

MINUTES

GOVERNANCE COUNCIL – November 1, 2023

Members Present: Chris Bailey, Wendy Hall, Sue Orchard, Kendra Sprague, Nolan Wheeler, Lucas Myers, Catie Graham, Adam Wolfer, Trey Batey, Abbie Leavens, Barry Walther, and Bryanna Doumit.

1. **Minutes of June 7, 2023**

Minutes were approved unanimously

2. **Presidential Search Update** – Kendra Sprague updated the Governance Council on the presidential search process. Each of the four finalists participated in campus open forums and interviews with the Board of Trustees on campus yesterday. Surveys to collect feedback on the candidates were sent to campus after each forum and closed today. The Board will be provided the survey results to review before their special meeting tomorrow. The meeting will consist of executive session for discussion and there may or may not be action following the executive session. The next regular Board meeting is November 15th and the goal is to have successful negotiation with the preferred candidate before the regular November meeting.

3. **Enrollment Update** – Sue Orchard shared an update on strategies to increase enrollment with the Governance Council.

- Last year, the strategic enrollment plan was re-launched.
- Recently, a Student Success Taskforce was created that focuses on three main pillars.
- There continues to be a focus on Student Services and Instruction alignment with a heavy focus on College and Career Prep (CCP) and college level alignment.
- Staff in CCP will be moving to the Admissions Building and CASAS testing will be integrated into the Testing Center in the Main Building.
- Outreach and CCP will be holding a cosponsored event this Fall.
- There was a late start College 101 course offered this quarter to support students who missed the initial quarter start date.
- CRM access will be expanded to more departments.
- “Next Steps” workshops with newly enrolled students will be hosted in the Admissions Center lobby.
- Byron Ford will be attending the next instructional meeting to share some updates in the onboarding process.
- The Summer Scholar Program is showing high engagement and high success.
- A third One Stop Coordinator and a new Financial Aid Navigator have been added.
- Assessing the phone system to ensure calls are getting answered quickly and by the correct individuals/departments.

Lucas Myers inquired about the potential changes coming from the state board regarding student success platforms and how any changes may affect LCC’s systems.

- President Bailey noted that there have been some discussions around this at the president’s level, but it will likely be a three-year project at minimum.

- The state board will likely focus on developing common business processes to ensure that all colleges are using the chosen tool in the same way.
4. **Budget Outlook Based on Enrollment** – Nolan Wheeler provided an update on the financial position of the college. Further financial information will be plugged into forecasting model next month, but current figures look encouraging. Summer Running Start students provided some revenue. Billing for Running Start and CEO begins next month. Last year, revenues exceeded expenses. Nolan noted that it is important to be mindful of the allocation model. Other schools are reporting higher enrollment increases which could affect LCC's allocation funding.
 5. **Other-** None

With no further comments, the meeting was adjourned at 3:28 PM.