

MINUTES

GOVERNANCE COUNCIL – April 15, 2026

Members Present: Trey Batey, Brad Benjamin, Kailie Drumm, Kristen Finnel, Wendy Hall, Ashleigh Kruckenberg, Amber Lemiore, Dan Ruiz, Michal Ann Ure, Nolan Wheeler, and Tracy Powell.

Guests Present: None

Call to Order

The virtual policy review meeting was called to order at 3:30 p.m.

Policies and Procedures

[Policy 272 DRAFT](#) (General Complaint Policy)

Policy 272 approved.

[Policy 701 DRAFT](#) (Acceptable Use of Information Systems and Services)

Policy 701 approved.

[Procedure 701.1A DRAFT](#) (Employee Acceptable Use: Information Systems and Services)

Council discussion included the development of a pre-approved freeware list as a best practice in response to ransomware incidents experienced by other WACTC colleges.

The council recommended adding this information to the Instructional Updates and consulting with ASLCC regarding classroom technology needs. Wendy will update the newly developed [IT Approved Technologies](#) webpage to include information about the IT ticket system.

Procedure 701.1A approved with recommendations.

[Policy 720.1A DRAFT](#) (Ensuring Accessibility of Online Content)

Accessibility was discussed as a federally mandated, auditable requirement. The use of accessibility check footers was identified as a method to document compliance efforts and track reviewed materials.

The compliance deadline has been extended to April 2027, with an expectation that institutions demonstrate ongoing progress. It was noted that accessibility work is labor-intensive and has historically been standard practice for non-faculty staff, and is now extending more broadly in response to federal requirements.

A suggestion was made to bring this topic forward to IC. Lindsey Schuhmacher was identified as a resource.

Policy 720.1A approved with recommendations.

[Policy 101 DRAFT](#) (Shared Governance)

Policy 101 was identified as outdated during the accreditation visit. A task force was established to support revisions.

Discussion included concerns regarding strikethrough language related to finances and strategy.

It was noted that departmental budgets differ from broader financial oversight and that “finance” encompasses areas such as financial ratios, investment policies, and regulatory considerations.

Suggestions were made to better align the policy with accreditation standards, including the potential addition of a section defining stakeholder groups.

Policy 101 will be added to the May 5 Governance Council agenda.

Procedure 701.3A DRAFT (Forms)

Procedure 701.3A approved.

Other

With no further comments, the meeting was adjourned at 4:34 p.m.