



## EDUCATION ADVISORY COMMITTEE

### Meeting Minutes

Wednesday, October 23rd, 2024 3:00-4:30 pm

Alan Thompson Library Room 130

Zoom: <https://lowercolumbia.zoom.us/my/universitycenter>

#### Present

Jennifer Chrest, HR Specialist, Longview School District

Holly Budge, HR Director, Kelso School District

Jennie Bergman, LCC Workforce Education Manager

Michaela Jackson, LCC Director of new Programs

Ashley Cahill, Faculty, LCC BAS TE

Stacie Johnson, Advising LCC

Samantha Johnson, Kelso, SLC Para

Vicky Barnes, Woodland public schools, HR Director

Penny Andrews, Longview School District, HR Director

Jenny Smith, LCC Meeting Notes

**Zoom:** Ashleigh Kruckenber, LCC Education Faculty

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- I. **Call to order:** 3:04 p.m.
  - A. Introductions
  - B. Motion Item: Approval of May 15 Meeting Minutes
    1. Moved: Holly Budge
    2. Second: Vicky Barnes
    3. Motion carried
- II. **Advisory Committee Business** - Jennie Bergman
  - A. Handbook overview
  - B. Ethics training
  - C. Membership: 50% employer/50% employee - How are you qualified to be on this committee. Welcome, orientation, and signed letter from the LCC President
  - D. Board Appointments: Chair and vice chair need to be elected.
    1. Chair: Penny Andrews
      - a) Motion: Vicky Barnes
      - b) Second: Holly Budge
      - c) Motion carried
    2. Vice Chair: Substitute chair/chair elect - Motion to Table
      - a) Motion: Sam Johnson

- b) Second: Penny Andrews
    - c) Motion carried
  - E. Please share with those who would have insights that are appropriate to the Education program and training
- III. **Education Program Review:** Michaela Jackson - We used the advisory's input from the last meeting and contrasted it with our current program.
  - A. EDUC 245: Collaborative INstruction and Classroom Support (small group and pull out support). Replacing STEAM
  - B. EDUC 255: Crisis Management and Support in Inclusive Classrooms
    - 1. Motion: Sam Johnson: with respect to statement K
    - 2. Second: Vicky Barnes
    - 3. Motion carried
  - C. Red letters are new information. Some courses were removed in order to add the requested information.
  - D. EDUC 150: Child, Family, Community was removed: Paras do not have a great deal of interactivity with the family members.
  - E. 191/291 Practicums: There were changes to the outcomes. Changes became obvious when the program was live.
  - F. EDUC& 202: Introduction to Education (but without clinical practice) - 200 hours of practicum are already required, therefore this can be used as a substitution for the 33 hours required by EDUC& 205.
  - G. ECED 225 - STEAM in ECE: Not really needed by paras as much.
  - H. EDUC 246 - Linguistically Diverse Education: ELL is a requirement to get into the TE program
  - I. We are looking for feedback in order to take this forward for approval to our curriculum committee.
  - J. Stacie: 191/291 have an ampersand, but do not in our catalogs. Those should be added. Can we add the number of clinical hours in the description? 291: Choose between 2 and 7 - 6 should stay. #7 is directly from PESB, so remove or merge with #2.
  - K. Sam: 255 Crisis Management: Include the debrief with student/staff to determine triggers/solutions following poor behavior. Teaching paras a way to negotiate those interactions would be helpful.
  - L. 255 is solid: Majority of paras work with IEPs. Working with students of diverse needs/disabilities. The ability to follow behavior plans would be important.
  - M. MJ: Many courses include the information recommended here. There will be additional information coming too. We shared updates rather than the full program, but that can be shared as well.
  - N. One-year Certificate is more comprehensive than the 77 required hours by PESB.
  - O. Section 4 sub section A of Agenda (Motion Item)
    - 1. Motion for approval of sections 1,2,4,5,6,7,8: Vicky Barnes
    - 2. Second: Holly Budge
    - 3. Motion carried

#### **IV. EDS/OSPI Background Solution Discussions**

- A. EDS Pre-residency clearance created through district. How do they move forward?
  - 1. Fundamental courses give them clock hours. Possibly PD Enroller creates the account, but not the login/pw
  - 2. OSPI solution may be required
    - a) Does PD Enroller create the OSPI file?
    - b) If so, can we share the information with the student in order to get them a login/pw
  - 3. LCC doesn't have clock hours through PD Enroller
  - 4. Please include updates at the next meeting
- B. Fingerprints? They go into a certificate location and the educator would not show up. Change visibility to Fingerprints.
- C. Credit for Prior Learning for Paras: If they have done Fundamentals and it is in EDS, and students get credit. Does it work in the reverse? Will EDUC& 101 be accepted as a qualifier for other institutions?
  - 1. Yes! General onboarding happens, so the student would have to indicate that the student has had the training.
  - 2. We would like to coordinate with respect to the Fundamentals course. If the Fundamentals are in EDS, is there any way we could articulate better for the student?
  - 3. The challenge with messaging this way, is that the requirement is built into the 2 day training, or they can get clock hours toward their certificate or complete fundamentals. They can't elect not to come in.
  - 4. SJ to AK: Students print off something that students can use to indicate they have completed the fundamentals course? Clock hour time sheet, with signatures, but an EDS transcript would have the information.
  - 5. Holly: Student would have to know which of the classes meet which requirements. A new person in the role wouldn't know about the requirements.
  - 6. AK and MJ are meeting with OSPI about launching a para model using our EDUC 101. ESD 105 got a grant to develop this planning and are aligning it to PESB.
  - 7. Para/PESB joint meeting: Ask about completion timeline. Was the timeline lifted? Is there a yearly requirement? Some believe the timeline is 5 years. That language has been hard to locate.
- D. Para board meeting will include report outs.

#### **V. Industry Updates**

- A. Gratitude: Thank you for being at the table Michaela! PESB doesn't always know the ground level impact. We appreciate you!

- VI. **Next Meeting:** Wednesday, May 14, 2025 from 3 - 4:30 in LIB 130  
Previously scheduled date was conflicted.