



Curriculum Committee Meeting Minutes

Jolynn Amrine, Language & Literature
Merry Bond, Co-Chair, Dean of Instruction
Amy Boultinghouse, Nursing, Allied Health, & Wellness
Henry Brewster, Dean of Instruction
Gina Challed, Performing and Visual Arts, Communications, & Library
Mark Gaither, Business & Information Technology
Stefanie Gilberti, Dean of Instruction & Learning Resources
Tamra Gilchrist, Co-chair, Dean of Instruction
Michaela Jackson, Dean of Instruction
Corry Kile, Industrial Technology
Ashleigh Kruckenberg, Education
Jason Malozzi, Mathematics & Engineering
Morgan Salisbury, Natural Science
Courtney Shah (Larissa Arnold), Social Science & Humanities
ASLCC Student Representative

To:	Committee Members	Date:	May 18, 2026
From:	Merry Bond and Henry Brewster, Co-Chairs	Copies to:	Library, Magnus Altmayer, Rosemary Perkins, April Tovar Villa, Britney Deal, Dani Hart
Subject:	Agenda for May 8, 2026, Meeting		

Members present: Jolynn Amrine, Amy Boultinghouse, Gina Challed, Mark Gaither, Stefanie Gilberti, ~~Tamra Gilchrist~~, Michaela Jackson, Corry Kile, Ashleigh Kruckenberg, Jason Malozzi, Morgan Salisbury, Larissa Arnold (for Courtney Shah), Vickey Chen (ASLCC), Henry Brewster (co-chair), Merry Bond (co-chair)

Also attended: Rosemary Perkins, David Rosi, Mary Leach, Mersady Hurley, Nicole Buffham (recorder)

The Curriculum Committee met on Friday, May 8, at 1:00 pm in HSB 107.

Meeting Commencement:

Opening remarks were made by Henry Brewster.

Information Items:

INFO 1 – Course Form Updates: The following courses will be updated to the newest form, effective Summer 2026:

- ACCT 101 – Intro to Accounting Concepts, 5 cr, 55 lec
 - Revising CIP Code
- ACCT 150 – Payroll Accounting and Business Tax Reporting, 5 cr, 55 lec
 - Revising CIP Code
- ACCT 241 – Intro to QuickBooks, 5 cr, 55 lec
 - Adding CIP Code
- ACCT 244 – Individual Income Taxation, 5 cr, 55 lec
 - Revising CIP Code
- MATH& 141 – Precalculus I, 5 cr, 33 lec, 44 lab
 - Prerequisite correction

Proposals:

Proposal from Amber Lemiere presented by Jolynn Amrine:

A) Retire Course	ENGL 233, Creative Writing (retire)	5 cr, 55 lec
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Rationale: We streamlined the CW sequence a couple of years ago (and aligned with common course numbering) and thought we had already retired the course in that process.

Resolution: Jason made a motion to approve; Merry seconded. Motion carried.
Effective Summer 2026

Proposal from Mary Leach:

B) Retire Course	HUM 230, Thinking About Thinking (retire)	5 cr, 55 lec
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Rationale: We have not offered the course in several years.

Resolution: Ashleigh made a motion; Stef seconded. Motion carried.
Effective Summer 2027

Proposal from Sunny Liston presented by Mark Gaither:

C) Retire Courses	BUS 118, Business & Corporate Ethics	5 cr, 55 lec
	BUS 207, Statistical Projects	3 cr, 33 lec
	BUS 265, Advertising (retire)	5 cr, 55 lec

Rationale: These courses have not been taught since 2013 or before

Resolution: Jason made a motion to approve; Gina seconded. Motion carried.
Effective Summer 2027

Proposals from David Rosi / Naser Chowdhury:

D) New Course	CS 284, Front End Web Development (new)	5 cr, 44 lec, 22 lab
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Rationale: New Course

Resolution: As revised with Distribution/Graduation requirement changed to “Restricted Elective”, Mark made a motion to approve; Stef seconded. Motion carried.
Effective Summer 2027

E) Revise Degree	Bachelor of Science Computer Science (BSCS) (general education distribution wording, courses)	180 cr total
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Rationale: With hire of upper division faculty the CS faculty reviewed courses and sequences and determined need for changes. The wording changes are reflective of review recommendations for STEM programs to help with transfer in/out and new DTA/MRP requirements.

Resolution: As revised with the 20 remaining program requirements credits to be selected from MATH, CS, IT, ROBT, ENGR, PHYS, Jason made a motion to approve; Mark seconded. Motion carried.
Effective Summer 2027

Proposal from Jason Malozzi:

F) Revise Course	MATH& 107, Math in Society (prerequisite)	5 cr, 55 lec
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Rationale: Students who change pathways from either Medical Assisting or SUDS will be eligible to enroll in MATH& 107 without co-requisite support. Currently they would need to enroll in MATH 7, but students get an appropriate background having already taken MATH 105

Resolution: As revised with the addition of BUS 104 as a prerequisite option, Mark made a motion to approve; Ashleigh seconded. Motion carried.
Effective Summer 2027

NB, OOI, 4/3/26, Word Accessibility Checker

Proposal from Henry Brewster / Firaol Fekadu:

G) New Degree	Associate in Construction Management DTA/MRP (new)	90-93 cr total
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Rationale: This proposal comes from industry feedback, including from partners like Gibbs & Olson, who have expressed a need for graduates with some construction management background alongside technical skills. This pathway also builds on courses we already offer, so it can be implemented without requiring additional resources.

Resolution: As revised with a corrected title, Stef made a motion to approve; Merry seconded. Motion carried. Effective Summer 2027

Proposals from Stefanie Gilberti:

H) Retire Courses	DANCE 100, Introduction to Dance	2 cr, 11 lec, 22 lab
	DANCE 105, Introduction to Jazz Dance	2 cr, 11 lec, 22 lab
	DANCE 110, Introduction to Tap Dance	2 cr, 11 lec, 22 lab
	DANCE 151, Show Dance I	1.5 cr, 33 lab
	DANCE 152, Show Dance II	1.5 cr, 33 lab
	DANCE 153, Show Dance III	1.5 cr, 33 lab
	DANCE 197, Rehearsal and Performance I	1-5 cr, 55 lec
	DANCE 251, Show Dance IV	1.5 cr, 33 lab
	DANCE 252, Show Dance V	1.5 cr, 33 lab
	DANCE 253, Show Dance VI (retire)	1.5 cr, 33 lab

Rationale: Dance courses haven't been offered in 10-15+ years. They don't appear on any program maps. We have Music/Choir classes that fulfill similar requirements to the majority of these dance classes and direct students to those classes for their degree.

I) Retire Course	DRAMA 210, Masks (retire)	5 cr, 55 lec
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Rationale: This course is no longer offered and does not support program needs.

Resolution H-I: Gina made a motion to approve; Jason seconded. Motion carried. Effective Summer 2027

Proposals from Morgan Salisbury:

J) Revise Course	ERSI 104, Introduction to Earth Science (description, outcomes)	5 cr, 33 lec, 44 lab
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Rationale: Change to description and outcomes.

K) Revise Course	GEOL& 103, Historical Geology: The Earth Through Time (was GEOL 118) (common course number, description, outcomes)	5 cr, 33 lec, 44 lab
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Rationale: Changed the course numbering and title to align with Common Course Numbering. Moderate changes to the course description, and learning outcomes.

L) Retire Courses	ERSI 105, Earth Systems ERSI 109, Energy and Our Planet: Earth Sciences (retire)	5 cr, 33 lec, 44 lab 5 cr, 44 lec, 22 lab
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Rationale: ERSI 105 has too much overlap in the course objectives with other courses (ERSI 104; GEOL&101), ERSI 109 has not been offered in more than 10 years and does not fit the program in its current state.

M) Retire Courses	GEOL 105, Geology: Earth Revealed GEOL 124, Geology Fieldtrip: Columbia River Gorge (retire)	5 cr, 33 lec, 44 lab 1 cr, 5.5 lec, 11 lab
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Rationale: These courses have not been offered in more than 10 years and does not fit the program in its current state.

Resolution J & L: Mark made a motion to approve; Jason seconded. Motion carried.
Effective Summer 2027

Resolution K: As amended (course outcomes), Ashleigh made a motion to approve; Jason seconded. Motion carried.
Effective Summer 2027

Resolution M: Mark made a motion to approve; Gina seconded. Motion carried.
Effective Summer 2027

Proposals from Mark Gaither:

N) Retire Degree

**Medical Office
Administration AAS-T for
LCC BAS-OLTM
(retire)**

112-115 cr total

Rationale: Mandate changes - Courses necessary for transfer into the BAS OLTM have been provided as an option for the existing AAS degree.

Resolution: Stef made a motion to approve; Ashleigh seconded. Motion carried.
Effective Summer 2027

O) Retire Certificate

**Medical Reception COP
(retire)**

51 cr total

Rationale: Program no longer prepares students to enter a living-wage occupation. Skills are available in other LCC Medical Office Administration certificates or full degree.

Resolution: Ashleigh made a motion to approve; Jason seconded. Motion carried.
Effective Summer 2027

Committee Business:

- Discussion: Social Science/Natural Science/Humanities requirement for AAS
 - The requirement that AAS Degrees include 10 credits of Social Science, Natural Science, or Humanities is local, and interest has been expressed in removing it. Committee members are asked to discuss the impact this change would have on their departments' programs and to come to the June meeting ready to discuss and vote on whether to move forward with the recommendation.
 - How might each program offered by your department be updated if this requirement were removed?
 - How else might your department be impacted (enrollments, faculty loads, etc)?
 - [General Education Requirements for AAS Degrees: Local vs State](#) (Slides)

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