



FACULTY DEVELOPMENT COMMITTEE

FALL QUARTER MEETING

October 6, 2017 9:00 AM

HSB 235

Attendees:

Stefan Rijnhart*, Gary Roeske, Terri Skeie, Katrina Fuller, Annette Ward* (filled in as chair), Courtney Shah, Natalie Richie (recorder), Nicole Buffham (recorder)

*Sub-committee

Minutes:

I. Elect chair:

- Discussion was held on the role of the Chair. A motion was made for Gina Challed to be re-elected as chair. Motion was seconded and carried.

II. Identify Sub-Committees for winter & spring meetings:

- If there is a need for a sub-committee in winter (all funding should be exhausted after this meeting) a call will be made for volunteers.

III. Review & Update Bylaws:

- The committee reviewed and discussed the current bylaws. The committee recommends generalizing terms (allowable activities, level of funding, & funding prioritization) in the bylaws to allow for the committees guidelines to determine how and why requests are funded. Guidelines will be reviewed/revised annually as determined by the committee. Natalie and Gina will work together to formulate a draft of the Bylaws for the committees review at the next meeting.

IV. Review & Update Guidelines:

- Natalie and Gina will work together to formulate a draft of the Guidelines for the committees review at the next meeting.

V. Budget Status Updates for 2017-2018 funding:

- Annette shared the status of the budget for the committees consideration:
 - Summer Approved: \$4,910 (\$1,626 Adjunct Funding)
 - Final numbers still pending, will be determined once expended.
 - Funds Available: \$13,590 (\$874 in adjunct allocation)
 - Fall Requests Total: \$24,477.60
 - Other funding sources status – Perkins funding will cover five applicants as outlined below. The Petters fund will cover one of the applicants as outlined below.

VI. Sub-Committee Report & Recommendations:

- The sub-committee provided recommendations on how to proceed. The committee ran through several scenarios using the criteria outlined in the bylaws. This criteria

was determined by the faculty as a whole several years ago. After much consideration, the committee made the following recommendation:

- A: Approved
- D: Denied
- AF: Alt. Funding determined (Perkins/Petters)
- RA: Reduced amount approved
- For reference: (Green – FTF / Blue – PTF)

App #	Last Name	First Name	Requested	Name of Conference	Action
1	Ward	Annette	\$ 196.38	NW Health & Nutrition Conference	AF
2	Shepherd	Nathan	\$ 411.38	NW Association of Machinist Instructors	A
3	Todd	Kam	\$ 598.88	NW Association of Machinist Instructors	A
4	Homme	Sue	\$ 870.00	NW eLearn	AF
5	Draus	Dawn	\$ 525.63	Building Bridges for Mathematics	A
6	Hebert	Mary	\$ 296.00	Building Bridges for Mathematics	A
7	Malozzi	Jason	\$ 312.00	Building Bridges for Mathematics	A
8	Samuels	Shari	\$ 340.94	Building Bridges for Mathematics	A
9	Skeie	Terri	\$ 495.63	Building Bridges for Mathematics	A
10	Sexton	Esther	\$ 1,600.00	American College Counseling Association 2018	A
11	Brehm	Alex	\$ 286.97	Annual Coaches Meeting of NW	A
12	Allwine	Tim	\$ 262.45	SHRM Conference	AF
13	Allwine	Tim	\$ 575.00	PMI's Project Management Course / CAPM Exam	AF
14	Williamson	Ann	\$ 733.08	WA. Association of Young Children Conference	D
15	Zbaeren	Josie	\$ 579.00	WA. Association of Young Children Conference	D
16	Akins-Fields	Sue	\$ 301.00	WA. Association of Young Children Conference	D
17	Kooiman	Jessica	\$ 259.00	Membership - Academy of Nutrition & Dietetics	D
18	Byrum	Randy	\$ 725.50	WA. Welding Instructors Association Conference	A
19	Miller	Rodney	\$ 340.00	WA. Welding Instructors Association Conference	AF
20	Pittsley	David	\$ 340.00	WA. Welding Instructors Association Conference	AF
21	Bent	Shiree	\$ 1,147.00	Community College Humanities Association	A
22	Boucher	Mindy	\$ 640.00	Western Regional Reengagement Plus! Convening	A
23	McShane	Holly	\$ 640.00	Western Regional Reengagement Plus! Convening	A
24	Castrejon	Cameron	\$ 640.00	Western Regional Reengagement Plus! Convening	A
25	Swier	Kerry	\$ 640.00	Western Regional Reengagement Plus! Convening	A
26	McCrary	Allison	\$ 640.00	Western Regional Reengagement Plus! Convening	A
27	Weaver	Nonnie	\$ 2,704.00	The Evolution of Psychotherapy	RA
28	Shah	Courtney	\$ 1,474.00	Org. of American Historian Annual Meeting	RA
29	Meyers	Rhonda	\$ 1,915.00	Annual Human Anatomy & Physiology Society	D
30	Bauer	Hiedi	\$ 318.76	Return to Evergreen Conference	D
31	Meagher	Ryan	\$ 1,370.00	2018 Jazz Education Network Conference	RA

32	Hebert	Mary	\$	996.00	Joint Mathematics Meeting	D
33	Samuels	Shari	\$	1,304.00	Joint Mathematics Meeting	D

VII. Vote to approve/disapprove applications:

- The committee reference the top for criteria for guidance: merit of activity (presenter/attendee), priority to new requestors, location/price of activity, serving the greatest number of faculty.

VIII. Set Winter & Spring Meeting dates (End of 3rd week of Quarter: Jan. 18 / April 19)

- This will be determined at a later time once we have a budget status update.

Adjourned: 10:00am