Curriculum Committee Meeting Minutes

Tamra Bell, Dean of Instructional Programs

Becky Connolly for Nicole DiGerlando, Language & Literature

Kyle Hammon, Dean of Instructional Programs

Melinda Harbaugh, Dean of Instruction & Learning Resources

Mary Hebert, Math

Karen Joiner, Chair, Dean of Instruction, Director of Nursing Programs

Corry Kile, Industrial Technology

Katrina Fuller, Natural Science, Health & Engineering

Tamara Norton, Nursing & Allied Health Nicholas Poe, Transitional Studies Betsy Richard, Performing & Visual Arts

Courtney Shah, Social Sciences

Maggie Stuart, Business & Information Technology

ASLCC Student Representative

To: Committee Members Copies to:

From: Karen Joiner, Chair Library, Nichole Seroshek Subject: Minutes from June 6, 2018 Meeting Date: Library, Nichole Seroshek Karla Rivers, Marisa Geier Britney Deal, Dani Trimble

Members present: Tamra Bell, Becky Connolly, Kyle Hammon, Melinda Harbaugh, Mary Heber, Karen Joiner,

Jake Laes, Tamara Norton, Nick Poe, Betsy Richard, Courtney Shah, Maggie Stuart

Also Attended: Mark Gaither, Sarah Griffith, Jennie Mynhier, Heidi Patrick, Stefan Rijnhart, David Rosi, and

Nicole Buffham, Recorder

The Curriculum Committee met Wednesday, June 6 at 3:00 pm in HSB 235.

Opening remarks were made by Karen Joiner.

Proposal from Heidi Patrick:

A. New Course **HSC 069**, Art of Film 1-5 cr, 22-110 lab

Rationale: This class provides an additional option for a fine arts or elective credit needed for High School completion as a result of increased Fine Arts requirements by the WA State Legislature. Art of Film incorporates appreciation of visual medium with writing skills, dramatic interpretation, and historical context.

Resolution: Betsy made a motion to approve; Tamara seconded. Motion carried with cleanup.

Effective: Fall 2018

Proposals from Jennie Mynhier:

B. Revise Degree Art & Design AA-DTA

90 cr total

Rationale: The Art & Design (formerly Art) DTA has not been reviewed or updated in a number of years. The proposed changes reflect current course offerings, and eliminate discontinued course offerings. This includes an update to the program name and description to reflect the addition of graphic design course offerings.

Resolution: Amendment: add ART 130 Intro to Graphic Design to recommended electives. Maggie made a motion to approve; Betsy seconded. Motion carried.

Effective: Fall 2018

C. Revise Course **ART 106**, Two-Dimensional Design

5 cr, 33 lec, 44 lab

Rationale: Course has not been updated in many years. It is a foundation course required for art majors and considered an elective for non-art majors. These changes are meant to align the course with similar courses at other colleges and universities for successful student transfer.

D. Revise Course ART 107, Color Theory and Design

5 cr, 33 lec, 44 lab

Rationale: Course has not been updated in many years. It is a foundation course required for art majors and considered an elective for non-art majors. These changes are meant to align the course with similar courses at other colleges and universities for successful student transfer.

E. Revise Course **ART 108**, Three-Dimensional Design

5 cr, 33 lec, 44 lab

Rationale: Course has not been updated in many years. It is a foundation course required for art majors and considered an elective for non-art majors. These changes are meant to align the course with similar courses at other colleges and universities for successful student transfer.

Resolution: Items C-E: Courtney made a motion to approve; Kyle seconded. Motion carried.

Effective: Fall 2018		
Proposal from Maggie Stuart:		
F. Revise Degree	Business Management AAS	92 cr total
	elective credits from 3 to 5 will enable Business Managemer	
	ment Certificate to receive financial aid for taking BUS 159	
	otion to approve; Melinda seconded. Motion carried with cre	
Effective: Fall 2018	otion to approve, Melinda Seconded. Motion carried with cre	edits adjusted to 92.
Proposal from Stefan Rijnhart		4 az 22 laa 44 lab
	IT 140, Configuring Windows OS	4 cr, 22 lec, 44 lab
	course number to coincide with the suggested course numbering. J. 1442 change to JT 1440	ering scheme.
(Discrete courses not part of a s		
	otion to approve; Courtney seconded. Motion carried.	
Effective: Summer 2018		
Proposals from David Rosi:		140
H. Retire Certificate	Help Desk Technician COC	12 cr total
	or getting IT entry jobs and new AAS degree render this ce	
I. Retire Certificate	Networking COC	15 cr total
	or getting IT entry jobs and new AAS degree render this ce	
J. Retire Certificate	Programming COC	15 cr total
Rationale: Work requirements	or getting IT entry jobs and new AAS degree render this ce	rtificate outdated.
K. Retire Certificate	Web Development COC	13 cr total
Rationale: Work requirements	or getting IT entry jobs and new AAS degree render this ce	rtificate outdated.
	nade a motion to approve; Betsy seconded. Motion carried.	
Effective: Spring 2018		
Proposals from Mark Gaither:		
L. Revise Degree	Administrative Services Manager AAS	108 cr total
	udes addition of BUS 100 and BUS 101 to the program req	
	I-BEST services for that course.	
M. Revise Degree	Medical Office Administration AAS	110 cr total
	scription. Degree revision includes addition of BUS 100 to the	
	tudent access to I-BEST services for that course. Additiona	
	provide a student the opportunity to select either a "Child" or	
	ss Advocate pathway. This has been reviewed and support	
	mittee. Amendment: ECED 180 replace with EDUC 150 (bo	
	Administrative Support COP	56 cr total
	ree revision with addition of BUS 100 to the program plan to	
access to I-BEST services for th		
O. Revise Certificate	Medical Billing and Coding Specialist COP	70 cr total
Rationale: Corresponds to dea	ree revision with addition of BUS 100 to the program plan to	
access to I-BEST services for th		
P. Revise Certificate	Medical Reception COP	54 cr total
	ree revision with addition of BUS 100 to the program plan to	
access to I-BEST services for th		accommodate stadent
	nade a motion to approve; Maggie seconded. Motion carried	
Effective: Fall 2018	nade a motion to approve, maggie seconded. Motion dames	u.
Q. Revise Certificate	Community, Health, & Wellness Advocate COC	19 cr total
	an to align with current course offerings in associated depart	I.
	motion to approve; Tamara seconded. Motion carried.	initionis.
Effective: Fall 2018	notion to approve, Tamara seconded. Motion carried.	
Proposals from Tamra Bell:		
R. Discussion	Distribution List for Transfer Degrees	1
	tudent confusion to "Distribution List".	
Resolution: Approved by conse		
	ensus.	
Effective: Summer 2018	Distribution List for Human Relations	
S. Discussion Pationals: Palesate on the web	psite to increase student access and rename.	
Resolution: Approved by conse	stiouo.	
Effective: Summer 2018	Industrial Technology Programs:	<u> </u>
T. Revise Degrees	i iliuusiilai Tecilliolouv Fioulallis.	1

Automotive Technology AAS	128-136 cr total	
Diesel Technology AAS	124-132 cr total	
Machine Trades AAS	107 cr total	
Advanced Manufacturing AAS	104 cr total	
Automotive Technology - Maintenance & Light		
Repair COP	72 cr total	
Diesel Technology – Heavy Equipment Preventative		
Maintenance COP	67 cr total	
Computer Numerical Control COP	72 cr total	
Machinist COP	68 cr total	
Process Manufacturing COP	64 cr total	
Manufacturing Occupations COP	51-53 cr total	
Fundamentals of Manufacturing COC	25-29 cr total	
Welding COP	61 cr total	
Rationale: Requesting to eliminate the specific health requirement for the program. SBCTC eliminated the health		
requirement for Professional-Technical degree/certificate programs several years ago making	ng it a local decision	

Rationale: Requesting to eliminate the specific health requirement for the program. SBCTC eliminated the health requirement for Professional-Technical degree/certificate programs several years ago making it a local decision. This request will bring professional technical degrees in alignment with the existing standards for other degrees offered at LCC.

Based on industry feedback and departments work to align with Guided Pathways in requesting to eliminate HLTH 100 Occupational Safety and Health and replace it with Industrial Safety as this course is better aligned for the trades. First-Aid/CPR will be covered by the addition of HLTH 105. Requesting to add MFG 100 Foundational Skills for the trades. This course is a contextualized version of COLL 101 that also addresses basic shop skills which is vital to and relevant to all Industrial Technology Programs.

Resolution: Maggie made a motion to approve; Melinda seconded. Motion carried.

Effective: Fall 2018

U. New Course MFG 100, Foundational Skills for the Trades 3 cr, 33 lec

Rationale: Based on industry feedback and department work to better align programs with guided pathways initiatives, this a newly developed course that combines basic shop skills with college success and places emphasis on career development goals & soft skills. This course is to provide a more industry focused and applied version of COLL 101.

Resolution: Tamara made a motion to approve; Kyle seconded. Motion carried.

Effective: Fall 2018

V. Revise Course AMTC 104, Automotive Electrical Systems 15 cr, 99 lec, 132 lab

Rationale: The purpose of this proposal is to consolidate AMTC 101 and 102. This will make it much easier for students to navigate through the program.

W. Revise Course AMTC 105/DHET 105, Vehicle Climate Control 5 cr, 44 lec, 22 lab

Rationale: The purpose of this proposal is to update the course and number due to other course numbers also needing to change. The credits are being lowered to be more realistic for the course needs. The prerequisite changed because the other class course number also changed. AMTC 104 renumber to AMTC 105.

X. Revise Course
 AMTC 114, Automotive Chassis
 15 cr, 99 lec, 132 lab
 Rationale: The purpose of this proposal is to consolidate AMTC 111,112 and 215 (now AMTC 114). This will make it much easier for students to navigate through the program.

Y. Revise Course AMTC 124, Automotive Engines 15 cr, 99 lec, 132 lab

Rationale: The purpose of this proposal is to consolidate AMTC 121 and 122 (now AMTC 124). This will make it much easier for students to navigate through the program.

Resolution: *Items V-Y and DD:* Tamara made a motion to approve; Courtney seconded. Motion carried. *Effective: Fall 2018*

Z. Revise Course AMTC 206, Fuels and Emissions 15 cr, 99 lec, 132 lab

Rationale: Requesting to rename course from AMTC 201 to AMTC 206. Course is discrete and in a series but not sequential with a pre-req. Requesting to increase the credits to match the hours spent in lecture and lab. Course increase from 12 credits to 15 credits.

AA. Revise Course **AMTC 207**, Computer Engine Controls

15 cr, 99 lec, 132 lab

Rationale: Requesting to rename course from AMTC 202 to AMTC 207. Course is discrete and in a series but not sequential with a pre-req. Requesting to increase the credits of the class to match the hours spent in lecture and lab. Course increase from 12 credits to 15 credits.

BB. Revise Course AMTC 214, Automotive Drivetrains

15 cr, 99 lec, 132 lab

Rationale: The purpose of this proposal is to consolidate AMTC 216 and 217 (now AMTC 214) and to increase the credits of the class to match the hours spent in lecture and lab. This will make it much easier for students to navigate through the program.

Resolution: Items Z-BB: Courtney made a motion to approve; Mary seconded. Motion carried.

Effective: Fall 2018		
CC. Revise Course	DHET 104, Electrical Systems	15 cr, 99 lec, 132 lab
	d DHET 102 (10 cr) to be combined into one 15 cr class (DHFT 104) This will
	Attached is the revised DHET 104 course containing the	
description and outcomes.	,g	
	: Maggie made a motion to approve; Betsy seconded. Mo	tion carried.
Effective: Fall 2018	33	
DD. Revise Course	DHET 105/AMTC 105, Vehicle Climate Control	5 cr, 44 lec, 22 lab
Rationale: The purpose of this	proposal is to update the course and number due to other	course numbers also
	are being lowered to be more realistic for the course need	
	s course number also changed. DHET 104 is renumberin	
	2: Tamara made a motion to approve; Courtney seconded	d. Motion carried.
Effective: Fall 2018	1	
EE. Revise Course	DHET 114, Heavy Duty Brakes and Chassis	15 cr, 99 lec, 132 lab
	ines DHET 111 Hydraulic brakes (5 cr) DHET 115 Air Bra	
	ne 15 credit class. (DHET 114). This will help reduce sch	
FF. Revise Course	DHET 210, Diesel Engine Rebuild	15 cr, 99 lec, 132 lab
	om 16 credits to 15 credits. Change lecture/lab credits to	more accurately reflect
time spent.	Magain made a mating to approve Data and the Late	tion courie-l
	: Maggie made a motion to approve; Betsy seconded. Mo	ouon carried.
Effective: Fall 2018 GG. Revise Course	DUET 228 Commercial Driving	4 cr, 44 lec
	DHET 228, Commercial Driving to a 4 credit-non variable course. Presently the course is 2	,
	to a 4 credit-non variable course. Presently the course is a ding difficulties for diesel students. The 2 credit option wa	
work good in theory but not in a		o जार जा साजिस ापस्य सार्थी
	otion to approve; Melinda seconded. Motion carried.	
Effective: Fall 2018	Short to approve, infolitica seconded. Motion carried.	
HH. Retire Course	DHET 216, Auto/Diesel Tune-up and Performance	5 cr, 22 lec, 66 lab
	Requesting to eliminate DHET 216 from the list of recomm	
program as this course is no lon		.5554 0.004.700 101 4110
Resolution: Courtney made a	notion to approve; Tamara seconded. Motion carried.	
Effective: Fall 2018	-11,	
II. Revise Degree	Diesel/Heavy Equipment Technology AAS	124-132 cr total
	e credits from 9 to 10. This will enable diesel students to	
driving classes and align with fin	ancial aid requirements.	
Resolution: Maggie made a me Effective: Fall 2018	otion to approve; Betsy seconded. Motion carried.	
JJ. Revise Degree	Welding AAS	103 cr total
•	Welding COP	61 cr total
Rationale: As part of assessme	ent work, updating student learning outcomes for both the	Welding AAS and COP.
Resolution: Approved by cons	ensus.	
Effective: Fall 2018	T	1
KK. Revise Course	WELD 154, Introduction to Oxy-Acetylene	2-6 cr, 33 lec, 66 lab
	course numbers to coincide with the suggested course nu	ımbering scheme.
` '	ries.) WELD 151 change to WELD 154.	0.40 . 44.55.00
LL. Revise Course	WELD 155, Introduction to Arc Welding	2-10 cr, 11-55, 22-
Detiender Degreet to de con	course numbers to establish the suggested as your	110 lab
	course numbers to coincide with the suggested course numbers to WELD 152 change to WELD 155	umbering scheme.
	ries.) WELD 152 change to WELD 155.	Action carried
Effective: Fall 2018	Maggie made a motion to approve; Tamara seconded.	nouon cameu.
MM. Retire Courses	FISC 101, Introduction to Fire Protection	3 cr, 33 lec
William Nettile Courses	FISC 101, Introduction to Fire Protection	3 cr, 33 lec
	FISC 109, Fire Service Safety	3 cr, 33 lec
	FISC 110, Fire Science I	3 cr, 33 lec
	FISC 111, Basic Fire Fighting Skills	10 cr, 66 lec, 88 lab
	FISC 125, Fire Service Rescue	5 cr, 33 lec, 44 lab
	FISC 129, Emergency Incident Management	3 cr, 33 lec
	FISC 170, Emergency Medical Technician	8 cr, 30 lec, 116 lab
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	FISC 205, Fire Investigation and Cause Determination	3 cr, 33 lec
	FISC 206, Hazardous Materials	3 cr, 33 lec
	FISC 207, Fire Apparatus and Pumping Equipment	4 cr, 33 lec, 22 lab
	FISC 210, Building Construction for Fire Protection	3 cr, 33 lec
	FISC 215, Fixed Systems and Extinguishers	3 cr, 33 lec
	FISC 220, Wildland Firefighter II	3 cr, 33 lec
	FISC 224, Fire Service Instructor I	3 cr, 33 lec
	FISC 230, Wildland Firefighter II Refresher	1 cr, 11 lec
	FISC 255, Fire Fighting Tactics and Strategies	3 cr, 33 lec
	FISC 288, Co-op Work Experience	15 cr, 825 other
	FISC 289, Employment Portfolio Seminar	1 cr, 11 lec
	FISC 299, Independent Study	1-10 cr, 11-110 other
	ogram was retired in 8/1/2016 and FISC courses are no lor	nger needed.
	notion to approve; Melinda seconded. Motion carried.	
Effective: Fall 2019		
Proposals from Ann Williamso		10001400
NN. New Course	ECED 301, Field Experience I	6 cr, 22 lec, 132
Battanala Titana and Mila	DAO TE les es Teaches Os d'Est les extentes de la Contraction IX Os	workplace
	part of the new BAS-TE degree: Teacher Certification K-8	track, Early Education
Track, Early Childhood Educatio		6 or 20 les 400
OO. New Course	ECED 302, Field Experience II	6 cr, 22 lec, 132
Potionala, This serves will a sat	of the new Deebeler of Applied Colones Teacher Februaries	workplace
	of the new Bachelor of Applied Science Teacher Education	
	nildhood Education Track and Early Childhood Education E	
PP. New Course	ECED 303, Field Experience III	6 cr, 22 lec, 132
Detionale. This serves will now	of the new Deep der of Applied Colones Toogher Education	workplace
	of the new Bachelor of Applied Science Teacher Education	
	nildhood Education Track and Early Childhood Education E	
QQ. New Course	ECED 401, Field Experience IV	6 cr, 22 lec, 132
Detionals. This secures will next	of the new Deckeler of Applied Colones Teacher Education	workplace
	of the new Bachelor of Applied Science Teacher Education	
	nildhood Education Track and Early Childhood Education E ECED 402, Field Experience V	
RR. New Course	ECED 402, Field Experience v	6 cr, 22 lec, 132
Detionale. This source will port	of the new Bachelor of Applied Science Teacher Educatio	workplace
	nildhood Education Track and Early Childhood Education E	
SS. New Course	ECED 403, Field Experience VI	6 cr, 22 lec, 132
Pationale: This course will part	of the new Bachelor of Applied Science Teacher Educatio	workplace
	of the new Bachelor of Applied Science Teacher Education hildhood Education Track and Early Childhood Education E	
	• WW, and CCC-EEE: Tamara made a motion to approve;	
Motion carried.	ryryr, and OCO-EEE. Tamara made a motion to approve,	mayyıc seconded.
Effective: Fall 2019		
TT. New Course	ECED 439, Issues and Trends in Early Childhood	4 cr, 44 lec
	of the new Bachelor of Applied Science Teacher Education	,
	nildhood Education Track and Early Childhood Education	
	on to approve; Kyle seconded. Motion carried.	.naorsement
Effective: Fall 2019		
UU. New Course	EDUC 301, Field Experience I (certificate option)	6 cr, 22 lec, 132 workplace
Rationale: This course will part	of the new Bachelor of Applied Science Teacher Education	
	nildhood Education Track and Early Childhood Education E	
VV. New Course	EDUC 302, Field Experience II (certificate option)	6 cr, 22 lec, 132
	, , , , , , , , , , , , , , , , , , , ,	workplace
Rationale: This course will part	of the new Bachelor of Applied Science Teacher Education	
	nildhood Education Track and Early Childhood Education E	
WW. New Course	EDUC 303, Field Experience III (certificate option)	6 cr, 22 lec, 132
	, , , , , , , , , , , , , , , , , , ,	workplace
	1	

	of the new Bachelor of Applied Science Teacher Education	
	nildhood Education Track and Early Childhood Education	
	WW, and CCC-EEE: Tamara made a motion to approve	; Maggie seconded.
Motion carried.		
Effective: Fall 2019	LEDUO AAO AA CHAARAA	
XX. New Course	EDUC 319, Anti-bias Education	4 cr, 44 lec
	of the new Bachelor of Applied Science Teacher Education	
	nildhood Education Track and Early Childhood Education	
YY. New Course	EDUC 320, Literacy & Language Acquisition	4 cr, 44 lec
	of the new Bachelor of Applied Science Teacher Education	
	nildhood Education Track and Early Childhood Education	
ZZ. New Course	EDUC 325, Intro to Special Education	5 cr, 55 lec
	of the new Bachelor of Applied Science Teacher Education	
	nildhood Education Track and Early Childhood Education	
AAA. New Course	EDUC 330, Math Methods	4 cr, 44 lec
	of the new Bachelor of Applied Science Teacher Education	
	nildhood Education Track and Early Childhood Education	
BBB. New Course	EDUC 335, Collaboration & Classroom Management	5 cr, 55 lec
	of the new Bachelor of Applied Science Teacher Education	
	nildhood Education Track and Early Childhood Education	
	Courtney made a motion to approve; Maggie seconded. M	otion carried.
Effective: Fall 2019	EDUC 404 Field Francisco - IV (contificate action)	0.57, 00.155, 400
CCC. New Course	EDUC 401, Field Experience IV (certificate option)	6 cr, 22 lec, 132
Deticular This serves will now	of the new Deep der of Applied Colones Teacher Educati	workplace
	of the new Bachelor of Applied Science Teacher Education	
, ,	nildhood Education Track and Early Childhood Education	
DDD. New Course	EDUC 402, Field Experience V (certificate option)	6 cr, 22 lec, 132
Detionals. This seems will next	of the control Death along of Applied Colones Toogh on Educati	workplace
	of the new Bachelor of Applied Science Teacher Education	
	hildhood Education Track and Early Childhood Education	
EEE. New Course	EDUC 403, Field Experience VI (certificate option)	6 cr, 22 lec, 132
Pationala. This source will part	I of the new Bachelor of Applied Science Teacher Education	workplace
	nildhood Education Track and Early Childhood Education - WW, and CCC-EEE: Tamara made a motion to approve	
Motion carried.	-WW, and CCC-LLL. Tamara made a motion to approve	e, Maggie seconded.
Effective: Fall 2019		
	EDUC 410, Inquiry Based Science for Teachers	5 cr, 55 lec
	of the new Bachelor of Applied Science Teacher Education	
	nildhood Education Track and Early Childhood Education	
GGG. New Course	EDUC 414, Guidance Techniques	5 cr, 55 lec
	of the new Bachelor of Applied Science Teacher Education	
	nildhood Education Track and Early Childhood Education	
HHH. New Course	EDUC 420, Social Studies for Teachers	4 cr, 44 lec
	of the new Bachelor of Applied Science Teacher Education	
	nildhood Education Track and Early Childhood Education	
III. New Course	EDUC 429, Assessment	5 cr, 55 lec
	of the new Bachelor of Applied Science Teacher Education	
•	nildhood Education Track and Early Childhood Education	_
JJJ. New Course	EDUC 430, Advanced Language & Literacy Methods	3 cr, 33 lec
	of the new Bachelor of Applied Science Teacher Education	•
	nildhood Education Track and Early Childhood Education	
KKK. New Course	ef the new Booksler of Applied Science Teacher Education	2 cr, 22 lec
	of the new Bachelor of Applied Science Teacher Education	
	nildhood Education Track and Early Childhood Education EDUC 439, edTPA	
Pationale: This course will part	of the new Bachelor of Applied Science Teacher Education	4 cr, 44 lec
	of the new Bachelor of Applied Science Teacher Education illumination Track and Early Childhood Education	
Resolution: Items FFF-LLL:	amara made a motion to approve; Maggie seconded. Mo	uon camea.

Effective: Fall 2019			
MMM. Retire Course	EDUC 119, Curriculum and Instruction	2 cr, 22 lec	
Rationale: This course will be replaced by courses in the new Associate degree in Education for Paraeducators			
in the state of Washington based on the passage of HB 1115.			
NNN. Retire Course	EDUC 140, Education and the Law	3 cr, 33 lec	
Rationale: This course will be replaced by courses in the new Associate degree in Education for Paraeducators			
in the state of Washington based on the passage of HB 1115.			
	EDUC 214, Instructional Strategies	3 cr, 33 lec	
Rationale: This course will be replaced by courses in the new Associate degree in Education for Paraeducators			
in the state of Washington based on the passage of HB 1115.			
PPP. Retire Course	EDUC 215, Classroom Management	3 cr, 33 lec	
Rationale: This course will be replaced by courses in the new Associate degree in Education for Paraeducators			
in the state of Washington based on the passage of HB 1115.			
Resolution: Items MMM-PPP: Melinda made a motion to approve; Tamra seconded. Motion carried.			
Effective: Fall 2018			

The meeting adjourned at 4:50 pm. The next meeting will be held Wednesday, October 10 @ 3:00 pm in HSB 235.