



## NURSING ADVISORY BOARD MINUTES

Thursday, May 28, 2020 4:30 p.m. via Zoom

### I. ATTENDEES

Lorelei Catlin, Delaware Plaza  
Michele Ashby, Cowlitz County Health and Human Services  
Merry Bond, community member  
Kelly Klein, student  
Melissa Selzler  
Karen Joiner, LCC  
Tamara Norton, LCC  
Debbi Burzynski, LCC  
Amber MacLaren, LCC  
Kali Brandt, LCC  
Amy Boultinghouse, LCC  
Lynell Amundson, LCC

### II. Meeting called to order at 4:30 p.m.

Karen Joiner welcomed members and guests, followed by introductions by attendees.

### III. AGENDA ITEMS

#### a) Enrollment update

Karen shared with members that traditional Nursing Program enrollment remains stable (20 per quarter), but the fall cohort of LPN2RN students was increased to 51, up from 48 last year. Currently 44 are now in this cohort. Karen also shared that enrollment across the college has dropped quite a bit due to the current COVID-19 circumstances and restrictions. Summer enrollment at this time is down 36% from the same time period last year. Spring Quarter is down by 15%.

#### b) Labor market data

No labor market data was prepared for the Spring Advisory Board meeting, but employment for RNs remains strong per the graduate surveys.

#### c) Program outcomes data

Karen shared Student Achievement information that can also be found at <https://lowercolumbia.edu/nursing/program-outcomes.php>

- NCLEX results: average 95%
- Program completion is looking good with no areas of concern
- Graduate satisfaction remains high at 90%
- Employer satisfaction remains strong



- No program outcomes of concern though nursing faculty watch completions carefully

**d) LCC updates: budget, personnel, fall plan**

College enrollments are down which causes budget issues. Instruction staff are looking for efficiencies to reduce cost 10% to 15 % next year. Nursing won't be affected by reductions with anticipation that dollars will come in again with passage of House Bill 2158 legislation in 2019.

Campus-wide budget reductions will involve reduction of staff, suspension of travel, and no equipment purchases. Personnel cuts are expected to be staff rather than faculty and nursing faculty are not likely to be part of the reduction. A part-time hourly support staff person for nursing has been laid off.

Spring quarter courses were moved to an online format. Those programs deemed essential by the governor are able to hold in person lab with intensive guidance and restrictions.

As COVID-19 restrictions ease up and counties begin to move into Phase 2 students in the LPN to RN program Summer Quarter will complete half of their lab hours in simulated environment and the other half at clinical sites that have opened up.

As of now Fall Quarter will look very much like Spring and Summer. The majority of courses will be delivered online. Nursing faculty are hoping to see more clinics open up for student placement.

**e) COVID-19 restrictions and effects on the program**

Karen shared that NURS 090 Nursing Assistant course is difficult to complete right now, as students cannot get into clinical sites. Several students have incompletes and until they finish this course they can't apply to the nursing program. With no one hiring and students unable to complete it is creating a domino effect on the program. Further complication arises from the suspension of State testing.

LCC is opting to accept applicants that have completed the Nursing Assistant course and certification is pending. Karen told members that nursing faculty would welcome creative ideas from the board and any help getting student into sites would be greatly appreciated.

**f) Simulation policies and procedures**

Karen shared with attendees that LCC will continue to use simulation as part of a student's clinical hours and will maintain simulation both due to COVID-19 restrictions and for students' benefits. LCC believes simulation strengthens student skills and will lessen stress once student is assigned to a clinical site.

Jeannie Hamer, nursing faculty, is developing a simulation handbook that will go to the state for approval. LCC plans to have the simulation packet available for review by advisory board members at the Fall 2020 meeting.

Kelly Klein, student representative, told the group he participated in simulation training this quarter and felt it went well and thought it worthwhile.

Karen told the group that LCC was able to purchase virtual simulation for faculty and students from using funds set aside for nursing programs in Washington legislation (House Bill 2158 monies).



**g) Application update: NA-C situation; input re: rounding up GPA**

Karen led a group discussion regarding Grade Point Average (GPA) required for students to be accepted into the nursing program. Currently the required GPA is 2.8. LCC is looking for guidance as to “rounding up” for students achieving a 2.75 or greater. Advisory board members support requiring 2.8 GPA without exception (no rounding up).

**h) New clinical evaluation tool**

Kali Brandt, nursing faculty, briefly shared information on a clinical evaluation tool that is being developed and can be tailored for each quarter but will maintain information on a single page. Karen told the group faculty are working to make the tool more user friendly and expect to have a draft for review at the fall advisory board meeting.

**i) Handbook review by Attorney General**

LCC recently had the Nursing Program Handbook reviewed by the attorney general (AG) and received good feedback and approval of 95% of the content. There were questions about clinicals, and in response Karen sent the AG the DSHS Secretary’s List of Disqualifying crimes. The AG will review her comments based on this additional information. Karen recommended adding a COVID-19 statement to the handbook, and reviewed the suggested wording with the board. The members supported this addition to the handbook.

**j) New invasive procedures consent form**

Karen shared a new document “Invasive Procedures Consent Form” with the group and asked for input. The form was adapted from a similar form used at South Puget Sound Community College.

Michelle Ashby from CCHHS recommended changing hand washing to “hand hygiene.” Karen agreed to make this revision, and the board approved the form. This will be included in the nursing program handbook beginning this fall.

Tamara Norton shared with the group that she has a student currently working directly with COVID-19 patient. Under this circumstance, she has referred this scenario to Janel Skreen, LCC’s environmental health and safety director, for guidance. The student is allowed to come to campus as the student is following the hospital protocols.

The final form will be included in the Fall Quarter Student Handbook.

**IV. MEMBER NEWS**

Kelly told the group that from a student perspective people are making the best of the situation, doing a good job of relaying news to each other, and communicating everything out together

Employer members shared that their work sites are conducting a lot of sanitizing, making sure staff are aware of PPE rules and practicing rules correctly (face masks, hand washing). Clients’ temperatures are taken twice a day. No visitors are allowed in extended care facilities though staff are setting up Zoom and Facetime calls for residents.

Hospitals and outpatient clinics continue to restrict visitors, working hard to stay on top of latest recommendations and leadership continues to stay on top of trends to ensure staff are protected.



The health department is ramping up contact investigations and expect to see an increase in number of cases. This might be an opportunity for LCC students to assist with reaching out to people who may have been exposed to COVID-19.

LCC faculty shared that COVID-19 restrictions have caused students to prepare in advance for time spent in a lab setting; they are coming into the program very prepared with an awareness and knowledge to perform skills with minimal guidance or clarity from faculty. Students are driven to be successful.

Social distancing is extending time spent on some skills but students have been allowed to take supplies home to practice, can video demonstration of skills performed and receive a critique and suggestions from faculty.

Karen shared with the group that she is postponing retirement and will stay at LCC another academic year.

Melissa Seltzer was unanimously elected to serve as advisory board chair for the 2020-2021 year.

**V. UPCOMING PROGRAM OR COMMUNITY EVENTS**

- a. No Pinning ceremony due to COVID-19 restrictions
- b. Current application cycle ends June 30. Next: Aug 15- Oct 30.
- c. NEXT MEETING: October 22, 2020, 4:30 -6:00 (Zoom or HSB 235, TBD):

**VI. Meeting adjourned at 5:17 p.m.**