABE students to achieve college level skills.
 - **Bridge** – This is a program designed to link ABE students to precollege and then to college level course work by helping students effectively develop goals. We want them to see themselves as college students. “LCC 101” hope to get ABE students into the college culture by the transition from ABE to precollege a smooth and easy transition.
 - **Instructional Enrollment Targets** – Laura provided copies of the revised enrollment targets that were developed by the Instructional Dean and Vice President. Mary and Laura are working with SEM-Marketing Programs to provide concrete facts to the public. Faculty members are encouraged to go to local high schools to meet with students and the public. Dale Groff, Gary Nyberg and Kurt Harbaugh recently traveled to

Toutle Lake, Castle Rock and Winlock High Schools in order to promote the Music Program. We will have a meet & greet in late spring and plan to invite high school representatives to participate.

- **Budget Process** – Mary Harding provided information on the 2008-2009 budget development process. Student Services managers have been asked to meet with staff regarding plans. Supervisors will meet with Mary between March 10th-13th to go over department priorities.
- **Annual Priorities draft** – Mary Harding provided information on the draft 2008-2009 Annual Priorities that will be used to develop our goals and budgets for the coming academic year. The budget plans developed should be tied to Annual Priorities.
- **Passport to College** – George Henderson, John Krause, and Lynn Lawrence provided information on this new waiver program to assist students living in foster homes. Passport to College is a program developed by the state (House Bill 1131) for foster kids, which provides financial assistance until they are 21 years old. The State of Washington expects to have 50-60 students in the program. We have 14 applicants and 4 of them are currently enrolled. Degree seeking students can receive up to \$6,900 from this funding. Butch is our campus contact person.

➤ **Committee Reports** - internal webpage - <http://lcc.ctc.edu/info/minutes>

- **Academic Standards Committee** – Mary Harding reported that this committee is not scheduled to meet until spring quarter.
- **Assessment Committee** – Wendy Hall reported that the committee is developing a tool that will help people evaluate the quality of their assessment reports. It should be available early spring. The Gen Ed Committee selected Numeracy and Citizenship as the outcomes slated for assessment in 2008-09
- **Curriculum Committee** – Lynn Lawrence reported on several items approved at the last meeting of this committee. Laura has asked the Curriculum Committee to do a curriculum review. Recent approvals include: changes to BIOL 221-223, adding Pilates, and variable credit changes to all ABE and ESL courses. See our internal website for the complete list of approvals.
- **Diversity Committee** – This committee has not met.
- **Financial Aid Committee** – Marisa Greear reported that this committee will be meeting the last week of winter quarter and the first week of spring quarter. Students are concerned about losing jobs. Work study dollars are gone, but we hope to receive more funding in March.

- **Instructional Council** – Butch Henderson reported that they are looking into making classes more interesting to students. Students are frustrated with instructors/in-class instruction.
- **Student Services ad hoc Social Committee** – Twylla Corrie reported that Tamra Bell will become the new Social Committee reporter effective with our March meeting. This committee is in desperate need of a chair. Please contact Twylla or Tamra and volunteer...It is so much fun planning our quarterly get-togethers!

➤ **Around the Table**

- **Bunpa Lim** – The African American event was a success and we hope it will be even bigger next year by inviting the community to participate.
- **Buzz Gorman** – Apply for Financial Aid electronically at www.fasfa.com. Encourage students to apply online per the Federal Government.
- **Christina Treviño** - There has been a reallocation of money to LCC since some colleges did not meet the requirements for their Opportunity Grants.
- **Eileen Bergeson** – Title III received a positive evaluation report. They have launched the new internal web page. Document Imaging demonstrations are available in the Registration Office.
- **Faye Olason** – A 2nd life seminar virtual webinar is scheduled for March 20 at 11:00 a.m. Title III will be ordering a training DVD from NACADA. Power Point 101 training is available for staff, as is new data base training.
- **George Henderson** – We are encouraging students, staff, and the community to attend the Depression Screening on Tuesday, March 4 from 10:00 a.m. to 2:00 p.m. in the STC.
- **John Krause** – The Career and Employment Fair is this afternoon and early evening.
- **Laura Hammer** - Online advising began on Monday and is going well.
- **Lynn Lawrence** – Priority registration begins Monday.
- **Marisa Greear** – Marisa reports that we have received 111 on-line scholarship applications so far. Students have given positive feedback. Scholarship Night is scheduled for March 11, 2008.
- **Mary Harding** – Commencement plans are beginning and we need to find a speaker who is interesting and willing to speak to students. The new internal

web page has been released. The summer schedule (4-day work week) will begin July 7. The Rose Center opening is scheduled for June 26. The next All-Staff meeting will be held in the Rose Center on May 30.

- **Mary Stone** – Lower Columbia Mental Health Depression Screening is scheduled for Tuesday, March 4 from 10:00 a.m. to 2:00 p.m. in the Student Center with a presentation by Dr. Bliss scheduled at noon.
- **Roxana Ahmadifard** – Initial Running Start testing has been completed and 25 of the 47 tested qualified. All staff members are encouraged to sit through the Running Start orientation.
- **Sandie St. Onge** – Sandie was absent, attending her son's wedding in Leavenworth. Thanks to Donna for taking notes today!
- **Sarah Watkins** – A CSI event is planned for March 8. Sarah and Nicole recently spoke to local high school students about math & science.
- **Tamra Bell** – Tamra will be attending the WOE Tech conference next Thursday and Friday.
- **Therese Montoya** – The Latino Event was fabulous. This was our 2nd annual event. Former LCC student, Carlos Mendoza (Kelso Elementary School Teacher), spoke and made the students feel comfortable. Multicultural Club members also participated.
- **Twylla Corrie** – We will have Camp Moxie again this summer. This is a day-camp for middle school girls introducing them to non-traditional career opportunities, speakers, and role models.

The next Student Services Council meeting is scheduled for March 27, 2008.