



# Safety Committee Minutes

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## Call to Order (December 2nd, 2021 @ 1:00 PM in Zoom)

Present: Barry Walther, Kali Brandt, Connie Ramos, Jason Arrowsmith, Nolan Wheeler, Betsy Richard, Taylor Madden

Recorder: Janel Skreen

### *Reading/Approval of minutes from November 2021 meeting:*

- Accepted: Betsy Richard
- Seconded: Taylor Madden
- Moved: Committee

## Review of Incident Reports

*Total number of reports: One*

Date of incident: 10/19/2021

**Description of Incident:** "Student broke a glass funnel in sink while doing dishes. When she attempted to pick it up, she nicked her hand. Bandaid applied from first aid kit. Glassware was mostly washed so no chemical exposure is expected. Reporting as near-miss although a small cut on student's hand. **Student was not wearing gloves. Instructed to let the instructor pick up any broken glass every time in the future. Also, be sure to wear gloves per lab protocol.**" - Incident Report

**Notes:** Armando Herbelin provided the committee an overview of the incident. Janel Skreen said she would order some cut resistant sample gloves for Armando to check out as a possible alternative.

## COVID Updates

- Nolan Wheeler shared the "Say Yes to Test" Washington link and encourages committee members to order some as testing lines are long at local providers.
- Nolan Wheeler explained that health monitor staffing continues to be a challenge. He told the committee that AAR will remain closed to general classes during Winter quarter to accommodate the opening of the Library.

# Safety Work Orders

## Safety Work Order Report - November 2021

W/O#	Status	Type	Date	Work Description	Bldg	Submitted By	Assign To	Labor	Completed
127126	CL	RM	11/23/2021	Put padlock on Flame cabinet in corner next to Pesticide cabinet.	CMS	TY FRANKLIN	KS	0.75	11/23/2021
127026	CL	PM	10/28/2021	Clean security cameras. ** Closing comments from last work order ** All security cameras were cleaned.	CMS	SCHEDULER	MAINT	2.00	11/17/2021
126688	CL	RM	09/08/2021	The ramp that goes from the back classroom doors down to the playground at Memorial Park has a wobbly railing. One of the posts is either broken or rotten and needs to be replaced. Location of	SLC	MADSEN	MAINT	2.00	10/25/2021
126499	CL	RM	07/15/2021	There are exposed live wires from where a light ballast was removed. Location of Problem : Second row, bay 10 in the left side of the dividing wall.	VOC	ALLEN	MAINT	2.00	07/21/2021
126374	CL	RM	06/23/2021	Burning electrical smell in building. Computers in strange re-boot mode around the same time the smell was noticed - not sure if related. Smell is strongest in the Career Center lab area.	ADC	TRIMBLE	MAINT	1.00	06/23/2021
126097	CL	RM	04/20/2021	Barnes North - Teachers are noticing on street side of building, that bees are going into the little holes around the window frames. I dont know if we can spray or what we can do about this?	HSK	SANCHEZ	CUST	0.25	05/03/2021
126088	CL	RM	04/19/2021	Head Start Barnes - We have ants at the gated entry to our playground in the front of the building. Children enter through this gate at both arrival and departure.	HSK	SANCHEZ	CUST	0.25	06/04/2021
126043	CL	RM	04/12/2021	Head Start - Playground A (in front of building) needs to be power washed. There is lots of moss growing on the playground surface. It tends to get slippery and can cause injuries.	HSW	SANCHEZ	MAINT	8.00	04/21/2021
125923	CL	RM	03/12/2021	At Head Start Barnes - Over winter break our floors in the classroom were waxed. The cleaning staff removed the brackets from the walls that anchor the child cubbies.	HSK	SANCHEZ	MAINT	1.00	03/12/2021
127143	A	RM	11/30/2021	The three playground gate locks are needing to be replaced or serviced. Staff are unable to gate one gate open which affects the emergency exits. They are keyed with the 449. See Kim Hendrickson for m	SLC	MADSEN	KS	0.00	
127112	A	RM	11/18/2021	Unmarked and unprotected pipe venting steam on side of building, hot to the touch, request safety inspection and updated protection for pipe.	VOC	WILSON	MAINT	0.00	
127085	A	RM	11/08/2021	LCC East - Playground The track on the LCC East playground has become a tripping hazard. Please take a look to see if there is anything that can be done.	HSE	MADSEN	MAINT	0.00	
127049	A	RM	11/01/2021	We need a tall toy kitchen piece to be anchored to the wall. It fell over on a child last week.	HFL	JOHNSON	MAINT	0.00	
126947	A	RM	10/20/2021	There are 2 bookcases/shelving units in the office that are stacked up, leveled on some books and are not secured to the wall nor are they right up against the wall (6-8" away from the wall) Possible	MAN	MOENCK	MAINT	0.00	
126725	A	RM	09/16/2021	This is a safety work order. Please replace batteries in the AED as it is consistently beeping loudly from the batteries expiring. Location of Problem : AED in hallway by mechanical room	VOC	RIUKKILA	MAINT	0.00	
126603	A	RM	08/12/2021	Olympic Court south basement door window broken out, able to unlock door from exterior. Location of Problem : South Basement door	TWH	SORGENFREI	MAINT	0.00	
126539	A	RM	07/29/2021	This is a safety work order. Two fire extinguishers need to be mounted in the Rental House 1608 20th Avenue. A 2lb ABC needs mounted at the kitchen door, extinguisher is located on the counter near	TWH	RIUKKILA	MAINT	0.00	
126396	A	RM	06/29/2021	Grassy area between sidewalk and Maple street along Main & HSB has some large holes. Saw someone trip in one today. Can these be filled?	MAN	SORGENFREI	GRNDS	0.00	1 hole sched. To be filled.

### Safety Work Order Report - November 2021

W/O#	Status	Type	Date	Work Description	Bldg	Submitted By	Assign To	Labor	Completed
126264	A	RM	05/27/2021	The roofers have knocked loose a light fixture in the classroom. Staff are afraid it could fall and hurt a child or staff member. Area Manager, Teresa Madsen got ahold of Sam and he was going over imm	HSE	SPROMBERG	MAINT	0.00	* Completed
126115	A	RM	04/26/2021	Head Start Barnes - Part of the gate alarm is missing from playground 2 at Barnes. I think Sam may have extra alarms. Could you please have him reinstall the alarm?	HSK	SANCHEZ	MAINT	0.00	
126053	A	RM	04/15/2021	Memorial Park - We have either wasps or yellow jackets out the back door of room 101 here at Memorial Park. It appears they may have a nest in the roof area.	SLC	SANCHEZ	MAINT	0.00	
126042	A	RM	04/12/2021	Memorial Park - We need to order another self-closing/self-latching gate mechanism and have Sam install before the 23rd on the one Memorial Park single playground gate.	SLC	SANCHEZ	MAINT	0.00	
125176	A	RM	10/21/2020	I've noticed several large branches are dead on the tree and may be present a falling hazard in high winds. I wanted to let you know before the leaves fall and you can't ID the branches.	ZN3	FORD	GRNDS	0.00	
123634	A	RM	01/08/2020	Replace the safety lights that go in the arms of the chairs.	RCA	COCHRAN	MAINT	0.00	Warning (Parts)
123466	A	RM	07/25/2019	Can we install removable bollards by the north east corner of Main and the parking (where the handicap parking spots are).	MAN	CMOENCK	MAINT	0.00	On Hold (Budget)

\* W/O Completed by CMS staff, but not yet entered into system.

CL/CA	Cleared/Cancelled
A	Active
RM	Active Work Orders Generated PRIOR to Nov 1, 2021
RM	Reactive Maintenance
CM	Corrective Maintenance
PM	Preventative Maintenance

Work Order Completion Summary	
Nov 2021	
<b>Total Completed</b>	129
<b>Generated</b>	162
<b>Gen/Completed</b>	77

## Old Business

- On track to have the baseball netting completed by the start of Mark Morris baseball season.

## New Business

- January meeting cancellation- The meeting will be held.

Next Meeting: Thursday, January 6th at 1:00pm on Zoom

## Adjournment

**Motion:** Janel Skreen

**Second:** Nolan Wheeler

**Approved:** All