

# MINUTES

## GOVERNANCE COUNCIL – October 7, 2020

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### Minutes Approved 11-4-20

**Members Present:** Chris Bailey, Kristen Finnel, Sue Orchard, Kendra Sprague, Nolan Wheeler, Wendy Hall, Brad Benjamin, Mark Gaither, Jim Stanley, Michal-Ann Watts, Adam Wolfer, Dana Cummings, Catie Graham, and Bryanna Smith, recorder.

- 1. Minutes of June 3, 2020**  
*Minutes were approved unanimously*
- 2. Curriculum Modality Pay for Fall–**  
Vice President Kristen Finnel mentioned that further discussion will be held on curriculum modality pay for fall. The discussion may need to be held at negotiations.
- 3. Title IX Policies and Procedures-**  
Vice President Kendra Sprague explained that new Title IX federal regulations went into effect August 14 and all higher education institutions had to make changes to be in compliance with these new regulations. The Board of Trustees adopted an emergency rule for the college to be in compliance with the Code of Student Conduct changes until the formal rule making process can be complete (which is now in process). The first policy being updated is Policy 235, nondiscrimination and anti-harassment. There is an identical policy (425) and the committee is recommending to repeal the WAC (leaving policy 235 only), allowing easier change through the colleges own governance process. Also proposed are procedures 235.1A, 235.2A and 235.3A, which are required by the new federal regulation. These policies more narrowly define what sexual harassment and discrimination are and define what a title IX administrator is. These policies are being brought to governance council for review, suggestions and approval and will be sent out for campus comment.
- 4. DRAFT Policy 221: Respectful Work Environment–**  
Vice President Kendra Sprague explained that the second directive from the governor was to develop some new workforce policies. While this directive was binding for state agencies and optional for higher education, LCC will follow the directive. The only recommended policy that LCC did not have already in place was a respectful work environment policy, which is drafted in policy 221 for review, suggestions and approval.
- 5. Budget & Enrollment Update-**  
President Chris Bailey noted that state FTE is currently down 18.6% for fall and 17% down for the academic year. This puts LCC at a 40 year low for state FTE count. It is important for all employees to be cognizant of enrollment and be mindful of projections throughout the year. In regards to budget, things look about the same as they did at the last meeting. There have been some positive changes in the state revenue forecast but

the legislature doesn't meet until January. The state appropriation that has been plugged in to the budget looks pretty accurate at this time.

6. **Other-** Vice President Nolan Wheeler reported that on October 15, at 10:15 AM, LCC will be participating in the Great American Shakeout drill. All employees who are on campus should be prepared to participate.

Vice President Sue Orchard reported that donations to the Food Pantry have continued through the pandemic situation. Use of the pantry, however, went down as a result of the campus closure. Since the closure, food has been dispersed by appointment only, which will hopefully be expanded soon. A positive to note is the pantry is now distributing fresh food in addition to canned/boxed food. It is clear, through CARES Act requests, that the student need is high. Also important to note, CARES funding is essentially spent at this time