

# MEDICAL ASSISTING ADVISORY COMMITTEE MINUTES

MEETING: October 18, 2021, 6:00 pm, ZOOM

- I. **CALL TO ORDER** - Vicky called to order the regular Fall 2021 meeting of the Medical Assisting Advisory Committee at 6:00 pm on 10/18/21 via Zoom.

## II. WELCOME, INTRODUCTIONS

### a. In attendance:

#### Industry:

Laura Bingham - Silver Falls Dermatology/ Newest Member Graduate 2021

Mary Alice McCubbins - Nurse Provider - Child and Adolescent Clinic

Madison Hamer - PeaceHealth

Dana Clayton – Ferguson Enterprises

Rocio Alcalá - Student Medical Assistant 2021-22

#### Education:

Victoria Soladey - Program Director LCC

Sara Al Bassam - New LCC Faculty (MEDA 120/122 Courses)

Stephanie Scott – LCC Faculty (BTEC courses)

Jennie Bergman – LCC Workforce Education Manager

### b. Review and update Medical Assisting Advisory Committee Roster

Vicky will update the information provided to her on the roster. Please email her your updated information. The information will be shared with Jennie to update the Advisory Committee Spreadsheet.

## III. MINUTES & AGENDA

### a. Review minutes of the April 19, 2021 meeting -

A motion was made to approve the minutes as presented.

Motion Seconded

Motion Approved

### b. Review Agenda Items:

Use the Agenda as shown

## IV. INDUSTRY UPDATES

### a. Discuss Outreach Services

Vicky, LCC - shared that when Bill (Longview School District) was at the meeting in April he talked about the importance of getting high schools involved with LCC programs.

Vicky also shared that LCC does have outreach services on campus - Nicole Faber is our Outreach Manager on campus. We are excited to share that our newest member, Husenia Gomez Cifuentes, is our new bilingual outreach navigator for Longview School District and Jodie Rodgers is the navigator for Kelso Schools districts. They will be helping to get the high school students involved. They will be putting feelers out to high school students to get interested in medical assisting and our other professional-technical programs.

Dana, Ferguson Enterprises - Shortage of employees is not such an issue as they do not have the mandate. Supply chain issues are a huge problem in her industry. They are not requiring vaccines but it is being encouraged.

Madison, PeaceHealth - PH is short on MAs just like everyone else. They are posting for LPNs because there are no MA candidates. We love our (LCC) students and are eager to hire them.

Mary Alice, Child and Adolescent Clinic - They have suffered the loss of several employees. Trying to hire but there are not a lot of people available.

Vicky told the current cohort students that if they wanted jobs, there should be plenty.

## **V. EDUCATION UPDATES**

**a. Curriculum** – Thank you to all who responded to our substitution proposal feedback for our Curriculum Committee. We had started this process back before the pandemic hit. We intended to help increase our Medical Assistant enrollment by offering some bridges for Nursing courses to align with the MEDA program to capture students who weren't making it into the Nursing Program.

The course substitutions consisted of:

PSYC 200 (5 credits, Lifespan Psychology) for AH 114 (2 credits, Healthcare Communication Skills)...for both COP & AAS

AH 114 (2 credits) is a prerequisite for entering the MEDA cohort (both COP & AAS). PSYC 200 (5 credits) is a prerequisite for acceptance to a NURSE cohort. With Guided Pathways there may come a time that AH 114 is not required, but PSYC 200 is a common course for an allied health meta major.

Any college-level MATH (5 credits) for MATH 105 (5 credits, Math for Health Sciences)...for both COP & AAS

Success in any college-level math course prepares a student for the math-related competencies/objectives required for medical assisting.

CMST& 220 (5 credits, Public Speaking) for ENGL& 102 (5 credits, English Composition II)...for AAS

Nursing allows CMST& 220 as an alternative to ENGL& 102, and many students choose this option. Why not offer the same option for the AAS in Medical Assisting?

This went to the curriculum committee last Wednesday (10/13/21) and it was all approved.

**b. Facilities, Equipment, Technology**

No updates or concerns at this time.

**c. Student Success/Performance**

There were many job opportunities for students coming out of the last cohort. Students Hired: 3 - Kaiser, 1 – PeaceHealth

**d. Campus and Program Adjustments Relating to Pandemic**

MEDA classes have resumed to normal - face-to-face for both lecture and lab. Students can participate outside of structured classes. The lecture is being used for review and we are using the show-and-tell approach with hands-on in the lab to demonstrate the skills that students have learned. We are hoping to resume open skills classes for the winter quarter. We will be having a soft opening for classroom sizes with a focus on following all COVID restrictions.

The LCC Campus does not require vaccination for students unless they are part of the Nursing program or other programs that require the vaccination. LCC has many classes online. That may change if the Governor ties a financial obligation for colleges to student vaccinations.

Vicky has heard that students who just graduated felt that they were behind in their patient rooming skills.

Madison agreed but said that she noticed that they caught up quickly when given opportunities.

Laura stated that normally students are timid in rooming the patient. She did acknowledge that they did not have as much hands-on due to COVID.

**e. Current Cohort:**

11 new students, and 2 returning students.

Enrollment is still sparse. Due to the COVID vaccination mandate, several students declined to start the program. We were expecting 16 students.

**f. Faculty Changes:**

Sara Al Bassam: New LCC Facility (MEDA 120/122 Courses)

Stephanie Scott: LCC Facility (BTEC courses)

Recruitment of New Committee Members: Vicky asked for any new committee member recommendations from the committee. At this time, there were no recommendations put forth at the meeting. Email Vicky with recommendations.

An official invitation will go out to the new invitees to join the committee.

**g. Annual Report**

This is due every February. Graduate Surveys will be going out. What is the best way to receive them? The committee agreed that sending the link in an email is best and then forwarding it to staff who have students. Vicky asked for help from members in sending them out.

**h. Preceptorships**

Thank you to all the preceptorship partners for the outstanding summer cohort completion. Students appear to be successful and have many job opportunities. Laura is an example of that, hired at Silver Falls Dermatology. There were many job opportunities for students. Students Hired: 3 - Kaiser, 1 – PeaceHealth.

Vicky is looking for feedback on how everyone would like to be contacted for the next round of students. Suggestions would be great. It will be a smaller group. Vicky has a new contact from Legacy and they are looking for students now – exciting for us.

Sara – Has been asked by a head nurse for students. They are ready. They lost a large amount of staff this week.

**V. ACCREDITATION UPDATE - Due in Feb.**

Vicky reported that Liz helped her finalize most of the needs and that she is putting together the requirements that they want. The standards are being updated. They are shortening up the affective behaviors: went from 22 to 8. Cognitive standards have also been decreased and psychomotor standards remain the same.

**VI. OLD BUSINESS:**

Madison asked how to best communicate during the student placement process for the preceptorships. She wants to know what to expect from this cohort.

Vicky acknowledged that more people were seeking students than the number of students in the program. Communication throughout the process was confusing. We will be working on communication.

Laura recommended that LCC stays on top of clinics because there are a lot of options for people to go to. Because there were a lot of options, students didn't have to wait and they took a position when it was offered.

A discussion on what the process will be moving forward for clinics to reach out to students for preceptorships led to the suggestion to find out who is ready for the summer placements and to talk about it at the next committee meeting in April.

Vicky agreed and shared that at this time, all students have completed their vaccination requirements and are starting to show interest in what they want to do for their preceptorship. The student survey goes out in the Winter Quarter.

Vicky is looking for and is open to any suggestions in regards to this process moving forward.

The future marketing plan at LCC includes making a new video showcasing what medical assistants do. That should help drive students to the program and out to area clinics.

**VII. NEW BUSINESS:**

Vicky has invited the following to join the committee:

Ginny Albright: Valley View Health Center

Laura Bingham: Silver Falls Dermatology

Alissa Felts: LCC MEDA Student/Graduate

Alcala Rocio: Student Medical Assistant 2021-22

Vicky shared that it is Medical Assistant Week. Students will be celebrating 10/19 and they will get a survival kit as a thank you.

**VIII. UPCOMING PROGRAM OR COMMUNITY EVENTS – none to report**

**IX. NEXT MEETING (DATE/TIME/PLACE): April 18, 2022 at 6:00.**

**X. Meeting Adjourned: 6:56 p.m.**

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