

MINUTES

GOVERNANCE COUNCIL – March 1, 2023

Members Present: Kristen Finnel, Wendy Hall, Sue Orchard, Kendra Sprague, Nolan Wheeler, Alex Brehm, Michal Ann Watts, Catie Graham, Mark Gaither, Brad Benjamin, Jessica Bilek (For Tenure Process) and Bryanna Smith.

- 1. Minutes of February 1, 2023**
Minutes were approved unanimously
- 2. Administrative Procedure 701.1A- Employee Acceptable Use: Information Systems and Services** – Changes were recently made to procedure 701.1A- Employee Acceptable Use. Some changes were minor, including a Google name change and changes to match the structure of the rest of the procedure. Other changes included the addition of guidelines around conducting business transactions within information systems. Governance Council members reviewed the procedure at the last meeting on February 1 and requested feedback from the classified union before approving the procedure. Members reviewed the feedback and the procedure was approved.
- 3. Administrative Policies Section 300** – Per the regular review cycle, the policies in section 300 are up for review. After review by the appropriate departments, the changes made to the policies are being brought to the Governance Council for review. After review and discussion, members approved the policies and they will be brought to UMCC and sent out for campus comment, as per the review cycle.
- 4. Administrative Policy 269- Employee Affinity Groups** – Kendra shared the newly drafted Policy 269- Employee Affinity Groups. Developing a process for employee groups is part of the DEI strategic plan. This policy has been shared out with the Diversity and Equity committee and no substantial changes were made. It was noted that, once the policy is approved and in effect, the procedure can easily be reviewed and modified. After review and discussion, Governance Council members approved the policy to move through the regular review process.
- 5. Procedure 420.6A- Field Trip Procedure** – Nolan shared changes made to the field trip procedure for review and discussion. Most of the changes were minor. The main change included an addition to the “emergencies” section in the circumstance of inclement weather or other emergencies. Proposed changes were in service of the same intent of the proposal from faculty representatives. After review and discussion, Governance Council members approved the procedure.
- 6. Electric Car Charging** – Some complaints have been received regarding cars parked in electric charging stations for lengthy amounts of time, even after receiving a full charge. There is also more commercial vehicle use at the charging stations than staff and student use. There is currently no charge to use electric charging stations on campus. It is being proposed to begin charging for the use of the stations. Recommendations received would set the cost at \$0.19-0.25 per kilowatt and \$5 per hour for parking.

7. **Budget** – In regards to the capital budget, the senate seems to be in favor of LCC’s VOC building project, but the house may be aiming to cut one project from the governor’s budget, which would be LCC’s project. The team remains hopeful that LCC will end up on the list of funded projects. In regards to operating, LCC’s budget for next year is currently at a projected deficit of about \$1.1M. There has been some support for fully funded COLAs, which would reduce the amount needed to cut from the operating budget. The initial bottom line was based on forecasting from December and will be updated after the next month-end close.
8. **Serving Marginalized Students** – Due to lack of time, this topic will be moved to the next Governance Council agenda. ELT members requested background information for topics of discussion at future Governance Council Meetings to ensure they are able to adequately prepare.
9. **Other-** None

With no further comments, the meeting was adjourned at 4:01 PM.