



# Safety Committee Minutes

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## Call to Order (June 2nd, 2022)

**Present:** Connie Ramos , Janel Skreen, Nolan Wheeler , Tracy Stanley , Kali Brandt , Karen Joiner , Ryleigh Leatherwood, Barry Walther , Sydney Benson, Jason Arrowsmith , Armando Herbelin , David Gomez, Rhebs Rukkila

**Absent:** Betsy Richard, Melissa Hislop, Richard Hamilton,

**Reading and Approval of Minutes from Previous Meeting.**

**Minutes Accepted:** Y

**Moved:** Tracy Stanley

**Seconded:** Barry Walther

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## Accident Reports

**Date of incident:**

04/25/22

**Description of Incident:**

Syringes and needles are stored in an individual plastic bag in the skills lab. Each student has their own individual bag of supplies. In this case, the lid to the particular needle/syringe was not secured for storage and the student pricked finger. The needle has not been used on anything other than a mannequin.

**Notes:** Nursing instructors reviewed the incident and reported they had evaluated the storage of the needles and did not recommend any changes at this time.

**Date of incident:**

05/11/22

**Description of Incident:**

A child sprayed a teacher in the face with bleach cleaning solution. The child went into the bathroom area in the middle of the classroom so that his shirt could be changed. The employee reported that they were only "4 steps behind" when they stopped to briefly assist another child. During that time, the child in the bathroom climbed onto the toilet and grabbed a bottle of bleach off the shelf (inside a cabinet). The child then proceeded to spray

the teacher in the face.

The employee washed their face and eyes after the incident. No injury or lost work reported.

**Notes:**

Corrective actions taken:

- Employee will review training on how to store chemicals safely with the supervisor.
- The bleach bottle was relocated to a more secure location.
- All classrooms were subsequently checked to ensure all chemicals are being stored in locked locations.
- The classroom has a current poster explaining how to store the bleach correctly.

05/19/22

**Description of Incident:**

The employee was removing birthday decorations from the ceiling standing on a borrowed chair that had wheels on the legs. The wheels moved unexpectedly causing a loss of balance and a fall to the floor. No medical attention needed, and no lost time at work.

**Notes:** The committee asked about the availability of step stools in the building where the accident occurred. Nolan Wheeler verified that there are step stools available in the building.

05/25/22

**Description of Incident:**

An employee was assembling a desk and had leaned parts of the desk against a nearby table. The weight of the unassembled desk pieces caused the table they were leaning against to fall and hit the employee in the foot.

**Notes:**

05/26/22

**Description of Incident:**

I was going down the aisle to the stage to turn on lights for the Mark Morris Choir that was occurring and a dark colored chair was placed in the pathway and I did not see it. I rammed my knees into the chair and jarred my back almost falling completely over the chair. I attached pictures of the chair but they are both after the lights were turned on. -As reported by injured employee.

**Notes:** The comments in the overview are accurate. Poor lighting and clutter and chair blocking the ingress/egress. Janel Skreen will send a campus email to remind employees to maintain good housekeeping.

## Discussion:

- Nolan Wheeler provided update on COVID response
- Jason Arrowsmith explained changes to the “Return to Campus Guide” that were asked about.
- Members of the committee reported that yellow jackets are entering the building in AAR. Janel Skreen will ask CMS about the issue.
- Kali Brandt will not be available to chair the committee meeting in July. Janel Skreen will chair in her place and Jason Arrowsmith will take minutes.

## Old Business

- Accident Prevention Program Draft Review is deferred for now.

## New Business

- No New Business

## Next Meeting

Thursday, July 7th at 1:00pm on Zoom

## Adjournment

**Motion:** Tracy Stanley

**Second:** Barry Walther

**Approved:** All (time: 1:41 pm)

### Safety Work Order Report - November 2017

W/O#	Status	Type	Date	Work Description	Bldg	Submitted By	Assign To	Labor	Completed
117851	CL	RM	11-30-2017	Security sent me this pic of a heat pump outside Head Start East. Please cover these wires.	HSE	SKREEN	MAINT	0.25	11-30-2017
117846	CL	RM	11-29-2017	Door handle fell off on inside of door. Anyone in the room when door shuts will be stuck.	GYM	HILLGOSS	MAINT	0.50	11-29-2017
117793	CL	RM	11-22-2017	Water sampling in kitchens of Olympic Court apartments. Units 3,4,5,7,8,9,10,11,12	APT	MOENCK	MAINT	2.00	11-22-2017
117792	CL	RM	11-22-2017	Take contractor on roof to inspect exhaust system at Weld Shop.	VOC	MOENCK	MAINT	1.50	11-22-2017
117750	CL	RM	11-15-2017	South entry bricks need to be adjusted. They are a tripping hazard.	MAN	SORGENFREI	MAINT	15.00	11-22-2017
117685	CL	RM	11-08-2017	Metal piece fell and hit an outlet. Sparks flew.	HSE	WOLGAMOTT	MAINT	0.75	11-08-2017
117680	CL	RM	11-08-2017	Water spilled on tile in foyer. Please clean up so no one slips.	LIB	FRANZ	CUST	0.50	11-08-2017
117641	CL	RM	11-06-2017	Install "Safety Glasses Required" signage in Auto/Diesel shops.	DTV	ECKLUND	MAINT	4.00	11-13-2017
117568	CL	RM	10-27-2017	Dress up station needs to be mounted to the wall.	HFL	JACKSON	MAINT	1.00	11-06-2017
117562	CL	RM	10-27-2017	Rubber stripping around carpeted area by climber need to be repaired. Trip hazard.	RCA	JACKSON	MAINT	2.50	11-06-2017
117427	CL	CM	10-13-2017	Safety & Security need key to the lock boxes to access the ADA Lifts & tool to open lift doors.	RCA	RRUKKILA	MAINT	0.25	11-06-2017
117579	CL	CM	10-30-2017	Cart # 17 makes unexpected turns. Needs: new front leaf springs & front shocks.	CMS	RRUKKILA	MP	4.00	12-04-2017
117537	A	CM	10-26-2017	Install GFI outlet in bathroom of Unit #4.	APT	NOBLE	MAINT	0.00	
116761	A	CM	08-03-2017	Installation, removal and moving of fire extinguishers at both Apts.	APTS	RRUKKILA	MAINT	0.00	
116454	A	CM	06-21-2017	Please switch the light bulb from above the far right desk at 149b to 149a.	HSW	SANCHEZ	MAINT	0.00	

CL/CA, Cleared/Cancelled
A/Active
Active Work Orders Generated PRIOR to November 1, 2017
RM
CM

<b>Work Order Completion Summary</b>	
November 2017	
<b>Total Completed</b>	198
<b>Generated</b>	235
<b>Gen/Completed</b>	122