

# MINUTES

## GOVERNANCE COUNCIL – February 3, 2021

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### Minutes Approved 4-7-21

**Members Present:** Kristen Finnel, Sue Orchard, Kendra Sprague, Nolan Wheeler, Wendy Hall, Brad Benjamin, Adam Wolfer, Jim Stanley, Catie Graham, Dana Cummings, Stefanie Gilberti, Michal Ann Watts, Natalie Richie, Melinda Harbaugh, and Bryanna Smith, recorder.

1. **Minutes of December 2, 2020**

*With one correction, minutes were approved unanimously*

2. **Staff Appreciation Event–**

Natalie Richie joined the Governance Council to present a proposed staff appreciation event idea. The event would be held in replacement of the faculty and classified breakfasts on Friday, April 2, from 1-3 in the gym parking lot. All employees will be invited to participate. The event will be a drive-thru style and will also have virtual participation options for those who would rather not/cannot come to campus. The members of the Governance Council expressed their appreciation for the proposed event. Any recommendations for the event will be sent to Natalie.

3. **College 101-**

Melinda Harbaugh joined the Governance Council to discuss the selection of instructors for the upcoming college success courses. The process should be fair, equitable and not conflict with the faculty contract. The governance council members discussed and the recommendation was for department chairs to speak with their departments, recommend interested faculty to deans who will then make the final selections.

4. **Procedure 230.1A: Mandatory Direct Deposit-**

Kendra Sprague presented Procedure 230.1A, mandatory direct deposit. She explained that this procedure would only affect a small handful of employees who do not currently have direct deposit set up. After review, governance council members approved the procedure.

5. **DRAFT Policy 810: Employee Social Media Management-**

Wendy Hall presented the Draft Policy 810, employee social media management. She explained that the policy language was provided by the AAGs office and LCC is following the direction and recommendations given. No governance council members had any questions and the policy was approved.

6. **Federal Stimulus Package-**

Brad Benjamin inquired about the second round of CARES Act funding. Nolan Wheeler explained that the same amount of student funding was received in this round of funding as the first round. Sue Orchard mentioned that LCC is waiting for some additional guidance on the student funding before disbursement begins.

7. **Telework-**

Brad Benjamin explained that faculty and staff have been inquiring about what future telework will look like. Kendra Sprague mentioned that telework going forward is a hot topic among many groups. At LCC, no final decisions have been made at this time. Nolan mentioned that decisions will need to start being made based on student need and less based on the pandemic as the pandemic dies down. Brad mentioned that it will be important to focus on equity moving forward.

8. **ctcLink/Navigate/System Technology Issues-**

Brad Benjamin mentioned some issues faculty have been having with ctcLink and system technology. Wendy Hall cleared up some questions faculty had.

9. **Other-**

None

With no further comments, the meeting was adjourned at 4:24 PM.