



Curriculum Committee Meeting Minutes

Jolynn Amrine, Language & Literature
Larissa Arnold, Social Science & Humanities
Merry Bond, Co-Chair, Dean of Instruction
Amy Boultinghouse, Nursing, Allied Health, & Wellness
Henry Brewster, Dean of Instruction
Gina Challed, Performing and Visual Arts, Communications, & Library
Becky Connolly, Interim Dean of Instruction
Mark Gaither, Business & Information Technology
Tamra Gilchrist, Co-chair, Dean of Instruction
Michaela Jackson, Dean of Instruction
Corry Kile, Industrial Technology, OLTM, and I-BEST
Ashleigh Kruckenberg, Education
Terri Skeie, Mathematics & Engineering
Natalie Tonn, Natural Science
Tim Timmreck, ASLCC Student Affairs Director

To:	Committee Members	Date:	October 12, 2026
From:	Merry Bond and Tamra Gilchrist, Co-Chairs	Copies to:	Library, Magnus Altmayer, Rosemary Perkins, April Tovar Villa, Britney Deal, Dani Hart
Subject:	Agenda for October 9, 2026, Meeting		

Members present: Jolynn Amrine, Larissa Arnold, Amy Boultinghouse, Henry Brewster, Gina Challed, ~~Becky Connolly~~, Mark Gaither, Michaela Jackson, Nathan Shepherd for Corry Kile, Ashleigh Kruckenberg, Austin Bosgraff for Terri Skeie, Natalie Tonn, Tim Timmreck (ASLCC), Merry Bond (co-chair), Tamra Gilchrist (co-chair)

Also attended: Louis LaPierre, Rheannon Van De Voorde, Jessica Bilek, Tanya Pisarchuk, Mersady Hurley, Rachel Mistic, Alma Mendoza, Nicole Buffham (recorder)

The Curriculum Committee met on Friday, October 9, at 1:00 pm via Zoom.

Meeting Commencement:

Opening remarks were made by Tamra Gilchrist.

Information Items:

INFO 1 – Machine Trades AAS: Add 3 credits of MASP 299 as an additional substitute for COLL 289/MASP 288 with program advisor permission.

INFO 2 – Course plans affected by SUDS 113 retirement: Course plans that listed SUDS 113 as a prerequisite have been adjusted due to its retirement.

- SUDS 110: SUDS 101, 102
- SUDS 201: SUDS 101, 102, 215
- SUDS 202: SUDS 101, 102, 121
- SUDS 203: SUDS 101, 102
- SUDS 215: SUDS 101 and 102 or 113
- SUDS 220: SUDS 101, 102

Proposals:

Proposals from Louis LaPierre:

A) Revise Course	BIOL& 221, Majors Ecology/Evolution: w/ Lab (outcomes)	5 cr, 33 lec, 44 lab
B) Revise Course	BIOL& 222, Majors Cell/Molecular: w/Lab (outcomes)	5 cr, 33 lec, 44 lab
C) Revise Course	BIOL& 223, Majors Organismal Phys: w/Lab (outcomes)	5 cr, 33 lec, 44 lab

Rationale A-C: Outcomes are being updated based on survey results and Biology CoP meetings with other WA state 2- and 4-year college faculty.

Resolution A-C: Mark made a motion to approve; Merry seconded. Motion carried.
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Proposals from Rheannon Van De Voorde:

D) New Course	CCPNG 001, BEdA Orientation (new)	2 cr, 22 lec
E) New Course	CCPNG 002, BEdA Advising (new)	1 cr, 11 lec

NB, OOI, 4/3/26, Word Accessibility Checker

F) New Course	CCPNG 003, Transition to College/Career (new)	1 cr, 11 lec
G) New Course	CCPNG 004, Credit for Prior Learning (new)	2 cr, 22 lec
H) New Course	ELL 001, BEdA Orientation (new)	2 cr, 22 lec
I) New Course	ELL 002, BEdA Advising (new)	1 cr, 11 lec
J) New Course	ELL 003, Transition to CCP/College (new)	1 cr, 11 lec
K) New Course	ELL 004, Credit for Prior Learning (new)	2 cr, 22 lec

Rationale D-K: Refining generic courses to better identify student progress within CCP programs.

Resolution D-K: Ashleigh made a motion to approve; Jolynn seconded. Motion carried.
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Proposals from Jessica Bilek:

L) Revise Course	ELL 051, ELL A Integrated: Beginning III (title, credits, description, outcomes)	10 cr, 110 lec
M) Revise Course	ELL 053, ELL A Integrated: Beginning IV (title, credits, description, outcomes)	10 cr, 110 lec

N) Revise Course	ELL 055, ELL A Integrated: Beginning I (title, credits, description, outcomes)	10 cr, 110 lec
O) Revise Course	ELL 057, ELL A Integrated: Beginning II (title, credits, description, outcomes)	10 cr, 110 lec
P) Revise Course	ELL 061, ELL B/C Reading: Intermediate III (title, credits, description, outcomes)	5 cr, 55 lec
Q) Revise Course	ELL 063, ELL B/C Reading: Intermediate IV (title, credits, description, outcomes)	5 cr, 55 lec
R) Revise Course	ELL 065, ELL B/C Reading: Intermediate I (title, credits, description, outcomes)	5 cr, 55 lec
S) Revise Course	ELL 067, ELL B/C Reading: Intermediate II (title, credits, description, outcomes)	5 cr, 55 lec
T) Revise Course	ELL 071, ELL B/C Writing: Intermediate III (title, credits, description, outcomes)	5 cr, 55 lec
U) Revise Course	ELL 073, ELL B/C Writing: Intermediate IV (title, credits, description, outcomes)	5 cr, 55 lec

V) Revise Course	ELL 075, ELL B/C Writing: Intermediate I (title, credits, description, outcomes)	5 cr, 55 lec
W) Revise Course	ELL 077, ELL B/C Writing: Intermediate II (title, credits, description, outcomes)	5 cr, 55 lec
X) Revise Course	ELL 081, ELL B/C Listening & Speaking: Intermediate III (title, credits, description, outcomes)	5 cr, 55 lec
Y) Revise Course	ELL 083, ELL B/C Listening & Speaking: Intermediate IV (title, credits, description, outcomes)	5 cr, 55 lec
Z) Revise Course	ELL 085, ELL B/C Speaking & Listening: Intermediate I (title, credits, description, outcomes)	5 cr, 55 lec
AA) Revise Course	ELL 087, ELL B/C Listening & Speaking: Intermediate II (title, credits, description, outcomes)	5 cr, 55 lec

Rationale L-O: The title is being changed to better clarify both the nature of the course and its position in the A course scaffolding. The description is being revised to clarify that the course is, first of all, an English-language course and is also structured to teach academic skills.

Outcomes are being changed in order to:

- Better define progression across the A (beginning) level, which entails multiple ELL courses.
- Rephrase, add to, or otherwise edit College & Career Readiness Standard outcomes to better suit a language-learning classroom, while also maintaining the spirit of those standards.

Rationale P-S: The title is being changed to better clarify both the nature of the course and its position in the B/C course scaffolding. The description is being revised to clarify that the course is, first of all, an English-language course and is also structured to teach academic skills.

Outcomes are being changed in order to:

- Better define progression across the B/C (intermediate) level, which entails multiple reading courses.
- Rephrase, add to, or otherwise edit College & Career Readiness Standard outcomes to better suit a language-learning classroom, while also maintaining the spirit of those standards.

Rationale T-W: The title is being changed to better clarify both the nature of the course and its position in the B/C course scaffolding. The description is being revised to clarify that the course is, first of all, an English-language course and is also structured to teach academic skills.

Outcomes are being changed in order to:

- Better define progression across the B/C (intermediate) level, which entails multiple writing courses.
- Rephrase, add to, or otherwise edit College & Career Readiness Standard outcomes to better suit a language-learning classroom, while also maintaining the spirit of those standards.

Rationale X-AA: The title is being changed to better clarify both the nature of the course and its position in the B/C course scaffolding. The description is being revised to clarify that the course is, first of all, an English-language course and is also structured to teach academic skills.

Outcomes are being changed in order to:

- Better define progression across the B/C (intermediate) level, which entails multiple listening/speaking courses.
- Rephrase, add to, or otherwise edit College & Career Readiness Standard outcomes to better suit a language-learning classroom, while also maintaining the spirit of those standards.

Resolution L-O: Ashleigh made a motion to approve; Gina seconded. Motion carried.

Resolution P-S: Nathan made a motion to approve; Merry seconded. Motion carried.

Resolution T-W: Jolynn made a motion to approve; Ashleigh seconded. Motion carried.

Resolution X-AA: Natalie made a motion to approve; Amy seconded. Motion carried.

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Proposal from Amber Lemiere presented by Jolynn Amrine:

BB) Revise Course

**ENGL& 101, English
Composition I**
(prerequisites description)

5 cr, 55 lec

Rationale: Two prerequisites were missing: placement and our agreement with CCP. We revised to match the prerequisite language from the math department.

Conversation occurred around the definition of 'Placement.' It was determined that Placement included either the Directed Self Placement Process or transcript review process as utilized by Running Start or similar high school related programs.

NB, OOI, 4/3/26, Word Accessibility Checker

Resolution: Mark made a motion to approve as amended; Ashleigh seconded. Motion carried.
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Committee Business:

- **Continue discussion regarding the Social Science/Natural Science/Humanities requirement for AAS**

A. Discussion Summary

1. **Wording** from page 57 of the 2026-2027 catalog: Social Sciences, Natural Sciences, and Humanities requirement—10 credits. At least 5 credits each in two of these three areas.
 - Minimum of 45 credits for specific courses identified in the degree program and recommended by the advisor.
 - No more than 6 credits in PHED activity courses; no more than 15 credits in Cooperative Work Experience, Tutoring, and/or Independent Study. No more than 15 pass/fail credits, except when a pass/fail class is required by a specific program or when earned as non-traditional credits. Students must maintain a 2.0 GPA in graded courses.
2. **Proposed Catalog Change:** Removing the following requirement on the AAS: Social Sciences, Natural Sciences, and Humanities requirement—10 credits. At least 5 credits each in two of these three areas.
3. If approved, this would also eliminate the language that identifies specific professional-technical courses as Social Science, Natural Science, and/or Humanities which would standardize the catalog language with the existing transfer distribution list.
4. **Implementation:**
 - Specific course changes are optional and program-specific, targeting degrees/programs that find that the changes align with program/student/industry needs.
 - Affected courses would become specific program requirements rather than broad distribution choices, helping clean up distribution lists and align with target pathways.
 - Implementation target proposed for 2028–2029 to allow adequate transition time.
5. **Advisory & Student Considerations:**
 - Advisory Committees: Can review degree credit loads; some programs may reduce credit requirements or rely on embedded concepts.
 - Transferability vs. Terminal Degrees: Concerns were raised regarding "pigeonholing" students, financial aid implications (e.g., course repetition rules such as ENGL 110 vs. ENGL& 101), and the need to avoid obstacles for students who later decide to transfer to BAS programs as well as balancing Guided Pathways efforts and streamlining student completion.

B. Actions

1. Nathan moved to approve removing the requirement for AAS degrees; Gina seconded.
 - Further discussion: Members expressed varying degrees of readiness, with some favoring immediate action, others raising concerns about terminal degrees, and some needing more program-level context.
 - **Resolution:** Motion failed (6 votes in favor; 3 opposed; 4 abstained).

C. Follow-up Items

1. Social Science/Natural Science/Humanities requirement for AAS will return to the agenda in January or February for further discussion.
 - **Information Gathering:** Compile data on how many programs will be affected, along with 2 to 4 sample program plans that reflect proposed changes.
- **Check in on the diversity rubric and course list**
 - A. **Current Status & Committee Updates:** Tamra noted that, following Dan's retirement, there are no new updates from the Diversity Committee or the state level. Larissa confirmed there are no updates from the DEI side either.
 - B. **Proposed Modernization Work:** Henry noted that the Guided Pathways action plan draft had been revised due to personnel changes and asked whether there was interest in moving forward with rewriting the committee's diversity course requirements, modernizing the framing, and auditing/updating courses on the Diversity list.
 - C. **State Alignment & Next Steps:** Tamra agreed it is an area needing work and mentioned determining how to connect it to the state level.
 - D. **Task Force & Liaison:** Larissa volunteered to serve as a steward/liaison between the DEI Committee and Curriculum Committee. Mark, Tamra, and Ashleigh will meet to work on recommendations related to Diversity from the Professional-Technical Skill Standards. Tamra will gather information and report back on the task force work. She invited anyone interested in joining to reach out to her.
- **Standing item: Committee takeaways**
 - A. **SBCTC Alignment & Agenda Planning:** Michaela requested time on a future short agenda to provide a quick overview of the 11 PAR changes to ensure committee alignment. Members with immediate pending changes should contact Michaela directly.
 - B. **Contact Hours:** Following a question from Mark, both Mark and Natalie highlighted that displaying contact hours next to credit loads in ctclink and on course plans would benefit students during advising. This will be placed on an upcoming agenda for discussion.
 - C. **Direct Transfer Agreement (DTA) Changes:** Michaela inquired about how upcoming DTA changes will be presented to the committee (e.g., as informational items); Tamra noted there is no answer on this yet.
 - D. **Submission Guidelines:** Merry reminded the committee that if course changes affect the program's degree requirements or program outcomes, both the course and program change forms must be submitted.
 - E. **Meeting Logistics & Attendance:**
 1. Nicole will send a survey regarding in-person meetings for winter/spring.
 2. The November meeting will be in person, though Mark noted he may require a Zoom option.
 - F. **Participation Encouragement:** Henry emphasized that all perspectives are valid and needed on the committee, encouraging members not to hesitate to ask questions or raise concerns, even if they feel they lack deep expertise.

The meeting adjourned at 2:53 pm. The next meeting will be held on November 13, 2026, at 1:00 pm in HSB 107.

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