



# Safety Committee Minutes

---

## Call to Order (April 7th, 2022 @ 1:00 PM in Zoom)

**Present:** Kali Brandt, Tracy Stanley, Nolan Wheeler, Jason Arrowmsith, Barry Walther, Kaylee Opp, Sydney Benson, Betsy Richard, \*double check list

**Recorder:** Janel Skreen

### *Reading/Approval of minutes from January 2022 meeting:*

- Accepted: Tracy Stanley
- Seconded: Barry Walther
- Moved: Committee

## Review of Incident Reports

*Total number of reports: 1*

**Date of incident:** Ladder Hits Cabinet 03.21.2022

**Description of Incident:** "I was moving my ladder after patching a hole in the ceiling. The ladder came into contact with a shelf that came loose and hit me in the head as it fell. After doing so I set the ladder to the side, grabbed my forehead and checked for blood. As there was only a trace of blood and the pain had already resided. I went back to work and told (my supervisor) when I went back to the office."

- Accident Report Description

**Notes:** Committee Discussed. No action recommended.

## COVID Updates

- Nolan Wheeler explained that reported cases are continuing to stay low and we are hoping to continue opening campus more.

## Safety Work Orders

Safety Work Order Report - March 2022										
W/O#	Status	Type	Date	Work Description	Bldg	Submitted By	Assign To	Labor	Completed	
127583	CL	PM	02/10/2022	Clean security cameras. ** Closing comments from last work order ** CMS VOC ADM HSE DTV MAIN HOF L AAR HSB INT STC Explanation: Cleaned security cameras.	CMS	PM SCHEDULER		2.50	MAINT	03/10/2022
127682	A	RM	03/02/2022	Mark off the playground climbing ladder with red tape - see Kari for directions as to where.	HSC	MADSEN	MAINT	0.00		
122466	A	RM	07/25/2019	Can we install removable bollards by the north east corner of Main and the parking (where the handicap parking spots are).	MAN	CMGENCK	MAINT	0.00		Summer Project

\* W/O Completed by CMS staff, but not yet entered into system.

CL/CA	Cleared/Cancelled
A	Active
RM	Reactive Maintenance
CM	Corrective Maintenance
PM	Preventative Maintenance

Work Order Completion Summary MAR 2022	
Total Completed	147
Generated	154
Gen/Completed	99

## Old Business

- 

## New Business

- 

Next Meeting: Thursday April 7th, 2022 in Zoom

## Adjournment 1:48pm

Motion: Tracy Stanley

Second: Betsy Richard

Approved: Committee