

Minutes

Operations Council – October 28, 2021

Attending: Chris Bailey, Kendra Sprague, Sam Orth, Natalie Richie, Richard Arquette, Merry Bond, Janel Skreen, Magnus Altmayer, Tamra Gilchrist, Karen Joiner, Byron Ford, Brian Isbell, Theresa Stalick, Lupe Rodriguez, Dani Trimble, Nichole Seroshek, Sarah Griffith, Sue Orchard, Laura Sampson, Jason Arrowsmith, Jennie Castle, Stefanie Gilberti, Lindsay Keevy, Brandon Ray, and Bryanna Smith.

Called to order by President Bailey

1. MEETING TOPICS

Campus Update: President Chris Bailey

- The recent midcycle accreditation visit went very well
 - The evaluators had a lot of praise and were very impressed by the culture and climate of the college
 - LCC was described as an amazing organization
- Enrollments are only down about 1.6% for fall quarter
- LCC's International Program is up to pre-COVID enrollment numbers
- Down 18% for fall in Running Start enrollments
- Revenues are looking good and there should be no concerns about budget cuts

2. UPCOMING AND/OR RECURRING TOPICS

3. ROUND TABLE DISCUSSION –

- Kendra Sprague
 - There will be a training in November regarding PTH rule changes
 - Will meet with supervisors and employees regarding accommodations in mid-November
 - As a result of the vaccine mandate, LCC separated 27 employees (only five full time)
 - Accommodated about 40 employees through a variety of different methods
 - HR hired and onboarded 111 employees in the last three months and will be going through more recruitment with the many open positions from the mandate
 - The foundation had a successful Horns and Halos Gala and GiveMore24 Event
 - Recently received confirmation that LCC will be beneficiaries of an estate, providing one of the largest gifts the college has ever received
- Natalie Richie
 - Final updates are being made to the winter schedule
 - Developing the 2022-23 academic schedule with a goal to be live April 1st
 - Working with the port of Kalama on a project to support entrepreneurship
- Karen Joiner
 - The majority of courses are hybrid or face-to-face for winter quarter
- Tamra Gilchrist
 - Initial work for the vocational building is going very well
 - Applications for the next BAS cohort will be opening in January
 - Beginning to market the new CE high school class-not to be confused with Running Start

- Richard Arquette
 - Hired new assistant director for student housing
 - The ASLCC held a Harvest Fest and had about 70 student participants
 - Finished hiring today for student government, including three international program students and four Running Start students
- Sue Orchard
 - Many DEI projects will be taking place this year
 - There has been significant legislation around DEI including updating the college's strategic plan
- Merry Bond
 - Nursing students are excited for an in-person pinning ceremony in November
 - Coming to the close of the winter/spring admissions cycle for the next couple of cohorts for the nursing program
- Janel Skreen
 - In the pandemic situation, operational strategies of the college are changing constantly
 - Seeing fewer COVID cases in Cowlitz County, even within LCC community
 - Seeing an uptick in cold and Flu cases
 - Received some good feedback from the recent Earthquake drill on campus
- Magnus Altmayer
 - The team has made some changes regarding the "drop for nonpayment" process to increase efficiency for students and to disrupt the smallest number of students as possible
- Byron Ford
 - The advising team recently welcomed a new advisor
 - STEM may be the next career pathway moved to the new advising model
 - The pathways previously moved to the new advising model have been doing well
 - Testing is expanding their services, now including community members
 - Based off of student survey results, working to building student confidence for the time between advising and starting courses
 - The Academic Planning Tool is now open to students as well as their advisors
- Brian Isbell
 - Lowered cohort loan default rate to 15.1%
 - Awarding all students financial aid for fall quarter and preparing for winter quarter financial aid awarding
- Theresa Stalick
 - Transitional Studies has welcomed a new program manager
 - Recently participated in a program review audit
- Lupe Rodriguez
 - Working on Running Start enrollment for winter quarter
- Sarah Griffith
 - Library, eLearning, and tutoring services are being offered in the Student Center Wi-Fi hotspot while the library is under construction
 - Offering virtual options for additional student support
 - There were 943 visits to the Wi-Fi hotspot within the first five weeks of fall quarter
 - Submitted College in the High School report and waiting to hear back on approval
- Nichole Seroshek
 - There will be some upcoming system downtime with ctcLink as the state team brings additional colleges into the system
 - There will be one more ctcLink outage in the beginning of November with only one more set of deployment groups and then all colleges in Washington will be in the system

- Jason Arrowsmith
 - Have hired 14 new employees for Health Monitors and Security
 - Still in need of applicants for open security positions
- Dani Trimble
 - LCC has received a new grant to provide additional support for students experiencing homelessness
 - In the last five weeks, nearly 100 students have been receiving support services
 - Since April 2020, LCC has spent 2 million supporting students receiving emergency aid
 - Continuing to work on outreach for work study and other student work positions
 - Actively recruiting for new membership for the Diversity and Equity Committee
- Jennie Castle
 - The RCA is opening back up and hosting more events
 - Live streaming all music programming with small audiences
- Laura Sampson
 - The library renovation project is about 70% complete and is set to re-open for winter quarter
 - Working on pre-design for the new vocational space by getting feedback and input from employees
- Stefanie Gilberti
 - Actively working on trying to find funds to update equipment in RCA
 - Looking for individuals interested in teaching opportunities for the College 101 course
- Lindsay Keevy
 - Brought library and tutoring services back to campus to the student center over the summer
 - Working to move library and tutoring services back into the library as the construction finishes up
 - Have loaned over 100 chromebooks to students this quarter
 - Hiring some employees to help with the library winter re-opening
- Brandon Ray
 - Rolled out electronic signatures during fall quarter
 - Took student preferred names from ctLink and integrated them into email
 - The college now has a new emergency notification system which allows texts to be sent to cell phone numbers listed in the system
 - Currently in the process of migrating registration data to a new, cloud-based system

DEPARTMENTAL REPORTS START ON THE NEXT PAGE...

Operations Council Report for Administration

2021 Q1 (July-September)

Nolan Wheeler, VP
Jason Arrowsmith, Security
Desiree Gamble, Finance
Richard Hamilton, Campus Services
Alyssa Milano-Hightower, Enterprise Services
Sherie Hockett, Payroll
Brandon Ray, Information Technology
Kirc Roland, Athletics
Janel Skreen, Safety & Security
Josh Smith, Fitness Center

Student Access, Support and Completion

Information Technology Services

- IT Services configured synchronization between EAB and Exchange so that students can schedule appointments with advisors online.

Institutional Excellence

Finance

- Completed fiscal year end activities throughout the summer.
- Beginning work on our FY21 financial statements. Our audit is scheduled to begin November 29th.

Enterprise Services

Bookstore

- Partnered closely with both Deans and faculty to receive textbook requisitions, resulting in 98% on-time submissions. This allowed our textbook buyer to source textbooks in bulk, receiving larger discounts, and less “out of stock” items for the upcoming Fall term.
- Using the Bookstore’s website, 66 students were able to place their online textbooks orders using their student financial aid book vouchers.
- 99% of online Summer Quarter online orders were processed and mailed, or confirmed as ready for pickup, within 1-2 business days.
- Processed 339 online orders for Summer Quarter.
- Offered FREE 2-day shipping for all Summer Quarter online orders from June 9th-July 9th, saving students \$1,868.90 in shipping charges.
- Partnered with the new wholesaler, Vindy, to be able to bulk order textbooks at a discount, which helped reduce internal time spent on receiving items instore as well as reduced overall costs on multiple titles for students.
- Worked with wholesaler/publisher vendors to provide \$23,993 in credit for deadstock, or unsold inventory for the fiscal year-end.

Fitness Center

- Facilitated the partial re-opening of the Juice Bar with a new menu, featuring Red Leaf food items and NEW Lotus Energy Drinks
- Facilitated COVID rapid tests for athletic teams

Cafeteria

- Remained closed due to COVID.

Athletics

- LCC soccer is off to a good start of the season as they are in playoff contention. The LCC volleyball team is also one of the top teams in the West Region and are also in contention for a post-season berth.
- The Athletics Study Table is off and running virtually. Ryan Ramsower is the new coordinator.
- The fall seasons for softball and baseball are underway and both teams have participated in scrimmages in preparation for the regular season in the spring.
- The men's basketball team participated in a training jamboree at the Hub in Centralia and went 4-0 against other NWAC schools. The women's basketball team also participated in a scrimmage event in Salt Lake City and played a scrimmage game at Eastern Oregon University.
- Covid-19 testing of LCC athletes has continued and there have been no positive results this academic year. Five of the six LCC teams are well over 70% vaccinated and the other is just below the 70% total.

Safety & Security

- There were a total of 36 confirmed COVID cases among students and employees reported to the College from August 1st, 2021, through present.
- Twelve new health monitors were recently hired.
- College's Annual Security Report (Clery Report) was completed, submitted, and distributed before the Oct 1st deadline.
- The creation of LCC's "Fall 2021: Infection Control Plan" was completed before the start of the quarter.
- A new COVID Infection Control training was created in CANVAS and assigned to all employees and students.
- Our team continues to participate in COVID infection control planning and related emergency response activities.
- Our college opted into the new college rule for hazardous waste disposal. This impacts the way laboratory waste is stored and disposed.

Information Technology Services

Application Development

- IT Services setup access for Registration to print transcripts from Legacy data using an online portal reducing the time it takes to process Legacy transcripts.
- IT Services created an email distribution list that contains the students' preferred email addresses from ctcLink for more convenient communication with students.
- IT Services developed an online COVID attestation form.

Safety and Security

- IT Services deployed several ultraviolet cabinets for disinfecting equipment to key departments and locations around campus.

Network/Telecommunications and Systems Administration

- IT Services installed and configured a videoconferencing camera in MAN 119.
- IT Services improved coverage of the wireless network in RCA.
- IT Services replaced the physical servers that host the colleges virtual environment and upgraded the virtual environment.

Campus Services

Library Renovation

- The Library renovation project is on schedule for a Winter Quarter re-opening.
- Supply chain issues are being addressed as they come up to maintain our scheduled re-opening.

Maintenance

- Maintenance staff worked overtime this summer and fall to get apartments ready for move-in with very short turnaround times.
- The floor of Apartment 1 at Olympic Court was refinished after significant water damage this summer. New residents are currently living in the unit.
- Maintenance will be getting a new Maintenance Custodian position to help with the apartments. Advertisement for this position has closed and the interview selection committee is set to meet later the week of Oct. 11.
- A low water cut-off repair was made to the Steam Plant, this should help all of the buildings that were feeling chilly recently as the weather gets colder (ADC, VOC, AAR, SCI, PSC).
- The main heating valve and the heating pump were both repaired in ADC. That building has been especially chilly coming into Fall Quarter, so these repairs, along with the Steam Plant repair, should fix the issue.

Custodial

- Custodial (along with Maintenance) got right back into of swing of event set-ups as faculty, students and staff came back for Fall. Events have not been held regularly since March of 2020. They look a little different, but are sure to become a more and more common sight across campus.
- Always a reminder! If any area is out of disinfectant, gloves, hand sanitizer, soap, paper towels, rags, etc., please e-mail the Custodial Supervisor, Cindy Moenck, directly. If the need is urgent, please call the Campus Services office at x2260.

Key Shop/Locksmith

- Converted all of the coin-op laundry machines at the Olympic Court and Oak Terrace apartments to be free to use.

Print Shop/Central Services/Surplus

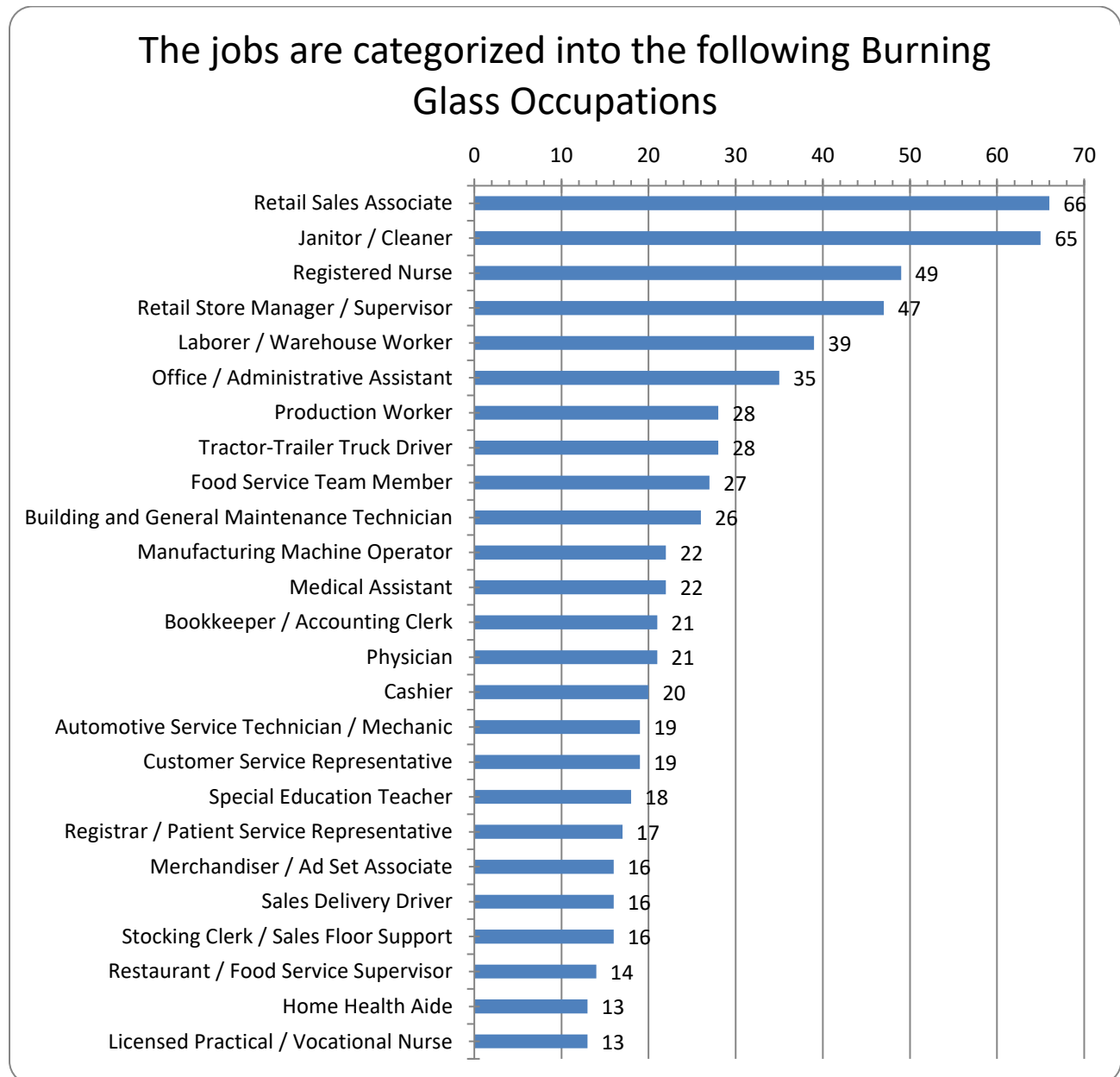
- Looked into Amazon Hub Locker prospect and filled out an application. Should be contacted back in 2 weeks with more details.

Operations Council Report for Effectiveness & College Relations

Workforce and Economic Development

Labor Market Data

- The top 25 job postings in Cowlitz & Wahkiakum counties in the last 90 days (via Burning Glass as of 10/11/2021):



Professional/Technical Marketing Update

- LCC's fall quarter marketing campaign heavily featured Machine Trades as well as LCC's Career Pathways. Targeted platforms included Facebook/Instagram, Google, YouTube, Snapchat, geofencing, streaming television and direct (targeted mail) in addition to the quarterly mailer that goes to the entire service district. Per analytics provided by our marketing vendor, LCC's messaging performed well above industry standards in all areas except one concept that was suggested by the vendor, which performed slightly below industry average.

Academic Transfer

Academic Transfer Marketing Update

- LCC's fall quarter marketing campaign heavily featured STEM programs as well as LCC's Career Pathways. Targeted platforms included Facebook/Instagram, Google, YouTube, Snapchat, geofencing, streaming television and direct (targeted mail) in addition to the quarterly mailer that goes to the entire service district. Per analytics provided by our marketing vendor, LCC's messaging performed well above industry standards in all areas except one concept that was suggested by the vendor, which performed slightly below industry average.

Preparation for College Level Studies

Transitional Studies Marketing Update

- Promotion of Transitional Studies is emphasized through weeks three to seven or eight each quarter, including paid and organic social media and periodic radio advertising. Regular advertising in Spanish has been incorporated into the mix.

Student Access, Support and Completion

Decline of male student enrollment

During the 2020-21 academic year, the proportion of males enrolled at LCC dropped to an historic low of 28%. Although the downward trend occurred throughout the state, the overall proportion for LCC was second to the lowest in the state by less than a percentage point. The declines can be observed across the entire enrollment spectrum. To sum up the problem at LCC, less than a third of today's applicants are male, fewer males than females survive onboarding, fewer males than females succeed in their courses, fewer males than females persist from term to term, and fewer males than females graduate from LCC. A full report (presentation) is available from Effectiveness and College Relations.

Program Maps

Development of LCC's first program maps for students continued during the spring, summer and early fall in preparation for a full roll-out to students.

Institutional Excellence and Community Enrichment

New Staff

Effectiveness and College Relations welcome two new staff members on July 1, 2021. Megan Moon is LCC's newest Institutional Research Associate, and Cassondra Rosales is our new Web Marketing and Communications Coordinator.

Accreditation Update

LCC's Mid-Cycle Report was submitted to the Northwest Commission on Colleges and Universities (NWCCU) in late August. The corresponding visit, which will be virtual, has been scheduled for October 25-26, 2021. The Mid-Cycle review does not result in formal recommendations; instead, evaluators provide feedback intended to help colleges prepare for their upcoming Year Seven Visit.

ctcLink Update

- Launched the new version of ctcLink mobile, with a more user-friendly interface. The LCC ctcLink webpages have been redesigned to steer students towards the mobile version as the primary way of interacting with ctcLink. Student reference materials have been updated to align with the mobile interface.
- The Student Self-Service FERPA directory information page in Campus Solutions has been updated to align with Global Policy on shared directory information elements across all Washington Community and Technical Colleges.
- Implemented ctcLink Okta Access Gateway for increased security and more robust account recovery options.
- User Acceptance Testing of CampusCE phase two integration was completed in October. The ctcLink Steering Committee meets on October 19 and will provide a decision on moving phase two into the production environment. If approved, the phase two integration will go live with deployment group DG5B on October 25. It will be up to each college to decide when to turn on the integration at the individual college level. Phase two integration includes continuing education enrollment and student financials data pushed from CampusCE to PeopleSoft, eliminating the need for dual entry to keep both systems in sync.
- The SBCTC ctcLink support organization is adding an additional 37 positions to support the increase in colleges that are coming onto the system with Deployment Group 5 and Deployment Group 6.

Upcoming Image Upgrades (respective pillars will be offline on these dates):

- Finance Pillar Image 41 - Saturday, December 11, 2021
- Human Capital Management Image 40 – December 11, 2021
- Campus Solutions Image 22/23 - Saturday, December 18, 2021

**Note - the SBCTC Support Organization is reviewing the timing of image updates. They are considering installing only required images and delaying on others that are not required. This gives Oracle and other institutions a chance to identify and resolve issues prior to our system installing. The schedule above is subject to change.*

Upcoming Conversions (all pillars will be offline Friday afternoon through Sunday prior to launch dates):

- Deployment Group 5B and 5C – October 25 and November 8. Deployment Group 5A (Skagit Valley and Green River College) went live on October 11.

Media Coverage

As reported on the [LCC news and media webpage](#), recent media coverage includes:

[LCC instructor Lucas Myers wins national award](#) - The pandemic had made for a long and often trying 18 months for teachers, so when Lower Columbia College biology instructor Lucas Myers received an email telling him he was named Instructure North American Educator of the Year, he said the appreciation “is definitely an honor for me.” The Daily News | October 8, 2021

[Thanks to you, LCC Welding Department](#) - On Saturday, Sept. 11, the Longview Outdoor Gallery installed eight new sculptures in downtown Longview, moved one, and removed two. It was a huge undertaking, but thanks to the following people, it went very smoothly and the sculptures are now available for all to enjoy. Board member David Pittsley and the Lower Columbia College welding department deserve special thanks for welding all the sculptures in place. The Daily News | October 2, 2021

[LCC alum of the year never lost sight of educational goal](#) - Ed Smith’s path to higher education was “not direct by any means,” but the musician and researcher’s determination to get there is one reason he has been named the Lower Columbia College Foundation Alumni of the Year. The Daily News | August 1, 2021

[Kelso, LCC offer new course in industrial trades for local upperclassmen](#) - In response to community need, Kelso School District is adding a new course to the off-campus catalog this year: Industrial Trades Foundation, in partnership with Lower Columbia College. The Daily News | July 31, 2021

[2021 LCC Alumnus of the Year named](#) - The LCCF Alumni of the Year award is to acknowledge Lower Columbia College alumni who have made significant contributions to the community, and whose accomplishments, relationships, and careers have exemplified the legacy of excellence at LCC. Lower Columbia College (LCC) and the Lower Columbia College Foundation have announced the selection of Dr. Edward L. Smith as the 2021 LCC Alumnus of the Year. The Wahkiakum County Eagle | July 15, 2021

[LCC reopening July 19](#) - Lower Columbia College (LCC) will reopen many areas for in-person services beginning July 19. Because LCC is closed on Fridays during the summer, the hours for most services will be 8:00 a.m. to 5:00 p.m. Monday through Thursday. The Wahkiakum County Eagle | July 15, 2021

[LCC to offer vaccine incentive scholarships](#) - Twenty Lower Columbia College (LCC) students will be selected to receive \$500 “shot of a lifetime” vaccine incentive scholarships as part of a vaccine incentive program funded by the state of Washington. The Wahkiakum County Eagle | July 15, 2021

[LCC offers 'shot of a lifetime' scholarship drawing for vaccinated students](#) - As vaccination rates have slowed across Washington, Lower Columbia College has joined other groups in offering a vaccine incentive: Twenty LCC students will win a \$500 “shot of a lifetime” scholarship through a random drawing next week. The Daily News | July 14, 2021

[LCC's Courtney Shah drew from teaching for "Jeopardy!" winning streak](#) - Lower Columbia College history instructor Courtney Shah had the ultimate pop-quiz experience this year, and she aced it, taking home a seven-game winning streak on “Jeopardy!” The Daily News | July 13, 2021

[Portlander's winning streak on "Jeopardy!" ends](#) - Courtney Shah, a community college history instructor from Portland, won an impressive seven games in a row on “Jeopardy!” Her hot streak finally ended with the episode that aired Wednesday, July 7. But viewers will see Shah again. As guest host Sanjay Gupta said, Shah’s seven-day winning total of \$118,558 means she’ll have a spot in the next Tournament of Champions. The Oregonian | July 8, 2021

['Jeopardy!': Courtney Shah Extends Win Streak to 7 Days](#) - “Jeopardy!” has a contestant going off on her very own epic winning streak. OUTSIDER | July 7, 2021

[Longview college instructor on a winning streak with 7th Jeopardy win](#) - A Longview, Wash., community college instructor is now a seven-for-seven Jeopardy champion. KOMO NEWS | July 7, 2021

[Lower Columbia College instructor appears on Jeopardy](#) - Monday night’s episode of Jeopardy featured a community college instructor from Portland. Courtney Shah teaches history at Lower Columbia College in Longview, Washington. KATU 2 | June 29, 2021

[A NW community college history instructor to compete on 'Jeopardy!' Monday](#) - The parade of players with Northwest ties continues with the Monday, June 28, episode of “Jeopardy!” Among the three contestants is Courtney Shah, who the “Jeopardy!” bio says is a community college history instructor from Portland The Oregonian | June 28, 2021

[LCC passes \\$27M operating budget for 2022](#) - Lower Columbia College’s \$27 million operating budget for 2022 will allow the college to fill some positions left vacant due to COVID-19 cuts. The Daily News | June 18, 2021

[LCC graduate took advantage of local programs to earn bachelor's degree at 19](#) - When Olivia Barella attends Lower Columbia College’s virtual graduation ceremony Friday evening, she will officially be 19 years old with a bachelor’s degree in teacher education, thanks to a network of community programs and support. The Daily News | June 17, 2021

[LCC to hold 85th virtual commencement ceremony](#) - Lower Columbia College’s (LCC’s) 85th annual Commencement ceremony will be held virtually on Friday, June 18 beginning at 6:30 pm. The Wahkiakum County Eagle | June 17, 2021

[LCC to offer Summer Bridge Program](#) - Lower Columbia College (LCC) has announced the lineup for the 2021 Summer Bridge Program, occurring on campus on June 29. The Wahkiakum County Eagle | June 10, 2021

[Lower Columbia College hosts summer bridge event June 29](#) - Lower Columbia College will host a summer program for anyone interested in attending the college. The summer bridge program will happen June 29 and is open to "everyone who is thinking about attending college," including high school students and family members of interested students. The Daily News | June 7, 2021

[As LCC's first bachelor's students near graduation, excitement for the program grows](#) - While there's plenty of excitement as Lower Columbia College's first class of bachelor's degree holders nears graduation, it's also a little sad for the close-knit class of future teachers. The Daily News | June 4, 2021

[Students in Need drive surpasses goal, will help more students graduate from Lower Columbia College](#) - The Daily News' sixth annual Students in Need fund drive brought in well over its \$30,000 goal this year, which will help Lower Columbia College students overcome financial burdens that might otherwise force them to drop out and not finish their degrees. The Daily News | May 22, 2021

[LCC has 'no plans' to require COVID-19 vaccine, will reopen more services in July](#) - Lower Columbia College does not plan to require the COVID-19 vaccination for fall classes and is also eyeing a mid-July date to reopen more services. The Daily News | May 21, 2021

[Longview community supports its students](#) - The community deserves a giant thumb of approval for helping exceed the goal for The Daily News' sixth annual Students in Need drive. The Daily News | May 16, 2021

[LCC announces new Bachelor of Applied Science \(BAS\) degree](#) - Lower Columbia College has announced a new Bachelor of Applied Science in Organizational Leadership and Technical Management (BAS-OLTM). Applications are being accepted now through June 30 for fall 2021. The Wahkiakum County Eagle | May 13, 2021

[Lower Columbia College to offer second bachelor's degree to meet demand for managers](#) - Lower Columbia College announced Thursday it will offer a second bachelor's degree program designed to train workers for management positions. The Daily News | May 7, 2021

[State awards Lower Columbia College \\$3.2M to design new \\$30M vocational building](#) - A new vocational building at Lower Columbia College got the first thumbs-up it needed after the state legislature funded the \$3.2 million design process. The Daily News | April 28, 2021

[LCC adding in-person element to graduation, planning for more students in fall](#) - Lower Columbia College officials plan to bring more students back on campus this fall, reopen student services and bring a little in-person flair to graduation. The Daily News | April 23, 2021

[Local economic groups offer \\$25 basic business workshops at Lower Columbia College](#) - About 250 local business owners told Cowlitz Economic Development Council Vice President Lindsey Cope what they needed to stay open and grow. The Daily News | April 23, 2021

[Lower Columbia College students win national debate contest](#) - The Lower Columbia College (LCC) Fighting Smelt Speech and Debate Team recently competed for four days at the Pi Kappa Delta National Comprehensive Tournament and came away with several awards. The Daily News | April 3, 2021

[Help Lower Columbia College students succeed by donating to The Daily News' Students in Need fund drive for the college's Student Success Fund](#) - We're gratified that our readers have revived their commitment to our Students In Need fund drive, and as the 2021 campaign enters its home stretch we'd like to encourage you all to help us reach our goal. The Daily News | April 2, 2021

FOUNDATION –July, August, September 2021

LCC’s Alumni Association’s growth continues with membership reaching nearly 800 alumni.

The annual Horns and Halos Gala will take place on Thursday, October 7 “virtually”. Fundraising efforts for this year’s signature event will be for the College Success Fund to help our students and programs. Invitations went out the first part of September to almost 600 potential “guests”. Our goal is to raise \$90,000.

The 2021-22 Scholarship awarding process is nearly complete with more than \$450,000 in scholarships awarded to students. Re-awarding of an additional \$30,000 in scholarships from students who did not enroll, will be completed by the end of October.

The Foundation participated in the Community Foundation of SW Washington’s Give More 24! event on Thursday, September 23rd in support of LCC Athletic Scholarships. This year’s goal was to raise \$20,000 in 24 hours through matching gifts and online donations powered through social media outlets such as Facebook and Twitter. Matching gifts totaling \$8,000 were donated by Nipp’s Burgers and More, Bud Black, Dave and Linda Andrew and Kirc Roland. We surpassed our goal and raised \$21,380. As part of our donor retention strategies, student-athletes made phone calls and board members sent handwritten thank you notes to donors who gave Give More 24! gifts to thank them for their continued generosity.

The Foundation is scheduled to work with the Auditor on the 2020-2021 financial statements from October 11th to October 15th.

Significant gifts this quarter:

\$25,000 from Luke and Ali Peterson to establish an endowed scholarship

\$25,000 from John and Cathy Natt for their endowment

\$20,000 from Kevin Patterson to establish an endowed scholarship

\$10,000 from Anonymous for the College Success endowment

\$10,000 from Courtney Shah for the Student Success Annual Fund

HUMAN RESOURCE SERVICES – July, August, September 2021

New Hires/Position Changes in July:

7/1/2021	Lindsay Keevy	Library Director
7/1/2021	Shannon Vantrease	Program Specialist 2
7/1/2021	Teresa Madsen	Admin Services Manager (Head Start)
7/1/2021	Megan Moon	Institutional Research Associate
7/1/2021	Michaela Jackson	Director of BAS Programs
7/1/2021	Irene Allen-Martinez	Infant Room Lead Teacher (Head Start, ECPS3)
7/1/2021	Cassandra Rosales	Web Marketing & Communications Coordinator
7/15/2021	David Hobson	IT Support Tech 1 (Non-Perm)

7/19/2021	Dan Nunes	Program Coordinator
7/21/2021	Kurt Lupinski	Head Baseball Coach / Story Field Manager

New Hires/Position Changes in August:

8/2/2021	Heidi Criag	ECPS3 (Head Start)
8/2/2021	Griselda Perez	ECPS3 (Head Start)
8/2/2021	Alma Mendoza	Admin Assist 3
8/16/2021	Stephanie Jones	ECPS3
8/16/2021	Audrey Christo	ECPS3
8/16/2021	Angelina Sarmiento	Security Guard 1 (non-perm)
8/23/2021	Jamie Nelson	Foundation Specialist
8/23/2021	Hannah Taylor	Program Assistant
8/26/2021	Jennie Bergman	Program Manager A
8/26/2021	Rheannon Van de Voorde	Program Manager A (non-perm)
8/30/2021	Linda Garcia	Library Circulations Service Manager
8/20/2021	Karin Newport	Security Guard 1 (non-perm)

New Hires/Position Changes in September:

9/1/2021	Stefanie Gilberti	Interim Dean of Instructional Programs
9/1/2021	Desirae Pierce	Fiscal Tech Lead (non-perm)
9/1/2021	Sarah Reagins	HR Consultant Assistant 1 (non-perm)
9/8/2021	Richard Arquette	Director of Student Programs & Student Housing
9/9/2021	Corrinne Lopez	Administrative Assistant 2
9/10/2021	Ashely Cahill	Teacher Education Instructor (TT)
9/10/2021	Victoria Soladey	Medical Assistant Instructor (TT)
9/10/2021	Carole McCormick	Biology Instructor (TT)
9/10/2021	Natasha Allen	Welding Instructor (TT)
9/10/2021	Leszek Cromwell	Counselor (TT)
9/10/2021	Jennifer Houge	Counselor (TT)
9/10/2021	Mavourneen Rister	Language & Literature Instructor (TT)
9/10/2021	Abbie Leavens	Language & Literature Instructor (TT)
9/10/2021	Ian St. Germain King	Library Instructor (TT)
9/10/2021	Barry Walther	Diesel/Heavy Equipment Instructor (TT)
9/12/2021	Cole Page	Accounting Manager
9/16/2021	Tanya Pisarchuk	Program Assistant
9/16/2021	Kristin Hancock	Teacher Assistant (ECPS2, ELC)
9/16/2021	Amber Davison	Teacher Assistant (ECPS2, ELC)
9/16/2021	David Sims	Maintenance Mechanic 2
9/16/2021	Herbert Jackson	Maintenance Mechanic 2
9/16/2021	Rosie Leno	Financial Aid Advisor
9/27/2021	Devin Hendricks	Career Pathways Advisor

What's Going on in HR

- In the last few months, we have been working very hard on navigating the vaccine mandate. We worked through a significant number of exemption requests and met with supervisors, employees, etc. through the interactive accommodation process. We are happy to have been able to accommodate the majority of the exemption requests. In the coming months, we will be developing resources and finding ways to support employees during this challenging time.
- Summer focused on recruitment. Due to the economy and COVID pandemic, some of the applicant pools haven't been strong. We had more failed searches this summer than we've ever had. We still have about 25 full-time vacancies that we will prioritize in the coming months. We did attend our first in person job fair and hope to attend more coming up!
- Human Resources welcomed and oriented all new full-time and part-time employees. We onboarded 111 employees between August – September:
 - July: 20
 - August: 34
 - September: 57
- HR is working with IT to prepare for implementation of Laserfiche. We see a lot of potential to improve processes and make HR forms and documents more accessible and efficient.
- Fall quarter online trainings included COVID Prevention and Active Intruder in Canvas. HR also coordinated the following virtual professional development opportunities for employees: Canva Workshop with Sarah Griffith (upcoming), Screening Criteria Matrix Workshop with Sydney Benson (upcoming). We are also working on gathering professional development opportunities that staff & faculty can do on their own time.
- Our Summer quarter "Sunshine" employee award winners were: Sydney Benson (Exempt) HR Generalist – Talent Acquisition and Cole DeRosier (Classified) Instruction & Classroom Support 1. They were nominated for exemplifying a positive, encouraging, and cheerful attitude; a behind the scenes enthusiastic and inspiring team player; and providing bright and professional customer service.
- For Fall In-Service Week, HR had a booth at the drive through event to pass out raffle prizes, retiree gifts, and service pin gifts. In addition, we coordinated Red Leaf coffee to come out and provide free drinks to staff & faculty to welcome them back!

Red Devil Wellness

- We were able to host our first in-person wellness event in July for LCC's re-opening! Carrie Skerbeck led the class and RDW provided free branded yoga mats to the first 20 to sign up!
- RDW coordinated a variety of virtual events for In-Service week including two yoga classes, a variety of wellness resources from Calm, and a virtual 5k.
- We are in the middle of Walktober, the annual walking challenge between WSUV, and Clark. Clark has withdrawn this year as they have shifted their entire focus to recruitment. They will be back next year!



Operations Council Report

Instruction Division – Summer 2021

Dr. Kristen Finnel, Vice President of Instruction
Karen Joiner, Executive Dean & Director of Nursing
Tamra Gilchrist, Dean of Instructional Programs
Stefanie Gilberti, Interim Dean of Instruction and Learning Resources
Theresa Stalick, Associate Dean of Basic Education for Adults
Merry Bond, Associate Dean of Nursing
Mindy Leasure, Director of Head Start
Heidi Patrick, CEO/HS Completion Manager
Sarah Griffith, Director of eLearning
Lindsay Keevy, Director of Library & Tutoring
Natalie Richie, Director of Instruction Division Operations

Core Theme I: Workforce & Economic Development

- The Early Achievers grant for 2021-2022 was fully funded for 18 FTEs, with a total award of \$149,400.
- BAS Organizational Leadership and Technical Management: Despite the challenges with the pandemic, LCC continued development of the BAS in Organizational Leadership and Technical Management and received approval to offer this second BAS degree at the end of Spring 21. Recruiting and student eligibility was established over the summer with the first 24 students to begin Fall 2021. This degree expands LCC's BAS offerings and provides access and opportunities for individuals seeking to continue their education to move into leadership/supervisory management positions.
- BAS-Teacher Education: LCC was excited to graduate the first class of Applied Bachelor degree students in Spring 2021. There were 16 students that completed the BAS-Teacher Education program; 15 students graduated with Washington State residency teacher certification, and one student completed the early childhood education route. Local school districts and early learning centers hired 15 LCC BAS-TE graduates this fall. One student opted to pursue a master's degree instead of seeking employment. The BAS-TE continues to grow. Thirty-one new students were admitted into the BAS-TE program's #3 cohort to begin Fall 2021. There are 22 students in cohort #2 completing their senior year and student teaching requirements.
- Corporate and Continuing Education:
 - Contracted with Cowlitz Family Health to provide Cultural Awareness for Care Professionals training for 17 professional staff members. The hybrid course was taught by Mark Gaither.
 - Partnered with Cowlitz Wahkiakum Council of Governments to offer two workshops for local small businesses in June. A Small Business Planning and Strategy workshop was offered in Cathlamet and a Basic QuickBooks workshop at LCC.
 - Partnered with Cowlitz Economic Development Council to offer Simple Business Plan Development & Goal Setting in June. The CEDC workshops started Spring quarter. Plans are under way to continue entrepreneur workshops and training in 2021-22.
 - Partnered with Cascade Air who sponsored CCE's fall programs brochure in return for cross-marketing for their pilot training program.

- Began outlining a training schedule with CEDC & CWCOG for the 22/23 AY. The team assessed training needs and preferences of our local businesses and will meet in fall to finalize a training schedule.
- Met with the Port of Kalama to begin developing an entrepreneurial training program to support businesses entering their new marketplace. More details to come!

Core Theme II: Transfer & Academic Preparation

- [Lower Columbia Regional University Center](#): The Lower Columbia Regional University Center continued to offer services online and remotely for Summer quarter. LCC held annual partner meetings to prepare for a return to in-person support for Fall quarter. Four-year partners expressed a strong desire to return and are excited to plan in-person recruiting activities and advising for students looking to transfer.

Core Theme III: Student Access, Support & Completion

- The library continued to provide remote and curbside services for students during summer quarter. Library circulation and reference staff and faculty answered 64 questions to students, staff, faculty, and community members. Our summer faculty librarian worked closely with Chris Towers's ENGL& 102 class, providing an information literacy instruction session and meeting with each student one-on-one for a total of 15 virtual reference/research support appointments. Additionally, library faculty provided virtual information literacy instruction to two ENGL& 101 classes and embedded research support to three COLL 101 sections.
- Tutoring Services had 50 appointments, including 11 eTutoring appointments. Thirty students scheduled appointments this summer.
- The Learning Commons collaborated with Information Technology Services to plan the setup for a temporary on-campus computer lab location to provide in-person services to students during the Fall 2021 quarter in STC.
- The Schedule Task Force made strides towards the development of an annual schedule. Faculty will build the 22/23 academic schedule during their Fall In-Service Guided Pathways Day and begin testing to ensure students can schedule classes as outlined in LCC's new program maps which will be published on our [career pathways](#) page soon.
- The Wi-Fi hotspot stayed open between quarters and during summer to provide students with a place to use a computer, print materials, and get eLearning support. During the summer 160 students utilized the Wi-Fi Hot Spot in the Student Center.

Core Theme IV: Institutional Excellence

- Lucas Myers participated in the state Equity in Science Communities of Practice work during summer quarter.
- American Association for the Advancement of Science featured Lucas Myers' Community of Practice work in [How Supporting Faculty Through Communities of Practice Leads to More Equitable Teaching Practices](#) (<https://www.aaas-iuse.org/resource/how-supporting-faculty-through-communities-of-practice-leads-to-more-equitable-teaching-practices/>).
- The Dean of Instruction positions had a failed search. Communication faculty member, Stefanie Gilberti, graciously agreed to step into the role as Interim Dean for the 22/23 academic year.
- [25Live](#) reports that **230** events were reserved and scheduled on the LCC Campus during Summer Quarter. This includes classes, drive-thru events in parking lots, athletic events, and misc. reservations for room use. Due to COVID-19 precautions, event types were limited. Athletics and courses were the most common type of events. The most used buildings during Winter quarter were HSB and VOC.
- [Faculty Development Committee](#): A total of \$4,335.00 was awarded in Summer 2021.

- 2021/2022 Funds: Current balance of \$14,165.00 remains in the budget after Summer applications.

Topics of Interest

Recognition / Personnel

- Lucas Myers was selected as one of Instructure's 2021 Educators of the Year. Winners will be announced at InstructureCon on October 7, 2021. See [a copy of the press release](https://www.instructure.com/press-release/instructure-recognizes-six-outstanding-us-educators-redefining-teaching-covid-19-era) (<https://www.instructure.com/press-release/instructure-recognizes-six-outstanding-us-educators-redefining-teaching-covid-19-era>).

Upcoming Events

- **Oct 27, 6 p.m.** – Harvest Fest, Student Center Outdoor Pavilion
- **Oct 28, 7:30 p.m.** – Mark Morris Choir Fall Preview, Rose Center for the Arts 101/21/134, RCA Lobby; RCA 123, Wollenberg
- **Nov 3, 6 p.m.** – Red Devils Volleyball, Gymnasium Building 116, Gymnasium; Gymnasium Building 211
- **Nov 9, 11 a.m.** – Club and Organization Fair, Student Center Outdoor Pavilion
- **Nov 12-13, 7:30 p.m.** – Private Eyes, Rose Center for the Arts 101/121/134, RCA Lobby; RCA 117, Box Office
- **Nov 14, 2 p.m.** – Private Eyes, Rose Center for the Arts 101/121/134, RCA Lobby; Rose Center for the Arts 117, Box Office
- **Nov 19 7:30 p.m.** – Fall LCC Symphonic Band Performance, Rose Center for the Arts 101/121/134, RCA Lobby; RCA 102, Ken & Pat Hanson Rehearsal Hall; RCA 123, Wollenberg Auditorium; RCA 117, Box Office
- **Nov 23, 12 p.m.** – Men's Basketball, Gymnasium Building 116, Gymnasium
- **Nov 26-27, 11 a.m.** – Men's Basketball Red Devil Classic, Gymnasium Building 116, Gymnasium
- **Nov 28 9 a.m.** – Men's Basketball Red Devil Classic, Gymnasium Building 116, Gymnasium
- **Dec 4, 5 p.m.** – Men's Basketball, Gymnasium Building 116, Gymnasium
- **Dec 10, 6 p.m.** – Women's Basketball, Gymnasium Building 116, Gymnasium
- **Dec 13, 10 a.m.** – Nursing Pinning Ceremony, Rose Center for the Arts 101/121/134, RCA Lobby; RCA 123, Wollenberg Auditorium
- **Dec 14, 4 p.m.** – Women's Basketball, Gymnasium Building 116, Gymnasium
- **Dec 14, 6 p.m.** – Men's Basketball, Gymnasium Building 116, Gymnasium
- **Dec 14, 6:30 p.m.** – Longview High School Orchestra, Rose Center for the Arts 101/121/134, RCA Lobby; RCA 123, Wollenberg Auditorium
- **Dec 15, 7 p.m.** – Mark Morris High School Band, Rose Center for the Arts 101/121/134, RCA Lobby; RCA 123, Wollenberg Auditorium
- **Dec 16, 7:30 p.m.** – Mark Morris Choir Concert, Rose Center for the Arts 101/121/134, RCA Lobby; RCA 123, Wollenberg Auditorium
- **Dec 17-18, 7 p.m.** - Men's Basketball, Gymnasium Building 116, Gymnasium
- **Dec 19, 2 p.m.** – Men's Basketball, Gymnasium Building 116, Gymnasium
- **Dec 28-29, 11 a.m.** – Red Devils Women's Basketball Holiday Classic, Gymnasium Building 116, Gymnasium

- **Dec 30, 1 p.m.** – Red Devils Women’s Basketball Holiday Classic, Gymnasium Building 116, Gymnasium
- **Dec 30, 11 a.m.** – Men’s Basketball, Gymnasium Building 116, Gymnasium

Auxiliary Program

Early Learning Center

- ECEAP was awarded summer services by the state and served all 17 children from June-August.
- ELC remained open all summer without closure.
- 14 LCC students were employed, and two full-time assistant teachers were hired.
- The CCAMPIS grant provided a discounted childcare rate, diapers, and wipes for 19 students.

Head Start

Recruitment/Enrollment:

The Early Head Start program runs 12 months each year, while Head Start and ECEAP Preschool programs have summer closures annually. ECEAP was able to fund summer classroom and comprehensive services for the school day slots that are run by the Early Learning Center. 95% enrollment was maintained this summer.

Melanee Evans began in the role of Community Partnership/Public Relations Consultant. She is a contractor who is filling the role Paul Youmans served in for many years before his death last spring. She organized many ads over the summer that were published in the Daily News (print paper and app), The Columbia River Reader, at the Triangle Bowl, Kelso Theater pub and more. Enrollment flyers and banners also went out to local schools and community partners. Melanee ensured representation at summer community events including Squirrel Fest, National Night Outs, and the Cowlitz Tribal Health Walk to share our services and enrollment/application process with parents and the community.

School Readiness:

In-person home visits resumed during the summer months as well as in-person preschool services in September.

Funding Applications:

Both Head Start/Early Head Start and ECEAP grants are fully funded for the 20-21 program year. This is the last year of Cowlitz County mental health sales tax funds for our social/emotional program. That grant will expire on June 30, 2022. Other funding opportunities are being sought to replace this necessary support.

Facilities:

The South Kelso center has been delayed with a projected completion date of February 2022. The Kelso School District is providing an interim classroom in Wallace Elementary School until the move-in next year. The Barnes and Barnes North centers are receiving a much-needed upgrade for covered areas at the building entrances with an expected completion date of September 30th.

Facilities:

The first-floor renovation of Learning Commons began during the summer quarter (slated completion is December 2021).



OPERATIONS COUNCIL REPORT – STUDENT SERVICES

October 2021

- Advising, Testing and One-Stop
- Counseling Services
- Disability Support Services
- Financial Aid
- International Programs
- Outreach Services
- Registration
- Running Start
- Richard Arquette, Student Activities
- TRiO Programs
- Workforce & Career Services

CORE THEME I: WORKFORCE AND ECONOMIC DEVELOPMENT

- Workforce & Career Services: In collaboration with the Workforce Southwest workforce development council, LCC has launched a new program to connect students and employers. This model helps to align efforts at LCC with regional industry and workforce development partners with a strong focus on equitable access and outcomes. As part of this program, an Employment Navigator was hired in April 2021, to provide wrap-around services for students and to help place them into employment. During Summer quarter, the Employment Navigator worked with over 74 students with resume or interview preparation, applying for open positions, and other support services.

CORE THEME II: TRANSFER AND ACADEMIC PREPARATION

CORE THEME III: STUDENT ACCESS, SUPPORT AND COMPLETION

- Workforce & Career Services: During the first week of Fall quarter, staff hosted multiple outreach events to welcome students back to campus and assist with common questions such as bookstore vouchers, parking passes, and how to enroll in workforce support programs such as BFET, Worker Retraining, WorkFirst, and Opportunity Grant. As a follow up, a total of 44 students completed the Start Next Quarter tool to determine eligibility for workforce support programs.
- Workforce & Career Services: Through a competitive process, LCC was awarded a grant to serve students experiencing homelessness (SSEH) and housing insecurity. This grant is a pilot program established by the WA State Legislature in 2019 as part of 2SSB 5800. For the next two years LCC joins seven other community and technical colleges and four state universities in this pilot to increase access to services and intensive support systems for homeless students. Planning for the program started over the summer and services for students began in Fall quarter. As part of this program, LCC is providing financial assistance to students for emergency and ongoing housing needs, case management support, and referrals to community resources.

Additionally, LCC is working to expand resources available for students experiencing homelessness and connect students with additional supports on campus such as showers, laundry facilities, storage, and meals. Additionally, LCC is partnering with several community agencies including Cowlitz County Health and Human Services, Lower Columbia CAP, Housing Opportunities of SW WA (housing authority), Family Promise, and the Family Resource Center through the Longview School District, to offer collaborative services to students. Since the beginning of Fall quarter, over 70 students have been supported through SSEH. More information about the first two years of the SSEH pilot can be found [here](#).

- Workforce & Career Services: Beginning in Summer quarter, the application process for all emergency aid was modified to provide a more streamlined experience for students. All forms of emergency aid such as SEAG, SSEH, CARES Act, and other institutional funding sources have been combined into a single application. Additionally, a new case management model has been developed to provide greater support for students experiencing emergency situations and helps connect students with assistance navigating additional resources and support to resolve their financial and other emergency needs. During Summer quarter, 190 students were awarded emergency aid for a total of \$312,855. This included \$28,975 in SEAG and \$283,880 in CARES Act funding. To date, 392 students have been awarded emergency funding for Fall quarter, for a total of \$398,230 (\$366,001 in CARES and \$32,229 in SEAG funds).
- Workforce & Career Services: To date a total of seven WorkFirst students have enrolled in the Integrated College Experience (ICE) class which helps connect students to skills and support to prepare them to start college classes. Last year the class was suspended due to no enrollment.
- TRIO hosted an information table the first week of fall quarter, and assisted 28 students with their TRIO applications.
- TRIO attended the ASLCC back to school bash, where 31 students stopped by the TRIO table. 23 of the 31 students filled out TRIO applications and set up appointments with a TRIO advisor.
- Navigate's Academic Planning Tool was launched this September to all faculty and staff with an anticipated release to students by the end of month. The tool allows both staff and students to build plans in the platform together. In addition to consolidating the location of all academic plans, it will give the institution data to show when students stray from the path and give Instruction a forecast of future class demands.
- Retention of applicants increased compared to Fall 2019 (Fall 2020 data included additional student populations which skewed the data). Fall 2021 had 31.9% of the applicants enroll compared to 2019's 27.8%.
- One Stop reached out during summer quarter to students with courses in their shopping carts that weren't enrolled in courses. Of the 78 students, 46 enrolled for Fall Quarter. This shopping cart campaign is a quarterly retention practice.
- One Stop assisted 3,663 student appointments on Zoom from July - September; 348 of those from campus computers
- Since April 5, advisors in the Entry and Transfer Center have conducted 1123 appointments, of which 462 were New Student Advising appointments.
- Advising Redesign launched for the Social Science and Music students. 129 students and nine faculty members are participating in the first stage of implementation.
- Approximately 55 "visiting students" from other colleges took one or more classes during Summer or Fall quarter at LCC.
- Of the 395 current students One Stop reached out to who hadn't registered for Fall Quarter, 144 enrolled for Fall Quarter
- Registration led an interdepartmental team to review and update the drop for nonpayment process, which has been unchanged for years. The tuition deadline and first drop date was moved up by one week, motivating students to complete payment arrangements prior to the start of class instead of doing it during the first week. As a result, only 65 students were dropped

during the first week of fall 2021. During the same period in 2020, 187 students were dropped from classes.

- Registration implemented student Enrollment Validation appointments in preparation for winter quarter registration. Students will be able to verify their enrollment eligibility prior to their priority registration date. This gives students an opportunity to resolve prerequisite, instructor permission, and other issues so they can get into classes quickly after registration opens.
- Registration continued to roll out Adobe Sign forms and webforms, allowing students to securely submit forms electronically from any device instead of having to rely on paper, mail, and email.
- Registration awarded 341 spring and 155 summer credentials to students.
- Registration awarded a total 68 credits via Academic Credit for Prior Learning to eight students
- Registration awarded 24,587 transfer credits to students transferring from other institutions since May 3, 2021.
- Registration developed a new Residency webpage to help students learn about and resolve issues with their residency. This is part of a plan to address significant confusion around residency since going live with ctcLink.
- Registration implemented the new Residency Affidavit in July, making it easier for many students to qualify for in-state tuition. Over 30 Residency Affidavits have been submitted by students who may not otherwise have been eligible for in-state tuition and state financial aid.
- International Programs welcomed 12 new students this fall, its largest ever intake. Enrollment is up 40% from last fall and is at the highest level it has ever been with 30 students from 12 different countries.
- International Programs welcomed the first group of YEAR program scholars on campus due to a partnership with the Eurasia Foundation.
- LCC's loan cohort default lowered to 15.1 percent.
- Financial Aid has a new COVID attestation form for students who qualify for a COVID waiver.
- Disability Support Services (DSS) conducted 54 new student appointments between July and September 2021.
- DSS assisted 21 students with COVID-related accommodations that included excused absences and flexibility around due dates for their courses.
- DSS teamed with HR to give a Title IX Training during in-service that reviewed pregnancy accommodations for both students and employees. 14 faculty and staff participated in this training.
- Testing staff evaluated 332 Multiple Measures for Math placement, provided 271 Math placement exams and 419 English directed self-placements. They also served 876 students and community members via Zoom.
- Testing staff worked with 286 Fall 2021 Nursing applicants to coordinate TEAS and Kaplan testing. Testing conducted 326 testing appointments, and tested a total of 250 applicants.
- In-person community testing was expanded to accommodate demand from the community. From May to September the Testing Center tested 719 testers for PearsonVue, WorkKeys, ASE, ParaPro, CLEP, and more.
- Counselors Leszek Cromwell and Jennifer Houge presented an In-Service workshop entitled, "Helping Students in Crisis."
- ASLCC kicked off training with six new officers in September, and are in the process of filling the remaining four positions
- ASLCC sponsored a back to school bash on September 23 to welcome new and returning students to fall quarter

CORE THEME IV: INSTITUTIONAL EXCELLENCE

- International programs was awarded the "Best in AWISSA" (Association of Washington International Student Services Administrators) prize for their presentation at the last conference session.