

DUE DATES FOR OPERATIONS COUNCIL REPORTS 2025-26

Operations Council meetings are now held **quarterly** instead of monthly. The QUARTERLY reports are due to the President's Office on the dates shown below.

Please refine and **summarize** as much of the data as possible. For example, don't report program numbers by month; instead, use quarterly information if available. There is **no need** to report on conferences attended, nor anything that is basically daily and/or routine duties.

DUE DATES for Monthly Reports	Dates of Operations Council Meetings
July 15, 2024	July 29, 2025
October 7, 2024	October 28, 2025
January 13, 2025	January 27, 2026
April 7, 2025	April 28, 2026