



Faculty Development Committee
LIB 103
Minute – October 1, 2015

Members Present: Gina Challed, Becky Connolly, Katrina Fuller, Brendan Glaser, Sue Jackson, Gary Roeske, Terri Skeie, Jim Stanley, Annette Ward, Natalie Richie (recorder)

Approval of Faculty Development Applications:

The sub-committee: Gina Challed, Katrina Fuller, and Annette Ward met prior to the general meeting to review applications and prepare recommendations.

Called to Order: 3:00pm in HSB 235

Selection of Faculty Chair: Motion made to re-elect Gina Challed, motion carried.

The following applications were reviewed and action taken:

Faculty - Activity	Action
1. Mark Gaither – NW eLearning Conference	Approved amount requested of \$315.00
2. Nadine Lemmons – NW eLearning Conference	Approved amount requested of \$406.00
3. Corry Kile – WAOE Board Meeting	Approved amount requested \$501.60 (Perkins)
4. Katrina Fuller – American Society for Microbiology	Approved amount requested of \$386.25
5. Hiedi Bauer – Community College Humanities Association	Approved amount requested of \$1,017.00
6. Nonnie Weaver – Changing IDC-10 & DSM-5 Conference	Approved amount requested of \$379.00
7. Liz Engel – NW Regional Conference for Medical Assistants	Approved \$296.00 for Perkins
8. Victoria Soladey – NW Regional Conference for Medical Assistants	Approved \$296.00 for Perkins
9. Louis LaPierre – Diversity & Sustainability Workshop	Approved amount requested of \$173.00
10. David Benson – American Political Science Learning & Teaching Conference	Approved amount requested of \$350.00
11. Tim Allwine – Tuition Reimbursement for 14/15, no prior approval	Approved disapproved \$215.00
12. Tim Allwine – PHR Exam	Approved amount requested of \$209.00 (Perkins)
13. Mark Gaither – Diversity & Sustainability Workshop	Approved amount requested \$50.00
14. Mark Gaither – Ethic of Place Workshop	Approved amount requested \$173.00
15. Nicole DiGerlando – NW eLearning Conference	Approved amount requested of \$250.00
16. Adam Wolfer – STEM Conference	Approved amount requested \$1245.00
17. Stefanie Neill – NW eLearning Conference	Approved amount requested of \$489.25
18. David Benson – One day Lecture Series reimbursement	Approved amount requested of \$139.00
19. Nettie Millus – NW Regional Conference for Medical Assistants	Approved \$296.00 for Perkins
20. Josie Zbaeren – WAEYC Conference	Approved \$342.00 for Perkins
21. Ann Williamson – WAEYC Conference	Approved \$524.25 for Perkins
22. Sue Akins-Fields – WAEYC Conference	Approved \$414.00 for Perkins

Applications:

The following applications were approved and will be paid out of Perkins funding and will not impact the faculty member’s \$1,600 allocation for this two-year cycle:

- Corry Kile, #3
- Elizabeth Engel, #7
- Victoria Soladey, #8
- Tim Allwine, #12
- Nettie Millus, #19
- Josie Zbaeren, #20
- Ann Williamson, #21
- Sue Akins-Fields, #22

The following application was disapproved:

- Tim Allwine, #11- due to occurring in 2014-2015 & without prior approval

All remaining applications were approved as submitted out of faculty development funds,
Total Perkins funding approved \$1,323

Fall 2015 Funding:

Amount Requested	\$8,692.35
Perkins funding	\$2,818.25
Disapproved	\$215.00
Total Faculty Development funds approved:	\$5,372.250
Remaining 2015- 2016 Balance	\$10,864.25

Annual Review of By-laws & Guidelines:

After discussion and feedback from committee members, the committee approved the suggested language changes. The updates include:

- Include that activities must occur, and end, in the current fiscal year;
- Include Volunteer Service work related to one’s discipline;
- Include certificates and exams, but defer requests to other forms of funding;
- Include funding criteria as determined by faculty in the bylaws;
- Remove the reference to faculty travel funds;
- Remove reference to sub-committee chair;
- Updated the bylaws to reflect application periods rather than meeting schedules;
- Updated grammatical changes;

Changes will be made and submitted to Governance Council for approval at their next meeting.

Mission:

The committee discussed the current mission and the advisory role for in-service days. A recommendation was made to end each meeting with discussion on what activities to include on the next in-service day.

Adjourn: 4:20pm

2015 - 2016 Deadlines and Meetings:

September 25 th	Fall Deadline (may include any activities through June 30 th , 2016)
October 2 nd	Review Committee Meeting: 8:30am Sub-Committee: Gina Challed, Annette Ward, Katrina Fuller 9:00am All committee members
January 15 th	Winter Deadline (may include any activities through June 30 th , 2016)
January 22 nd	Review Committee Meeting: 8:30am Sub-Committee: TBD 9:00am All committee members
April 15 th	Spring Deadline (may include any activities through June 30 th , 2016)
April 22 nd	Review Committee Meeting: 8:30am Sub-Committee: TBD 9:00am All committee members
June 3 rd	Summer Deadline (For activities occurring between July 1 st – October 1 st , 2016)
June 10 th	Review Committee Meeting: 8:30am Sub-Committee: TBD 9:00am All committee members