



Safety Committee Minutes

Call to Order (March 2nd, 2022 @ 1:00 PM in Zoom)

Present: Barry Walther, Kali Brandt, Nolan Wheeler, Janel Skreen, Armando Herbelin, Tracy Stanley, Brian Mack, Ryleigh Leatherwood, Karen Joiner

Recorder: Janel Skreen

Reading/Approval of minutes from January 2022 meeting:

- Accepted: Tracy Stanley
- Seconded: Nolan Wheeler
- Moved: Committee

Review of Incident Reports

Total number of reports: 2

Date of incident: 10.28.21 Heavy Trash Can

Description of Incident: Two employees were carrying a fully loaded, 30 gallon trash can full of soil. Each employee was holding one of the two handles on the side of the can. One employee reported a shoulder injury when emptying the can. The investigator suggests lightening the load, or using another means of assistance to offset the weight.

Notes: Committee Discussed. No action recommended. Committee noted the accident report was delayed.

3-1-22 Chemical Splash

A chemistry student was working with an exceptionally dilute solution of sodium hydroxide when a drop splashed onto their bare arm. The student reported the incident to their instructor, who had them wash their arm with water. This chemical was diluted to the point where serious injury from skin exposure was not a risk.

The instructor is working with a lab technician to determine what labs should require long sleeved due to exposure risk.

Notes: Committee discussed the possibility of lab coats (benefits and concerns). No action recommended.

COVID Updates

- Nolan discussed that reported cases among campus community are declining. The governor has rescinded the mask mandate as of 3/12/22. However, we are still waiting to see what that means specifically for higher ed. Nolan also noted that although county rates are declining, they are still high. Nolan also noted that new variants may arise in the future, leading to more mitigation efforts.

Safety Work Orders

Safety Work Order Report - January 2022

W/O#	Status	Type	Date	Work Description	Bldg	Submitted By	Assign To	Labor	Completed
127481	CL	RM	01/25/2022	West end fire doors released but did not close all the way during annual fire testing.	HSB	JMOENCK	MAINT	3.00	02/03/2022
127471	CL	RM	01/21/2022	This is a Safety work order. The safety lights that stay on when the lights are shut off are out on the second floor of the STC.	STC	RRUKKILA	MAINT	2.00	01/28/2022
127457	CL	RM	01/19/2022	The gate at the end of the building closest to HSE is not staying latched shut. Has been found open at night.	HFL	CMOENCK	MAINT	0.50	01/31/2022
127406	CL	PM	01/07/2022	Clean security cameras. ** Closing comments from last work order ** CMS VOC ADM HSE DTV MAIN HOFL AAR HSB INT STC	CMS	PM SCHEDULER	MAINT	2.50	01/18/2022
127357	CL	RM	01/05/2022	We need the One-Stop Center checked out for harmful chemicals or mold. Employee has asthma, but only has issues in the One-Stop Center.	ADC	KGUTIERREZ	MAINT	0.50	01/06/2022
127331**	CL	RM	12/29/2021	A sound panel unexpectedly fell from the wall earlier this month, damaging artwork. The next gallery event is on January 6th. For safety, please check that all sound panels are secured properly before	RCA	CASTLE	MAINT	2.00	12/22/2021
127272**	CL	PM	12/16/2021	Clean security cameras. ** Closing comments from last work order ** CMS VOC ADM HSE DTV MAIN HOFL AAR HSB INT STC	CMS	PM SCHEDULER	MAINT	2.00	12/17/2021
127174**	CL	RM	12/07/2021	The lid on the large plastic storage bin on the playground equipment broke. It slid forward and just missed hitting a child. It appears that there may be a loose part so it can possibly be repaired	SLC	MADSEN	MAINT	0.00	12/08/2021
127169**	CL	RM	12/06/2021	A sound panel fell from its ceiling mount and hit an art piece. Please assess for any further safety issues with existing mounts and reinstall the fallen panel.	RCA	CASTLE	MAINT	1.00	12/06/2021
127485	A	RM	01/26/2022	Could we please install some additional exterior lighting outside of the ceramics lab in MAN? We're seeing evidence of camping in the area and want to deter this from recurring. Thank you.	MAN	ARROWSMITH	MAINT	0.00	In Progress
127468	A	RM	01/21/2022	This is a Safety Work Order. The Safety lights that stay on when the lights get turned off are not working in the Automotive NW side classrooms/labs shown as 108, 110, and 111 on the maps.	DTV	RRUKKILA	MAINT	0.00	In Progress
122466	A	RM	07/25/2019	Can we install removable bollards by the north east corner of Main and the parking (where the handicap parking spots are).	MAN	CMOENCK	MAINT	0.00	Summer Project

* W/O Completed by CMS staff, but not yet entered into system.
 Not included on last month's report due to system update deleting some job types from master
 ** list for report reference. List has been restored.

	CL/CA Cleared/Cancelled
	A/Active
	Active Work Orders Generated PRIOR to JAN 1, 2022
	RM Reactive Maintenance
	CM Corrective Maintenance
	PM Preventative Maintenance

Work Order Completion Summary JAN 2022	
Total Completed	117
Generated	175
Gen/Completed	93

Old Business

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New Business

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Next Meeting: Thursday April 7th, 2022 in Zoom

Adjournment 1:50pm

Motion: Adjourned by committee chair.

Second:

Approved: