



# Safety Committee Minutes

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## Call to Order (November 4th, 2021 @ 1:00 PM in Zoom)

Present: Barry Walther, Kali Brandt, [Jill Groves](#), Karen Joiner, Connie Ramos, Laura Sampson, Jason Arrowsmith, Sydney Benson, Trey Batey

Recorder: Janel Skreen

### *Reading/Approval of minutes from October 2021 meeting:*

- Accepted: [Jason Arrowsmith](#)
- Seconded: Barry Walther
- Moved: Committee

## Review of Incident Reports

*Total number of reports: Two*

**Date of incident: 10/19/2021**

**Description of Incident:** "Student was working on an automobile during lab, ratchet slipped and hit mouth, cutting upper lip inside and outside, possibly through. Describe any Personal Protective Equipment (PPE) used. Student was wearing required protective gear, in particular safety shop glasses."  
-Accident Report

**Notes:** Barry Walther will follow up to see if the student was using the college's tool set or their own. Main cause was lack of situational awareness and experience.

**Date of incident: 10/25/2021**

**Description of Incident:** "While supervising children on the playground, stepped in a hole and hyperextended right knee." - Incident Report

**Notes:** Campus Services filled the hole the same day the report was filed. Jill Groves will check to see if terrain level is included in Head Start's inspection checklist for playgrounds.

## COVID Updates

- Armando Herblin mentioned that testing for COVID is backlogged locally, which is interfering with prompt return to work for our students and employees. Connie Ramos mentioned that the Walgreens in St. Helens Oregon is offering COVID testing and their wait times have been shorter.

## Safety Work Orders

Not available.

## Old Business

- Awaiting quotes on baseball netting between Mark Morris baseball field and the Early Learning Center playground.

## New Business

- Kali Brandt was elected as new committee chair for 2021-2022
- Janel Skreen will be the committee recorder for 2021-2022

Next Meeting: Thursday, December 2nd at 1:00pm on Zoom

## Adjournment

**Motion:** Besty Richard

**Second:** Karen Joiner

**Approved:** All