

## **Curriculum Committee Meeting Minutes**

Becky Connolly, Language & Literature Jim Dillinger, Industrial Technology

Mark Gaither, Business & Information Technology Tamra Gilchrist, Dean of Instructional Programs

Melinda Harbaugh, Dean of Instruction & Learning Resources

Mary Hebert, Mathematics

Karen Joiner, Chair, Dean of Instruction, Director of Nursing Programs

Elissa Loren. Transitional Studies

Jennie Mynhier, Performing & Visual Arts Tamara Norton, Nursing & Allied Health

Morgan Salisbury, Natural Science, Health & Engineering

Courtney Shah, Social Sciences

Jagger Norris, ASLCC Student Representative

To: Committee Members Copies to:

From: Karen Joiner, Chair Library, Magnus Altmayer,
Subject: Minutes from October 28, 2020 Meeting Kara McElroy, Marisa Geier,
Date: October 29, 2020 Britney Deal, Dani Trimble

Members present: Mark Gaither, Melinda Harbaugh, Becky Connolly, Mary Hebert, Jennie Mynhier, Courtney

Shah, Elissa Loren, Tamara Norton, Tamra Gilchrist, Jagger Norris, Karen Joiner

Also Attended: Rosemary Perkins, Jim Stanley, Natalie Richie, David Jr. Grace, Magnus Altmayer, Byron

Ford, Holly Brewster, Anita Quirk, Dawn Draus, Michaela Jackson, J Haynes-Hughes, Betsy

Richard, Ann Williamson, Magnus Altmayer, and Nicole Buffham, Recorder

The Curriculum Committee met Wednesday, October 28 at 3:00 pm via Zoom. Opening remarks were made by Karen Joiner and Magnus Altmayer.

## Informational Items:

- **INFO 1 Early Childhood Education for Concordia AAS-T:** Retiring the Early Childhood Education for Concordia AAS-T due to the closure of Concordia.
- INFO 2 HUM 255 and PSYC 255 Variable Credit Removal: HUM 255 and PSYC 255 will no longer be variable credit due to issues with variable credit courses in ctcLink. Each course will now be 5 credits.
- **INFO 3 ENGR&121-122-123 Variable Credit Removal:** ENGR& 121, 122, and 123 will no longer be variable credit due to issues with variable credit courses in ctcLink. Each course will now be 3 credits.

Proposal from Betsy Richard:				
Α.	Revise Course	DRMA& 101, Introduction to Theatre	5 cr, 55 lab	
		(description, outcomes)		
Rational	Rationale: Update of Course with streamlined description and refined course outcomes.			
Resolution: Tamara made a motion to approve; Courtney seconded. Motion carried.				
	Effective: Fall 2021			
Proposal from Jim Stanley:				
B.	Revise Degree	Accounting Technician AAS	96 cr total	
		(requirements)		

**Rationale:** Termination of the Math 88 requirement brings the program in line with other business AAS degrees, and helps to offset additional credits required by the additions of BUS 100 and COLL 101 to the program. Most students who enter the program tend to excel at math.

This proposal includes the addition of BUS 100 as a program requirement.

BUS 150 was added as a program requirement a couple of years ago. At that time BUS 150 should have been removed as an alternative to enrollment in the cooperative education courses ACCT 288 and COLL 289. This proposal includes a revised list of alternatives to enrollment in cooperative education. **Resolution:** Mark made a motion to approve; Tamra seconded. Motion carried. Effective: Fall 2021 **Proposals from Dawn Draus:** MATH 88, Pre-College Math II Revise Course 3 cr, 22 lec, 22 lab C. (credits, description, outcomes) Rationale: Accelerate time to degree in algebra intensive pathways. See new math course flow chart: https://docs.google.com/drawings/d/1vI4edEnrKIZTJIulpdUApbT9om5dGK4n1pZzFBlvRGo/preview Retire Course MATH 89, Pre-College Math II D. 2 cr, 22 lec (retire) Rationale: Accelerate time to degree in algebra intensive pathways. See new math course flow chart: https://docs.google.com/drawings/d/1vI4edEnrKIZTJIulpdUApbT9om5dGK4n1pZzFBlvRGo/preview Revise Course MATH 098, Pre-College Math III E. 3 cr, 22 lec, 22 lab (credits, description, outcomes) Rationale: Accelerate time to degree in algebra intensive pathways. See new math course flow chart: https://docs.google.com/drawings/d/1vI4edEnrKIZTJIuIpdUApbT9om5dGK4n1pZzFBlvRGo/preview MATH 099. Pre-College Math III Retire Course F. 2 cr. 22 lec (retire) **Rationale:** Accelerate time to degree in algebra intensive pathways. See new math course flow chart: https://docs.google.com/drawings/d/1vI4edEnrKIZTJIuIpdUApbT9om5dGK4n1pZzFBlvRGo/preview Revise Course MATH 125, Applied College Algebra G. 6 cr, 55 lec, 22 lab (credits, description, outcomes) Rationale: Accelerate time to degree in algebra intensive pathways. See new math course flow chart: https://docs.google.com/drawings/d/1vI4edEnrKIZTJIulpdUApbT9om5dGK4n1pZzFBlvRGo/preview MATH& 141, Precalculus I H. Revise Course 6 cr, 55 lec, 22 lab (credits, description, outcomes) Rationale: Accelerate time to degree in algebra intensive pathways. See new math course flow chart: https://docs.google.com/drawings/d/1vI4edEnrKIZTJIulpdUApbT9om5dGK4n1pZzFBlvRGo/preview Revise Course MATH& 142, Precalculus II I. 5 cr, 55 lec (credits, description, outcomes) Rationale: Accelerate time to degree in algebra intensive pathways. See new math course flow chart: https://docs.google.com/drawings/d/1vI4edEnrKIZTJIulpdUApbT9om5dGK4n1pZzFBlvRGo/preview Resolution: C - I: Becky made a motion to approve; Mary seconded. Motion carried. Effective: Summer 2021 Proposals from Anita Quirk: CJ 104, Introduction to Policing **New Course** 5 cr, 55 lec (new) Rationale: This is one of five (5) core courses identified by the Centers for Excellence for Criminal Justice in Washington State. The rationale for adding this course is to be more in alignment with the other community/technical colleges in Washington State to allow for a more streamlined transfer of the core courses between the colleges. LCC does not currently teach this course. K. New Course CJ& 105, Introduction to Corrections 5 cr, 55 lec (new) Rationale: This is one of five (5) core courses identified by the Centers for Excellence for Criminal Justice in Washington State. The rationale for adding this course is to be more in alignment with the other community/technical colleges in Washington State to allow for a more streamlined transfer of the core courses between the colleges. LCC does not currently teach this course. L. Revise Course CJ 260, Physical Evidence and Criminalistics 5 cr, 55 lec (prerequisite, description)

**Rationale:** To add CJ 180 as a prerequisite to help prepare students for the report writing portion of the project in this course, to identify global skills and to correct current course plan to state that it is a required course for the CJ-AAS degree.

M. Retire Course CJ 185, Community Policing 5 cr, 55 lec

Rationale: The subject matter of this course will be a part of the new CJ 104, Introduction to Policing, course and is no longer needed as a stand-alone course. It has been only an elective for any degree.

N. Degree Revision Criminal Justice AAS 94-96 cr total

Rationale: To bring the Criminal Justice AAS degree more into alignment with recommendations proposed by Centers of Excellence for Criminal Justice, Washington State. The addition of CJ 104 and CJ&105 accomplish this. Addition of CJ 187 as a required course is due to the need for understanding of mental health issues and deescalation during encounters with people in crisis. To keep the degree within the credit number that we now have, 94-96, the POLS 220 class will become a recommended elective, rather than a required class. To give students a basis for report writing before they take CJ 260, which requires good basic report writing skills, CJ 180 should be a prerequisite to CJ 260. See details below.

1. Add new required classes:

CJ 104 Intro to Policing

Retire CJ 185 Community Policing; it will become a component of CJ 104.

(courses)

CJ& 105 Intro to Corrections

These additions will complete the five (5) core courses at community and technical colleges recommended by the Centers of Excellence for Criminal Justice, Washington State.

2. Add CJ 187 Crisis Intervention for Professionals as a required class. This class is currently a recommended elective on the degree planner. The main components of this class are understanding mental health issues and de-escalation.

## Course Description:

Provides a basic multidisciplinary understanding of what a mental disorder/illness is and how to help a person experiencing a mental health crisis. De-escalation and communication techniques specific to professions such as education, medicine, and law enforcement – anyone who may encounter persons experiencing a mental health crisis – will be the focus of lecture and group discussions.

- 3. Remove POLS 220 Law and Social Issues as a required class; it becomes a recommended elective.
  - 4. Make CJ 180 Report Writing for Law Enforcement (taught Winter) a prerequisite to CJ 260 Physical Evidence and Criminalistics (taught Spring).
  - 5. Credits for the degree remain at 94-96.

**Resolution:** J - N: Courtney made a motion to approve; Jennie seconded. Motion carried.

Effective:	Fall 2021			
Proposal	Proposals from Ann Williamson and Michaela Jackson:			
0.	New Course	CMST 330, Professional/Organizational Communications (new)	5 cr, 55 lec	
	Rationale: This course will be part of the new Bachelor of Applied Science Organizational Leadership and Technical Management degree program.			
P.	New Course	ENVS 440, Environmental Issues (new)	5 cr, 55 lec	
Rationale: This course will part of the new Bachelor of Applied Science Organizational Leadership and Technical Management degree program.				
Q.	New Course	HUM 315, Ethics (new)	5 cr, 55 lec	
Rationale: This course will part of the new Bachelor of Applied Science Organizational Leadership and Technical Management degree program.				
R.	New Course	<b>PSYC 320</b> , Leadership and Organizational Psychology (new)	5 cr, 55 lec	
		of the new Bachelor of Applied Science Organizational gement degree program.		
S.	New Course	OLTM 300, Foundations of Leadership (new)	5 cr, 55 lec	
	•	of the new Bachelor of Applied Science Organizational		
Leadership and Technical Management degree program.				
T.	New Course	<b>OLTM 320</b> , Workplace and Environmental Safety (new)	5 cr, 55 lec	

1		art of the new Bachelor of Applied Science Organizational	
		nagement degree program.	For FF los
U.	New Course	<b>OLTM 325,</b> Transformative Leadership and Decision Making	5 cr, 55 lec
		(new)	
		art of the new Bachelor of Applied Science Organizational	
		nagement degree program.	T
V.	New Course	<b>OLTM 329,</b> Foundations of Business Practices and Emerging Technologies	5 cr, 55 lec
		(new)	
		art of the new Bachelor of Applied Science Organizational	
Leadersh		nagement degree program.	
W.	New Course	OLTM 330, Entrepreneurship (new)	5 cr, 55 lec
Rationale	: This course will pa	art of the new Bachelor of Applied Science Organizational	•
		nagement degree program.	
Χ.	New Course	OLTM 335, Developing and Leading High-Performance	5 cr, 55 lec
		Teams	0 01, 00 100
		(new)	
Rational	This course will be	art of the new Bachelor of Applied Science Organizational	1
		nagement degree program.	
<b>Y.</b>	New Course	OLTM 440, Ethics & Leadership: Leading and	5 cr, 55 lec
1.	140W OUUISE	Managing in a Diverse Society	0 01, 00 100
		(new)	
Dational	This source will be		
		art of the new Bachelor of Applied Science Organizational	
<u><b>L</b>eadersn</u>	New Course	oLTM 445, Global Systems & Change Management	For FE Ico
۷.	new Course		5 cr, 55 lec
D-4' '	. This	(new)	
		art of the new Bachelor of Applied Science Organizational	
		nagement degree program.	Γ
AA.	New Course	<b>OLTM 449</b> , Financial Management (new)	5 cr, 55 lec
Rationale	: This course will pa	art of the new Bachelor of Applied Science Organizational	
Leadersh	ip and Technical Man	nagement degree program.	
BB.	New Course	<b>OLTM 450,</b> Negotiations, Mediation and Conflict	5 cr, 55 lec
		Resolutions	
		Resolutions	
		(new)	
Rationale	: This course will pa		
		(new) art of the new Bachelor of Applied Science Organizational	
	ip and Technical Man	(new) art of the new Bachelor of Applied Science Organizational nagement degree program.	5 cr. 55 lec
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Rationale Leadersh DD.  Rationale Leadersh EE.	ip and Technical Man New Course  : This course will pa ip and Technical Man New Course  : This course will pa ip and Technical Man New Course  : This course will pa	(new) art of the new Bachelor of Applied Science Organizational nagement degree program.  OLTM 455, Advanced Project Management (new) art of the new Bachelor of Applied Science Organizational nagement degree program.  OLTM 460, Coaching and Mentoring (new) art of the new Bachelor of Applied Science Organizational nagement degree program.  OLTM 465, Current Issues in Human Resource Management (new) art of the new Bachelor of Applied Science Organizational	5 cr, 55 lec
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Rationale: To provide a pathway from professional technical degrees into a bachelor degree program. This degree will also meet changing employment needs in LCC's region. Resolution: O - GG: Mark made a motion to approve; Melinda seconded. Motion carried. Effective: Fall 2021 **Proposals from Ann Williamson:** ECED 225. STEAM in Early Childhood New Course 5 cr. 55 lec (new) Rationale: This course will combine the individual courses of Music, Art and Math, Science and Technology and be taught in an interdisciplinary content concept, just as it is done in the classroom. This change will also reduce the number of credits students are being required to take and put in more in line with what can be completed in a two-year degree. Retire Course ECED 204, Music & Movement for Young Children 3 cr, 33 lec II. Rationale: The ECED program is combining ECED 204 (Music/ 3 credits) 219 (Math, Science & Technology/ 3 credits) & 220 (Art/credits) into one course ECED 225 (STEAM in ECED/5 credits). This decision was made to create an interdisciplinary course that more appropriately models how the concepts are taught in the classroom. Additionally, this will bring the program credit range down to a true 2 year degree. Retire Course ECED 219, Math, Science & Technology 3 cr, 33 lec (retire) Rationale: The ECED program is combining ECED 204 (Music/ 3 credits) 219 (Math, Science & Technology/ 3 credits) & 220 (Art/credits) into one course ECED 225 (STEAM in ECED/5 credits). This decision was made to create an interdisciplinary course that more appropriately models how the concepts are taught in the classroom. Additionally, this will bring the program credit range down to a true 2 year degree. ECED 220, Arts & Crafts for Young Children 3 cr. 33 lec KK. Retire Course (retire) Rationale: The ECED program is combining ECED 204 (Music/ 3 credits) 219 (Math, Science & Technology/ 3 credits) & 220 (Art/credits) into one course ECED 225 (STEAM in ECED/5 credits). This decision was made to create an interdisciplinary course that more appropriately models how the concepts are taught in the classroom. Additionally, this will bring the program credit range down to a true 2 year degree. Early Childhood Education-Transfer to BAS-OLTM, LL. New Degree 92 cr total AAS-T (new) Rationale: This degree is being create to provide a pathway for Early Childhood Education students to move into the BAS-OLTM degree, which will open management and leadership positions within the field. Resolution: HH - LL: Becky made a motion to approve; Jennie seconded. Motion carried. Effective: Fall 2021 **Proposal from J Haynes-Hughes and Becky Connolly:** ENGL 100, Critical Reading and Writing Skills for MM. **New Course** 5 cr, 55 lec College English (new) Rationale: A major aspect of Guided Pathways is including alternate routes for students to succeed in Collegelevel English in their first year. Research has shown that a co-requisite model of English 101 is successful in increasing the percentage of students who successfully reach this milestone. We are currently offering this model running the co-requisite course as English 98/99; however, it is clearly a separate course with separate learning outcomes which are college-level outcomes rather than developmental. Therefore, converting the old (no-longer offered) English 100 course into the support section of this co-requisite model makes sense. It provides a natural progression of course numbers from the developmental 098/099 level to college-level courses. It also offers the opportunity for students to complete the developmental sequence and continue to receive academic support if needed for college-level English. Resolution: Tamara made a motion to approve; Melinda seconded. Motion carried. Effective: Fall 2021 **Proposals from Jennie Castle and Jennie Mynhier:** NN. New Course ART 109, Art Gallery I 1-3 cr, 66 lab (new) Rationale: This course offers students an opportunity to learn art gallery skills (art handling/installation/safety). while working collaboratively to assemble the annual student art exhibition. This course also provides students with a flexible credit option in the Arts & Communications pathway and Humanities. Resolution: TABLED UNTIL NOVEMBER MEETING. Effective: Fall 2021 OO. Revise Course **ART 150**, Black and White Darkroom Photography 3 cr, 66 lab

		(title, description)	
Rationale	: Student interest in re	eviving darkroom class. Updating this course to meet curre	<u> </u>
		ion to approve; Becky seconded. Motion carried.	on acparanchial needs
Effective:		ion to approve, beary seconded. Metion carried.	
Proposals	s from Jennie Mynhie		
PP.	Revise Course	ART 101, Beginning Drawing	3 cr, 66 lab
		(description)	
		e to the wording of the course description. Needed to inclu	
include nu	de model" in the cours	e description to meet the requirements for Running Start s	tudent enrollment.
QQ.	Revise Course	ART 102, Intermediate Drawing	3 cr, 66 lab
		(description)	
		e to the wording of the course description. Needed to inclu	
include nu	de model" in the cours	e description to meet the requirements for Running Start s	tudent enrollment.
RR.	Revise Course	ART 103, Advanced Drawing	3 cr, 66 lab
		(description)	
		e to the wording of the course description. Needed to inclu	
		e description to meet the requirements for Running Start s	
	•	de a motion to approve; Tamara seconded. Motion carried	d.
Effective:		T	<u> </u>
SS.	Revise Course	ART 106, Two-Dimensional Design	5 cr, 33 lec, 44 lab
		(description)	
		e to the wording of the course description. Adding the phra	
		er to diversify methods of teaching, expand the scope of th	ne course, and broader
	perience with digital m		
TT.	Revise Course	ART 107, Color Theory and Design	5 cr, 33 lec, 44 lab
		(description)	
		e to the wording of the course description. Adding the phra	
		er to diversify methods of teaching, expand the scope of th	ne course, and broader
	perience with digital m		T
UU.	Revise Course	ART 274, Typography (currently ART 214)	4 cr, 22 lec, 44 lab
D 4' 1	<b>N</b>	(number)	1.00
		with a set of courses (intro through advanced) focusing o	n skills specific to
graphic de	sign. <b>n:</b> TABLED UNTIL NO	N/FMDED MEETING	
Effective:		JVEINIDER INIEETIING	
VV.	Revise Course	APT 444 Paginning Coromics (currently APT 241)	2 or 66 lob
VV.	Revise Course	ART 141, Beginning Ceramics (currently ART 241) (number, title)	3 cr, 66 lab
Dationala	. Adjust source numbe		and look of
	•	er from 200 to 100 to accurately reflect the level of learning	and lack of
prerequisi WW.	Revise Course	ART 142, Intermediate Ceramics (currently ART 242)	3 cr, 66 lab
VV VV.	Revise Course		3 CI, 66 Iab
Pationala	Change to course or	number, title)  Industrial (number, title)  Industrial (number, title)  Industrial (number, title)	arning and lack of
prerequisi	•	annoti (nom 200 to 100) to accurately reflect the level of le	arriiriy ariu lack ul
XX.	Revise Course	ART 143, Advanced Ceramics (currently ART 243)	3 cr, 66 lab
^^.	Revise Course	(number, title)	3 CI, 00 Iab
Dationalo	Change to course ou	umber (from 200 to 100) to accurately reflect the level of le	arning and lack of
	•	difficer (from 200 to 100) to accurately reflect the level of le	arriiriy ariu lack oi
prerequisi	Revise Course	ART 290, Independent Study – Ceramics	1-3 cr, 66 lab
11.	Mense Course	(title, description)	1-5 61, 00 lab
Rationalo	· Revision of course ti	tle to make clear to students that is for the purpose of inde	nendent study
	n: TABLED UNTIL NO		pondent study.
Effective:		OVENUELL INVO.	
<b>ZZ.</b>	Retire Course	ART 157, Intermediate Photography Documentary	3 cr, 66 lab
<b>~~</b> .	Neme Ounse	(retire)	J 01, 00 Iau
Rationala	This course has not		1
		been offered in many years due to low enrollment.	2 or 66 loh
AAA.	Retire Course	ART 158, Advanced Photo Digital and Analog	3 cr, 66 lab
Dationala	This course has not	(retire)	
		been offered in many years due to low enrollment.	For FF Ico
BBB.	Retire Course	ART 206, Arts of the Americas	5 cr, 55 lec

	(retire)		
Rationale: This course has not been offered in many years and is no longer relevant to the program curriculum.			
CCC. Retire Course	ART 207, Arts of the World	5 cr, 55 lec	
	(retire)		
Rationale: This course has not	been offered in many years and is no longer relevant to the	program curriculum.	
<b>DDD.</b> Retire Course	ART 208, Arts of the Pacific Northwest	5 cr, 55 lec	
	(retire)		
Rationale: This course has not	been offered in many years and is no longer relevant to the	program curriculum.	
Resolution:			
Effective: Fall 2021			
EEE. Retire Course	ART 295, Art Lab Photography	1-3 cr, 22-66 lab	
	(retire)		
Rationale: This course is no longer relevant to the program curriculum.			
Resolution: SS - EEE (UU/YY tabled): Mary made a motion to approve; Melinda seconded. Motion carried.			
Effective: Fall 2021			
Proposal from Karen Joiner:			
FFF. Revise Degree	LPN2RN Campus Based Opt-In Option AN-	135 cr total	
	DTA/MRP		
	(courses)		
Rationale: This change is required due to clean-up of the variable credit courses.			
Resolution: Melinda made a motion to approve; Tamra seconded. Motion carried.			
Effective: Winter 2021			

The meeting adjourned at 4:26 pm. The next meeting will be held Wednesday, November 18 @ 3:00 pm via Zoom.