

# **Lower Columbia College**

## **Governance Council Bylaws**

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### **Official name:**

**Governance Council**

### **Mission and purpose:**

Governance Council shall advise the College administration on all matters which may significantly affect faculty-board, faculty-administration, faculty-faculty, or faculty-student interaction. Such matters will include, but not be limited to changes in educational policies and/or procedures, remodeling or construction of physical facilities, new or modified fiscal, budgetary, long-range instructional planning, etc. Governance Council shall provide meaningful involvement of administration and academic employees in the development, implementation and review of administrative policy and procedures.

### **Governance:**

The Governance Council is authorized under Section 109 of the Lower Columbia College Faculty Contract.

### **Authority:**

In the context of policy governance and consistent with appropriate accreditation standards, the LCCFAHE as well as other constituencies, are provided the opportunity to provide input through established Board processes. College-wide representation responsibilities are assigned to the Governance Council for faculty issues.

### **Membership and leadership:**

Membership consists of an equal number of faculty and administrators, to include the college president, vice presidents, the Executive Director of Diversity, Equity, & Inclusion, the LCCFAHE president and faculty members chosen by the LCCFAHE Executive Council.. Additional administrators and/or faculty members may be invited to participate in Governance Council meetings to address specific issues by agreement of both parties

### **Meetings:**

Meetings are to be held no less than once per quarter, September-June. A meeting schedule will be developed and distributed by the beginning of fall quarter. The LCC President and the LCCFAHE President shall set the agenda topics for each meeting.

### **Sub-committees:**

There are no standing sub-committees

**Operating procedures:**

The college president and the president of the faculty shall meet to develop an agenda for each meeting. They may also meet as needed throughout the year to discuss issues, concerns, planning, or other matters that may relate to or impact faculty.

**Relevant accreditation standards, policies, and/or publications:**

Lower Columbia College Governance Policy 100, NWCCU Standard 2, and LCCFAHE Contract.

**Minutes:**

Minutes are recorded at each meeting and approved at the next meeting. In addition, minutes are published on the Governance Council Committee webpage. Per the Washington State Retention Schedule, minutes are kept for four years (CT0101.017).

**Process for amendment of by-laws or procedures:**

These procedures may be amended at any time with approval by the Executive Leadership Team.

**Effective dates and change record:**

Approved by the Executive Leadership Team on 3/26/25

Approved by Governance Council on 4/4/25