

AUTOMOTIVE ADVISORY COMMITTEE MINUTES

DATE: November 3rd, 2022

TIME: 5:30-6:30pm

PLACE: Woodland High School

I. CALL TO ORDER

Tamra facilitated the fall meeting of the Automotive Advisory Committee which was called to order at 5:40 pm.

II. INTRODUCTIONS

Industry

Paul Merryman – Bud Clary, Service Manager

Education

Wayne Miller, Woodland High School

Tamra Gilchrist, LCC

Corry Kile, LCC

Gary Roeske, LCC

III. **OLD BUSINESS:** Nomination/Identification of a new chairperson. Paul agreed to serve as the advisory chair effective Fall 2022. Official letters of notification from LCC's President's office will be sent early in the new year, 2023.

IV. **APPROVAL OF MINUTES:** Minutes were reviewed by attendees with no changes identified; however, the official vote will need to occur electronically since the industry quorum is not present.

V. **INDUSTRY UPDATES:** Paul offered an update on current trends from his area perspective. The emphasis on repairing vehicles versus purchasing new ones continues. As this trend has persisted for some time, requests/needs for larger repairs are becoming more commonplace which presents challenges, especially with current supply-chain issues. Obtaining parts for certain types of repair work is difficult/on back order for longer periods. Overall, there is still a strong demand for entry-level technicians. Receiving education at both the high school and college level provides a strong foundation that technicians can build upon and grow into various areas of expertise.

VI. **EDUCATION UPDATES:**

- a. **K12:** Wayne shared that he has two automotive classes (around 55 students total) this year, with a larger portion of freshmen. A review of Woodland’s CTE program was performed (see CTE Program Evaluation for full details). Wayne walked the committee through the various sections. The current curriculum is aligned with ASE and Skills USA. Wayne shared that last year, his program students achieved 2nd at state! A question arose about the types of technology the program uses. Wayne shared that all students have internet access, Chromebooks, and Google Classroom. CTE Dual credit is available for AMTC 100 (5 credits) for students completing articulated coursework and earning a B or better. Overall, the group agreed that the program at Woodland remains strong. The program was approved by the attending members of the advisory committee.

- b. **LCC:** LCC faculty provided updates for higher education. LCC has around 12 automotive program students at this time. An update was provided regarding the newly implemented cooperative education option. This will be the first year that students will be required to complete a work-based learning experience. LCC is currently seeking industry partners to develop contracts for student placements as early as Spring 2023. Students do have some alternative options as needed, including an independent study option, but the emphasis remains on students gaining real-world work experience.

LCC will be scheduling an ASE review for Winter term 2023 with an accreditation site visit to occur in Spring 2023.

Faculty offered an overview of current equipment needs for industry input. The program needs a tire-balance machine and new lift equipment. The current machine technology is out-of-date and no longer supported. The cameras are dated and can no longer be repaired; therefore, it is vital to seek new equipment as soon as feasible. Paul agreed that this was a good direction to replace the aging equipment.

- VII. Other:** The committee discussed the strong need for recruiting new members for the committee. Paul suggested meeting quarterly to help improve engagement. Twice per year might be too far apart to remain current and engaged with the current work. New leads for potential members were provided. Tamra will be working with the LCC team on new marketing materials and board members ‘books.’ An emphasis on engaging new members will continue to be a priority this year.

- VIII. NEXT MEETING (DATE/TIME/PLACE):** TBD Winter quarter/end of February with ASE Accreditation preparation and review to occur at the next meeting.

- IX. Adjourn:** 6:40pm

X. RESOURCES

- a. **ADVISORY COMMITTEE HANDBOOK**
- b. [LCC: Professional-Technical Advisory Committees Meeting Minutes](#)
- c. [The Carl D. Perkins Vocational and Technical Education Act, Public Law 105-332](#)
- d. [College Advisory Committee Procedures](#)
- e. [K12 CTE Advisory Committee Procedures](#)

PREPARED BY: Tamra Gilchrist

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