



# Safety Committee Minutes

---

## Call to Order (November 2, 2023)

**Present:** Kali Brandt, Shane Rivera, David Maxon, Minel Slabu, Merry Bond, Nolan Wheeler, Christopher Wood, Janel Skreen, Rheba Rukkila

**Absent:** Gina Challed, Dave Gomez, Armando Herbelin, Merry Bond, Richard Hamilton (substitute = Minel Slabu)

### Reading and Approval of Minutes from Previous Meeting.

**Minutes Accepted:** Yes

**Moved:** Shane Rivera

**Seconded:** Merry Bond

Agenda Accepted: Yes

Moved: David Maxon

Seconded: Merry Bond

---

## Accident Reports

Finger cut on knife in soapy water, on 10/25/23

A student employee was working in the scullery area and knives were soaking in soapy water. The student, who was possibly distracted or unaware of what he was picking up, reached into the tub of water to pick up a knife and sliced his thumb. This caused a small laceration that required five stitches to close. This was performed at SJMC by medical personnel. The student refused medical transport and accepted transport by his supervisor.

**The employee had not yet completed his initial safety training in Canvas that covers not placing knives in soapy water where you cannot see them. Janel is working with the supervisor to create a new on-boarding process that will ensure all kitchen employees complete this training at the time of hire (before they begin work).**

---

## New Business

- Nolan Wheeler provided the committee with information on the final steps of the process for hiring our new president.
- Monthly safety topic selected for November (inclement weather).
- Janel Skreen talked with committee members regarding their experience of communications during the recent earthquake drill.
- Kali Brandt will assign sections 1 & 2 of the Accident Prevention plan for review before December's meeting.
- The next meeting will be on a Friday at 1:00pm in person. The committee will be transitioning to this recurrently.

## Old Business

## Next Meeting

December 1st at 1:00pm in HSB 325