



Student Services Council
June 21, 2007
Meeting Notes

Present:

Raeleene Akin, Carol Carlson, Kathy Carty, Twylla Corrie, Ning Fisher, Buzz Gorman, Marisa Greear, Wendy Hall, Jason Hoseney, Dan Johnson, John Krause, Lynn Lawrence, Nadine Lemmons, Bunpa Lim, Wes McGee, Therese Montoya, Marleen Musso, Sallie Parson, Karla Rivers, Jim Roffler, Barbara Schoeffler, Betty Sjoblom, Bill Stahley, Sandie St. Onge, and Mary Harding, Chair

Not Present: Roxana Ahmadifard, Diane Armstead, Eileen Bergeson, Pat Boerner, Margit Brumbaugh, Ernie Cadman, Scott Dennis, Terrence Green, George Henderson, Joe Hobson, Betty Johnson, Jennifer Knapp, Kay Koski, Ronda Manick, Faye Olason, Kirc Roland, Jenny Smith, Mary Stone, and ASLCC representative

➤ **Division Items** –

- **Staffing Changes** - Mary Harding announced several staff changes:
 - Welcome to new employee Ning Fisher, who is working ½ time in Institutional Research & Assessment Office and ½ time in the Financial Aid Office!
 - Sarah Watkins will start June 27 in the Entry Center.
 - Interviews are on-going for the Ed Planner/Basketball Coach.
 - Applications are being reviewed for the Ed Planner/Recruiter position.
 - A position announcement will be out soon for a Tech Prep assistant to replace Jennifer Knapp who is moving into an assistant position in Darcy Smith's Work First office.
- **Office Moves** – Mary Harding announced that all the Ed Planners will soon be housed together in the ADC. A plan is being developed. The new Vice President for Instruction will be located in the old WSU-Vancouver office, along with her assistant, Joyce Niemi. WSU-Vancouver staff will be moving into Janelle Runyon's area of IOB and Janelle's staff will be moving into the IOB area formerly occupied by Laurel and Joyce. The IOB Conference room will remain a conference room and will be scheduled by Joyce.
- **What's Happening** – Mary Harding reported the following
 - Enrollment is over 98% of our state target for 06-07 and spring enrollment is 96.8% for the 2005-2007 biennium, which means no growth enrollment will be received and no payback.

- We are eligible to apply for Opportunity Grants. Mary, John, Buzz and Brendan are currently busy writing a “wrap around” services grant for high need students. The goal will be to make more students eligible and to increase persistence rates for that population.

➤ **Committee Reports** - internal webpage - <http://lcc.ctc.edu/info/minutes>

- **Academic Standards Committee** – **Mary Harding** – nothing new to report
- **Assessment Committee** – **Wendy Hall** – The first ever summer assessment institute is scheduled for the week of July 9 with seven faculty participating in the reading of capstone “artifacts” as part of the Gen Ed evaluation process.
- **Curriculum Committee** – **Therese Montoya** – Nursing 090 is changing from six credits to eight credits.
- **Diversity Committee** – **Dan Johnson** – nothing new to report
- **Financial Aid Committee** – **Marisa Greear** – All scholarships have been selected for 2006-07. Of those students who applied for scholarships, 67% were successful. Appeals for reinstatement of financial aid will be heard the first week of summer quarter.
- **Instructional Council** – **Butch Henderson** – nothing new to report
- **Student Services ad hoc Social Committee** – **Twylla Corrie** - nothing new to report

➤ **Around the Table**

- **Twylla Corrie** – We successfully completed the Displaced Homemakers mini grant.
- **Ning Fisher** – Thanks for the welcome to Student Services! Ning is busy learning her new job responsibilities and is enjoying meeting all the nice people on our staff.
- **Buzz Gorman** – Bookstore vouchers will be made available for summer quarter for grant and loan eligible students. July 9 after 3:00 Pell, Student Need, and Loan checks will be available for students to pick up. Loan checks will be at the Cashier’s window. Now is the time for students to apply for 2007-08. Encourage students to apply now, rather than waiting until after Labor Day. Financial Aid has already packaged 354 students for fall quarter.
- **Marisa Greear** – There have been some changes to loan programs; loan checks will be available on the first day of the quarter. Loan applications are on the

web, rather than pre-printed for handout at the Financial Aid Office.

- **Wendy Hall** – Wendy will be attending a Career Pathways Institute in Spokane. College Success classes are having a positive impact on our student success rate.
- **Mary Harding** – Thanks for all the work which supported this year's commencement. It was the best ever! Some disability seating was not requested and motorized scooters took a little more room than planned and we need to consider solutions.
- **Jason Hosenev** – Math Bridge workshops are scheduled for August, for students who need to brush up on their Math skills before fall quarter.
- **John Krause** – John is already missing the support he received from Jennifer Knapp, who has moved over to Brendan Glaser's area as Darcy Smith's assistant.
- **Lynn Lawrence** – A work group was formed to discuss the new athletic tuition waiver process and will include Lynn, Karla and Carol.
- **Nadine Lemmons** – The fall workshop schedule is ready to roll.
- **Wes McGee** – Assessment testing is up.
- **Therese Montoya** – Our Transitional Math Project proposal is being prepared for submission. A CSI weekend is planned for fall quarter, which will include high school students. Air and water quality will be the topic for winter quarter and global warming will be the spring quarter topic.
- **Marleen Musso** – Spring graduation wrap up is in progress.
- **Barbara Schoeffler** – The Career Center is providing all training required by Work Source through SB 5920 and the connection between Labor & Industries is increasing their training funds from \$4,000 to \$12,000 for the next two years of on-the-job training.
- **Jenny Smith** – Food handler testing is on-going and NORPAC testing is on the rise. Barbara is checking to see if Smart Cards might be made available as gift cards to help pay for fees.
- **Sandie St. Onge** – While Sandie is off campus for the next two weeks, process all paperwork as normal. It will be handled. Be sure all June VISA receipts are processed immediately!

The next Student Services Council meeting is scheduled for **July 19**.