



Safety Committee Minutes

Call to Order (December 1, 2023)

Present: Armando Herbelin, Gina Challed, Dave Gomez, Rheba Rukkila, David Maxon, Merry Bond, Nolan Wheeler, Janel Skreen, Ryleigh Leatherwood, Shane Rovera, Rebecca Noce, Haley Schimmel

Absent: Kali Brandt, Larissa Arnold, Richard Hamilton, Chris Wood, Jason Arrowsmith

Review and Approval of Minutes from Previous Meeting.

Minutes Accepted: Yes

Moved: David Maxon

Seconded: Merry Bond

Agenda Accepted: Yes

Moved: Armando Herbelin

Seconded: David Maxon

Incident Investigations

Uneven sidewalk fall, on 11/11/23

Detailed description: I was on foot using the handheld leaf blower blowing leaves out of the grass. I stepped back and to the right when I lost my balance, twisted and fell to the ground. I lost my balance due to uneven sidewalk surfaces creating a large crevasse that caught my foot and assisted in the twisting of my ankle, my leg and my whole body as I fell to the ground.

The employee who filed the report has been referred by ER Dr. to the Orthopedic Dept. at SJMC.

Recommendations: Work order to Campus Services to remedy the uneven pavement in. CMS painted the uneven junctions in the sidewalk yellow and placed a cone in the area. They are planning to pour new concrete as soon as the weather is dry and not freezing at night.

Safety Work Order Reports

[Link to Report](#)

New Business

- Nolan Wheeler provided campus updates including that the new president's start date is 1/3/24 and there is a current flood alert until 12/5/23.
- Rheba Rikkila shared that ADA walk pads on several sidewalks on campus have worked orders submitted to improve the adhesive, but may be delayed due to weather.
- Meetings will be held on the first Friday of each month in HSB 235 from 1:00-2:00pm.
- Committee reviewed sections 1.0-2.2D of the Accident Prevention Plan. Sections 2.2E and 2.2F will be reviewed during the next meeting in January.

Old Business

- None.
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Next Meeting

January 5, 2024 at 1:00pm in HSB 235