

MINUTES

GOVERNANCE COUNCIL – October 5, 2022

Members Present: Chris Bailey, Kristen Finnel, Nolan Wheeler, Wendy Hall, Sue Orchard, Alex Brehm, Mark Gaither, Catie Graham, Michael-Ann Watts, Lucas Myers, Leszek Cromwell (For Tenure Process), Vicky Soladey (For Tenure Process), and Bryanna Smith.

1. **Minutes of May 4, 2022**

Minutes were approved unanimously

2. **Policy Review: Policy 251-Holidays, Policy 253- Protecting Personal/Confidential Information, Policy 258-Resignation, Policy 205- Emeritus Titles, & Procedure 701- Student Text Messaging**

– As part of the regular policy review process, The ELT began review of all policies in the 200 series over the summer. After review and changes by the ELT, policies 251, 253, 258, and 205 are being brought to the Governance Council for review. President Bailey mentioned that the main change to Policy 251 was the addition of Juneteenth as a Holiday. The addition to the policy was **approved** by Governance Council. Some language from the new telework procedure and a legal change regarding name changes was added to Policy 253. President Bailey clarified that the 60-day time limit mentioned in the policy begins from the completion of the name change process. With that clarification, the policy was **approved** by Governance Council. Policy 205 was changed by the ELT to represent all employees and not just faculty for Emeritus Titles. Mark Gaither inquired about any language in WACs or RCWs regarding Emeritus Titles, but found none in a quick search. Alex Brehm inquired about why the 20 years of service to the college listed as a requirement for Emeritus status is listed as continuous and the group agreed to remove the word “continuous” from the policy. With that change, the policy was **approved** by the Governance Council.

President Bailey noted that procedures do not normally go through the full policy review process, but the ELT wanted full campus feedback on procedure 701-Student Text Messaging due to its extensiveness. Vice President Sue Orchard mentioned that, as the college has implemented more tools that allow staff to communicate critical information to students through texting, a student text messaging procedure has been drafted. Overall, the goal is to get texting “in the hands of more people” and to have some more standard practices around this communication. Members of the Governance Council noted that it is important to have more clarification on what this procedure is intended for. It was recommended that more specifics be added to the introduction section of the procedure. Members will take a more in depth look at the procedure and it will be discussed at the November meeting.

3. **Emergency Preparedness: The Great Shake Out:** Was Not Discussed

4. **Other-** Mark Gaither provided a reminder on the process of committees including having bylaws and published minutes. Workgroups/taskforces have more flexibility.

With no further comments, the meeting was adjourned at 3:34 PM.