



Student Services Council
January 24, 2008
Meeting Notes

Present: Barbara Schoeffler, Carol Carlson, Christina Treviño, Dan Johnson, Darcy Smith, Donna Walker, Eileen Bergeson, Faye Olason, George Henderson, Jason Hosoney, Joe Hobson, John Krause, Karla Rivers, Kathy Carty, Kindra Chinchin, Laura Hammer, Lynn Lawrence, Marisa Greear, Mary Stone, Nicole Taylor, Pat Boerner, Roxana Ahmadifard, Sallie Parson, Sandie St. Onge, Sarah Watkins, Tamra Bell, Therese Montoya, Twylla Corrie, Wendy Hall, and Mary Harding, Chair

Not Present: ASLCC representative, Betty Johnson, Betty Sjoblom, Bunpa Lim, Buzz Gorman, Chad Meadors, Diane Armstead, Jenny Smith, Jim Roffler, Kay Koski, Kirc Roland, Maxine Babb, Marleen Musso, Raeleene Akin, Ronda Manick, Scott Dennis, Sheri Akesson, and Wes McGee

➤ **Division Items**

- **Payment Plans** – Mary Harding provided information on Nelnet, a short term student loan program. A small group pilot will be implemented summer quarter and full implementation is planned for fall quarter.
- **Training Options Chart** – John Krause provided a handout initiated by Lower Columbia College that is now being used by Clark College and WorkSource as a workforce development guide. This chart will be updated twice a year. It was suggested that this information be made available as an outreach and advising tool on our website.
- **Student Achievement Initiative** – Wendy Hall provided a Student Achievement Initiative handout explaining the momentum points earned for significant steps taken by students towards college level achievement. Last year was our baseline year and this year is a learning year. Performance funding will be based on total momentum points earned next year. Further information is available at http://www.sbctc.edu/college/e_studentachievement.aspx.
- **Flood Victim Waivers** – Lynn Lawrence provided information on the \$5,000 provided to LCC to assist students over the next two quarters who can document that they were affected by the December floods.
- **Learning Commons** – Mary Harding provided a handout on the Learning Commons proposal, which will be initiated over the next few quarters. The

Tutoring Center will be moved into the main lower library area during spring break. The Learning Center will be moved to the same area during summer quarter. The library circulation desk will eventually be moved upstairs. Laura Brener will provide further information at our next meeting.

- **Committee Reports** - internal webpage - <http://lcc.ctc.edu/info/minutes>
 - **Academic Standards Committee** – Mary Harding reported that this committee is scheduled to meet in February.
 - **Assessment Committee** – Wendy Hall reported that Gen Ed Assessment by faculty occurred on January 3 and faculty are now preparing action plans. Watch for cartoon character Gen Ed posters in the near future, showing our outcomes. Assessments are just around the corner for Critical Thinking and Multiculturalism. Monitoring Report Team luncheons with the President continue.
 - **Curriculum Committee** – Lynn Lawrence reported on several items approved by this committee at their January 9 meeting. See the internal website for complete data, including “Frisbee Etiquette”.
 - **Diversity Committee** – Dan Johnson reported that he considers this an evaluation year for the Diversity Committee.
 - **Financial Aid Committee** – Marisa Greear reported that this committee meet twice winter quarter to hear student reinstatement petitions and will be meeting again during the last week of winter quarter and the first week of spring quarter. Be sure to spread the word about our financial aid applications form for 2008-09, which is now on-line. Also on-line is the 2008-09 scholarship form, which students will find easier to fill in if they first print out the “tips” sheet. After completing the scholarship application, students will actually be matched to all the scholarship for which they are eligible.
 - **Instructional Council** – Butch Henderson reported that faculty members have been encourage by Laura Brener to think about how they impact our FTE level. It was suggested that a group meet next week for an hour-long brainstorming session.
 - **Student Services ad hoc Social Committee** – Twylla Corrie reported that no social activities are currently being planned.

➤ **Around the Table**

- **Barbara Schoeffler** – The Career and Employment Fair is in final planning stages. Workshops will include resume writing, myths of the mature worker, and what comes first.

- **Carol Carlson** – Our Red Devil teams are “red hot and rolling”! Come out and watch! The NWAACC basketball tournament is scheduled for the end of February. Our spring sports teams are practicing and will start competition the first of March.
- **Christina Treviño** – Although we have lost 12% of our Opportunity Grant students due to non-attendance or below acceptable grade levels, we are still within our target range. Applications are being accepted and some new grant-eligible students may start spring quarter, but most new students will start fall quarter.
- **Dan Johnson** – Bill Bradbury will be our lecture series speaker at noon on Tuesday, January 29. His topic is global warming. Other upcoming events include a talent show on January 31, Winterfest February 5-8, College Civics Week efforts to get our 18-25 year old population registered to vote, an African American History Month forum on February 12 from 11:00 to 2:00, and a Valentines Dance on February 15 from 9:00 to midnight.
- **Darcy Smith** – Darcy is keeping busy meeting attendance documenting requirements. She provided a handout on eligibility criteria for WorkFirst financial aid (formerly WBLTA).
- **Donna Walker** – Bulk mailings are keeping Donna busy!
- **Eileen Bergeson** – Title III has several pending projects, College Readiness is being re-evaluated, and Math Bridge enrollment is up and going well.
- **Faye Olason** – Everyone is welcome to participate in the various professional development sessions being offered this quarter, which were highlighted in a handout that was provided. We are in the last year of our Title III grant, so the “wrap-up phase” is underway.
- **Jason Hoseney** – The new book loan program for Student Support Services is going well and a “Craig’s List” approach may be initiated for future book exchanges. Students may still apply for Student Support Services.
- **Joe Hobson** – Rapid Response Team meetings have been keeping Joe busy as local residents deal with Weyerhaeuser and Fibre layoffs. Student ambassadors will be assigned to each company participating in our February 28 Career and Employment Fair.
- **Kathy Carty** – Kathy reported that her financial aid advising loads decline at this time of year.

- **Laura Hammer** – Retention calling is underway. Scott Dennis will soon be available for evening assistance on distance learning.
- **Lynn Lawrence** – The Calendar Committee is finalizing the 2008-2010 Academic Calendar for consideration and approval by the Governance Council at their next meeting. Lynn will be attending an Admission and Registration Council meeting off-campus February 5-7. Registration is currently down by one employee, please be patient.
- **Marisa Greear** – State Need Grant funds are tight at the moment, but they are being awarded as possible. 2008-09 Financial Aid Application forms are available on-line now, FAFSA's are coming in, and the auto-PIN program is great! The maximum for Pell Grants is increasing to \$4,700.
- **Mary Harding** – Enrollment was short of our goal fall quarter, so goals have been raised for winter and spring quarters. We are providing great services, but our students are still very needy in areas such as tuition payment and book costs. Nelnet should be a very useful new service. Student discipline and other issues have been taking considerable effort.
- **Nicole Taylor** – Scholarship Night is scheduled for Wednesday, January 30. Three \$250 scholarships will be given away to attendees. Upcoming recruiting activities include the Latino event, high school visits, our annual Barnes visitation and visits to Woodland.
- **Pat Boerner** – Pat is seeking nominations for the student Hall of Honor and he is finalizing applications for the Jack Kent Cooke Award.
- **Roxana Ahmadifard** – Running Start information sessions are scheduled for next month.
- **Sandie St. Onge** - Faculty contract negotiations just began this week and as the official recorder, Sandie hopes to see the process completed before summer hours begin. Celebration of Literacy is coming to the LCC campus on the afternoon of Sunday, February 24, sponsored by Head Start, Longview & Kelso libraries, and Altrusa.
- **Sarah Watkins** – Math and science recruiting and van trips are starting. Sixteen baccalaureate institutions have already signed up to participate in our March 6 Transfer Fair.
- **Tamra Bell** – There will be a welding completion tonight, with six schools scheduled to participate. We currently have 1,108 Tech Prep enrollments. Thanks to Karla, new ways are being found to track Tech Prep enrollments.

- **Therese Montoya** – Cut score discussions are underway to better place students. The Mentor program has been launched.
- **Wendy Hall** – Monitoring Review teams are just about half-way through their annual meetings with the President.

The next Student Services Council meeting is scheduled for February 28.