CURRICULUM COMMITTEE MEETING REPORT

Mark Bergeson, Humanities

Mindy Boucher, Transitional Studies

Renee Carney, eLearning Manager

Dave Cordero, Natural Science, Health & Engineering

Dawn Draus, Math

Kristy Enser, Instruction Office Manager

Troy Farnham, Library & Archives

Brendan Glaser, Dean for Workforce and Continuing Education

Kyle Hammon, Dean of Instructional Programs

Joan Herman, Language & Literature

Karen Joiner, Chair, Dean of Instruction, Director of Nursing Programs

Lynn Lawrence, Registrar

Chad Meadors, Advising and Testing

David Rosi, Business & Information Technology

Courtney Shah, Social Sciences

Maggie Stuart, Interim Dean of Instructional Programs, Director of Library Services

Larry Woodriff, Industrial Technology

Sue Yarbrough, Nursing & Allied Health

Seth Stewart, ASLCC Student Representative and ASLCC President

To: **Committee Members** Copies to: Library From: Karen Joiner Minutes from March 14, 2012 Meeting Laura Brener Subject:

Meghan Averett, Karla Rivers Date: March 15, 2012

The Curriculum Committee met Wednesday, March 14 at 3 p.m. in LIB 103.

Members Present: Mark Bergeson, Mindy Boucher, Renee Carney, Dave Cordero, Dawn Draus, Kristy Enser, Brendan Glaser, Kyle Hammon, Joan Herman, Karen Joiner, Chad Meadors, David Rosi, Courtney Shah, Maggie Stuart, Larry Woodriff, Sue Yarbrough

Also Attended: Laura Brener, Debby Neely, and Fran Nelson, Recorder

Karen opened the meeting at 3:00.

- Process change for recording minutes A draft of the meeting report will be projected by means of the SmartBoard to enable visibility for attendees. After a decision has been reached on each item or group of items the chair of the committee will present a recap summarizing conversation for clarity and brevity for immediate posting to the meeting report. At the conclusion of the meeting members will be asked to approve the minutes as written. Minutes will be posted to the website and members will be notified electronically upon receipt of final authorizing signatures on the proposal documents.
- ICRC update Laura Brener discussed catalog Program Planners and rules pertaining to a recent audit by ICRC. Clarity is needed in our program planners presenting a challenging piece. We are out of compliance with DTA. OAR (a subgroup of ICRC) tells us when we are out of compliance. A one page document handed out at meeting summarizes needs to remain compliant. Changes are to be effective summer quarter. Courses may remain on the Prof/Tech distribution lists (Laura to follow-up on this). What criteria do we consider in selecting courses for the distribution list? ICRC clearly defines which disciplines would fall into each category. ICRC is not as prescriptive with specific courses; the intent is breadth, not depth, in scope to be on the distribution lists. Departments and deans need to look at the number of students that these changes may affect to accommodate distribution area needs.

Informational Items:		
1. revise course:	ENGL 098, College-Ready English I	5 cr, 55 lec
	(course title was: College-Ready English A; effective spring 2012)	
2. revise course:	ENGL 100, College-Ready English II	5 cr, 55 lec
	(course title was: College-Ready English B ; effective fall 2012)	
3. add new course:	TECH 097, College-Ready English I	5 cr, 55 lec
	(mirrors ENGL 098 for IBEST/ITRANS; effective spring 2012)	

4. add new course:		
i. add new course.	TECH 105, College-Ready English II	5 cr, 55 lec
5	(mirrors ENGL 100 for IBEST/ITRANS; effective fall 2012)	50
5. suspend certificate:	ICP-Landscape Maintenance, COP	50 cr total
6. suspend certificate:	(no students – none are anticipated; effective spring 2012) ICP-Human Resource Assistant, COP	63 cr total
6. suspend certificate:	(no students – none are anticipated; effective spring 2012)	03 CI total
7. update degree:	Medical Assisting, AAS	90 cr total
7. update degree.	(program prerequisites now listed as program requirements;	90 Ci totai
	effective fall 2012)	
8. update certificate:	Medical Assisting, COP	70 cr total (was 61 cr)
or areassessess	(program prerequisites now listed as program requirements;	(
	effective fall 2012)	
Proposal from Renee Carney	to:	
9. add new course	EDUC 295, Online Instruction using Canvas	3 cr, 11 lec, 44 lab
Discussion: Title will be	changed to: eModality Instruction using Canvas.	
	d to approve, Dave Cordero seconded. Motion carried.	
Effective Spring 2012	a to approve, Date doracio seconaca. Institut carriea.	
Proposal from Debby Neely t		4 22 1 44 1.1
10. add new course	ART 130, Introduction to Graphic Design	4 cr, 22 lec, 44 lab
	and outcomes revised to reflect Pagination softwar	
	Course would be offered once a year. Gen Ed Out	comes were discussed and
approved as stated.		
Resolution: David Rosi m	oved to approve, Courtney seconded. Motion carried.	
Effective Fall 2012		
- 00	presented by Kyle Hammon to:	
11. add new course	PHED 127, Zumba I	1-2 cr var, 22-44 lab
12. add new course	PHED 227, Zumba II	1-2 cr var, 22-44 lab
13. add new course	PHED 129, Aqua Zumba I	1-2 cr var, 22-44 lab
14. add new course	PHED 229, Aqua Zumba II	1-2 cr var, 22-44 lab
	iptions revised to align with current style. Course o	dicomes were modified.
	oved to approve, Sue seconded. Motion carried.	
Effective summer 2012.		
	resented by Joan Herman to:	
Proposal from Mary Leach p 15. revise course	HUM 210, Myths and Rites	5 cr, 55 lec
15. revise course	HUM 210, Myths and Rites (description, prereq, gen eds, outcomes, assessment)	
15. revise course Discussion: Update cour	HUM 210, Myths and Rites (description, prereq, gen eds, outcomes, assessment) se to reflect current practice. Prerequisite recomm	
15. revise course Discussion: Update cour	HUM 210, Myths and Rites (description, prereq, gen eds, outcomes, assessment) se to reflect current practice. Prerequisite recomm	
15. revise course Discussion: Update cour ENGL&101. Distribution	HUM 210, Myths and Rites (description, prereq, gen eds, outcomes, assessment) se to reflect current practice. Prerequisite recommendation requirement of "Diversity" is a rollover.	mended to read:
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26. revise course		
20. TOVISC COURSE	NURS 104, Family Nursing	7 cr, 77 lec
	(cr/lec hours, prereq, outcomes, assessment)	(was 5 cr, 55 lec)
27. revise course	NURS 201, Advanced Comprehensive Nursing I	7 cr, 77 lec
	(cr/lec hours, prereq, outcomes)	(was 5 cr, 55 lec)
28. revise course	NURS 202, Advanced Comprehensive Nursing II	7 cr, 77 lec
	(cr/lec hours, prereq, concurrent reqs, outcomes)	(was 5 cr, 55 lec)
29. revise course	NURS 203, Advanced Comprehensive Nursing III	7 cr, 77 lec
	(cr/lec hours, description, outcomes)	(was 5 cr, 55 lec)
Discussion: Rationale f	or Gen Ed Outcomes was presented.	(
	to approve, Brendan seconded. Motion carried.	
	ver 2012; balance effective fall 2012.	
30. revise course	AH 230, Management Issues in Healthcare	1 cr, 11 lec
30. Tevise course	(prerequisite, concurrent requirement)	1 61, 11 166
Discussion: Clarification	n of prerequisite and concurrent requirement.	
	motion to approve. Courtney seconded. Motion carried.	
Effective spring 2012.	motion to approve. Countiley seconded. Motion carried.	
Proposals resulting from ap	aproval of items 16/20	
31. revise degree	Registered Nurse - AAS-T	136 cr (was 122 cr)
32. revise degree	Registered Nurse-LPN2RN-Campus Based - AAS-T	136/138 cr (was 122/124 cr)
33. revise degree		134 cr (was 126 cr)
<u> </u>	Registered Nurse-LPN2RN-eLearning – AAS-T	
34. revise degree	Registered Nurse-RONE – AAS-T	134 cr (was 126 cr)
	o made a motion to approve, Sue seconded. Motion carried	t.
Effective fall 2012.		
Proposals from Nadine Len	nmons presented by David Rosi to:	
35. revise degree	Medical Administrative Support, AAS	90 cr
C	(add options to program requints: MEDA 101 & MEDA 102)	
36. revise certificate		47 cr
36. revise certificate	Medical Reception, COP (add options to program requnts: MEDA 101 & MEDA 102)	47 cr
36. revise certificate Discussion: Rationale cl	Medical Reception, COP (add options to program requnts: MEDA 101 & MEDA 102)	47 cr
<u>Discussion:</u> Rationale cl	Medical Reception, COP (add options to program reqmnts: MEDA 101 & MEDA 102) larified.	
Discussion: Rationale cl Resolution: Courtney ma	Medical Reception, COP (add options to program requnts: MEDA 101 & MEDA 102)	
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Discussion: Rationale cl Resolution: Courtney ma Effective fall 2012. Proposals from David Cord	Medical Reception, COP (add options to program requnts: MEDA 101 & MEDA 102) larified. ade a motion to approve, Brendan seconded. Motion callero to:	rried.
Discussion: Rationale cl Resolution: Courtney ma	Medical Reception, COP (add options to program requnits: MEDA 101 & MEDA 102) larified. ade a motion to approve, Brendan seconded. Motion car lero to: ERSI 105, Earth Systems	rried. 5 cr, 33 lec, 44 lab
<u>Discussion:</u> Rationale cl <u>Resolution:</u> Courtney ma <u>Effective fall 2012.</u> <u>Proposals from David Cord</u> 37. revise course	Medical Reception, COP (add options to program reqmnts: MEDA 101 & MEDA 102) Larified. ade a motion to approve, Brendan seconded. Motion can be	5 cr, 33 lec, 44 lab (was 5 cr, 55 lec)
Discussion: Rationale classion: Courtney made Effective fall 2012. Proposals from David Cord 37. revise course Discussion: Lab fee classion.	Medical Reception, COP (add options to program reqmnts: MEDA 101 & MEDA 102) Larified. ade a motion to approve, Brendan seconded. Motion care lero to: ERSI 105, Earth Systems (descrip, lec/lab hrs, gen eds, outcomes, assessment) rified, DE section would have no lab fee. Revised description.	5 cr, 33 lec, 44 lab (was 5 cr, 55 lec)
Discussion: Rationale cl Resolution: Courtney ma Effective fall 2012. Proposals from David Cord 37. revise course Discussion: Lab fee clar assessment to reflect cu	Medical Reception, COP (add options to program requnits: MEDA 101 & MEDA 102) larified. ade a motion to approve, Brendan seconded. Motion can be a motion to approve and be a motion t	5 cr, 33 lec, 44 lab (was 5 cr, 55 lec)
Discussion: Rationale cl Resolution: Courtney ma Effective fall 2012. Proposals from David Cord 37. revise course Discussion: Lab fee clar assessment to reflect cu	Medical Reception, COP (add options to program reqmnts: MEDA 101 & MEDA 102) Larified. ade a motion to approve, Brendan seconded. Motion care lero to: ERSI 105, Earth Systems (descrip, lec/lab hrs, gen eds, outcomes, assessment) rified, DE section would have no lab fee. Revised description.	5 cr, 33 lec, 44 lab (was 5 cr, 55 lec)
Discussion: Rationale classessment to reflect cure and a session: Rationale classes Resolution: Courtney may a session assessment to reflect cure assessment. Kyle made a session: Resolution: Rationale classes Rationale cla	Medical Reception, COP (add options to program requnits: MEDA 101 & MEDA 102) larified. ade a motion to approve, Brendan seconded. Motion can be a motion to approve and be a motion t	5 cr, 33 lec, 44 lab (was 5 cr, 55 lec)
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Discussion: Rationale classessment to reflect cure fall 2012. Proposals from David Cord 37. revise course Discussion: Lab fee clarassessment to reflect cure fall 2012. Resolution: Kyle made a Effective fall 2012.	Medical Reception, COP (add options to program requnits: MEDA 101 & MEDA 102) larified. ade a motion to approve, Brendan seconded. Motion can be a motion to approve and be a motion t	5 cr, 33 lec, 44 lab (was 5 cr, 55 lec)
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Discussion: Rationale cleared Resolution: Courtney material 2012. Proposals from David Cord 37. revise course Discussion: Lab fee clarassessment to reflect curses assessment to reflect curse. Resolution: Kyle made a Effective fall 2012. 38. revise course Discussion: Revised des	Medical Reception, COP (add options to program requnits: MEDA 101 & MEDA 102) Larified. ade a motion to approve, Brendan seconded. Motion care ERSI 105, Earth Systems (descrip, lec/lab hrs, gen eds, outcomes, assessment) Crified, DE section would have no lab fee. Revised descripent practice. ERSI 104, Introduction to Earth Sciences (descrip, gen eds, outcomes, assessment) Cription, outcomes and assessment to reflect current	5 cr, 33 lec, 44 lab (was 5 cr, 55 lec) escription, outcomes and 5 cr, 33 lec, 44 lab ant practice.
Discussion: Rationale clares olution: Courtney material 2012. Proposals from David Cord 37. revise course Discussion: Lab fee clares assessment to reflect cuassessment to reflect cuasses from Effective fall 2012. 38. revise course Discussion: Revised des Resolution: David Rosi na	Medical Reception, COP (add options to program reqmnts: MEDA 101 & MEDA 102) Larified. ade a motion to approve, Brendan seconded. Motion car ERSI 105, Earth Systems (descrip, lec/lab hrs, gen eds, outcomes, assessment) rified, DE section would have no lab fee. Revised descriptor practice. In motion to approve, Sue seconded. Motion carried. ERSI 104, Introduction to Earth Sciences (descrip, gen eds, outcomes, assessment)	5 cr, 33 lec, 44 lab (was 5 cr, 55 lec) escription, outcomes and 5 cr, 33 lec, 44 lab ant practice.
Discussion: Rationale clares olution: Courtney material 2012. Proposals from David Cord 37. revise course Discussion: Lab fee clares assessment to reflect cure assessment to reflect cure fall 2012. 38. revise course Discussion: Revised des Resolution: David Rosi material 2012.	Medical Reception, COP (add options to program reqmnts: MEDA 101 & MEDA 102) Larified. Ade a motion to approve, Brendan seconded. Motion care ERSI 105, Earth Systems (descrip, lec/lab hrs, gen eds, outcomes, assessment) Fified, DE section would have no lab fee. Revised descriptor practice. In motion to approve, Sue seconded. Motion carried. ERSI 104, Introduction to Earth Sciences (descrip, gen eds, outcomes, assessment) Cription, outcomes and assessment to reflect current made a motion to approve, Mark seconded. Motion carried.	5 cr, 33 lec, 44 lab (was 5 cr, 55 lec) escription, outcomes and 5 cr, 33 lec, 44 lab ant practice.
Discussion: Rationale classes Resolution: Courtney may Effective fall 2012. Proposals from David Cord 37. revise course Discussion: Lab fee clarassessment to reflect cuassessment to reflect cuasses Resolution: Revised des Resolution: Revised des Resolution: David Rosi material 2012. Proposals from Kam Todd	Medical Reception, COP (add options to program requnits: MEDA 101 & MEDA 102) Larified. ade a motion to approve, Brendan seconded. Motion car lero to: ERSI 105, Earth Systems (descrip, lec/lab hrs, gen eds, outcomes, assessment) rified, DE section would have no lab fee. Revised descriptor practice. motion to approve, Sue seconded. Motion carried. ERSI 104, Introduction to Earth Sciences (descrip, gen eds, outcomes, assessment) cription, outcomes and assessment to reflect current and a motion to approve, Mark seconded. Motion carried. presented by Brendan Glaser to:	5 cr, 33 lec, 44 lab (was 5 cr, 55 lec) escription, outcomes and 5 cr, 33 lec, 44 lab nt practice.
Discussion: Rationale clares olution: Courtney material 2012. Proposals from David Cord 37. revise course Discussion: Lab fee clares assessment to reflect cuassessment to reflect cuasses from Effective fall 2012. 38. revise course Discussion: Revised des Resolution: David Rosi material 2012.	Medical Reception, COP (add options to program requnits: MEDA 101 & MEDA 102) Larified. ade a motion to approve, Brendan seconded. Motion carder to: ERSI 105, Earth Systems (descrip, lec/lab hrs, gen eds, outcomes, assessment) rified, DE section would have no lab fee. Revised descripent practice. motion to approve, Sue seconded. Motion carried. ERSI 104, Introduction to Earth Sciences (descrip, gen eds, outcomes, assessment) cription, outcomes and assessment to reflect current and a motion to approve, Mark seconded. Motion carried. presented by Brendan Glaser to: Advanced Manufacturing Technology, AAS	5 cr, 33 lec, 44 lab (was 5 cr, 55 lec) escription, outcomes and 5 cr, 33 lec, 44 lab ant practice.
Discussion: Rationale classes Resolution: Courtney may Effective fall 2012. Proposals from David Cord 37. revise course Discussion: Lab fee clarassessment to reflect cuassessment to reflect cuasses Resolution: Kyle made and Effective fall 2012. 38. revise course Discussion: Revised des Resolution: David Rosi material 2012. Proposals from Kam Todd 39. revise degree	Medical Reception, COP (add options to program requnits: MEDA 101 & MEDA 102) Larified. ade a motion to approve, Brendan seconded. Motion carder to: ERSI 105, Earth Systems (descrip, lec/lab hrs, gen eds, outcomes, assessment) Crified, DE section would have no lab fee. Revised descripent practice. In motion to approve, Sue seconded. Motion carried. ERSI 104, Introduction to Earth Sciences (descrip, gen eds, outcomes, assessment) Cription, outcomes and assessment to reflect current and a motion to approve, Mark seconded. Motion carried. Presented by Brendan Glaser to: Advanced Manufacturing Technology, AAS (Natural Science & Program Requirements)	5 cr, 33 lec, 44 lab (was 5 cr, 55 lec) escription, outcomes and 5 cr, 33 lec, 44 lab nt practice. 95 cr (was 101 cr)
Discussion: Rationale classes Resolution: Courtney may Effective fall 2012. Proposals from David Cord 37. revise course Discussion: Lab fee clarassessment to reflect cuassessment to reflect cuasses Resolution: Revise course Discussion: Revised des Resolution: David Rosi material 2012. Proposals from Kam Todd	Medical Reception, COP (add options to program requnits: MEDA 101 & MEDA 102) Larified. ade a motion to approve, Brendan seconded. Motion care ERSI 105, Earth Systems (descrip, lec/lab hrs, gen eds, outcomes, assessment) Crified, DE section would have no lab fee. Revised descripent practice. In motion to approve, Sue seconded. Motion carried. ERSI 104, Introduction to Earth Sciences (descrip, gen eds, outcomes, assessment) Cription, outcomes and assessment to reflect current and a motion to approve, Mark seconded. Motion carried. Process Manufacturing Technology, AAS (Natural Science & Program Requirements) Process Manufacturing, COP	5 cr, 33 lec, 44 lab (was 5 cr, 55 lec) escription, outcomes and 5 cr, 33 lec, 44 lab nt practice.
Discussion: Rationale cleared Resolution: Courtney material 2012. Proposals from David Cord 37. revise course Discussion: Lab fee clarassessment to reflect curses assessment to reflect curse Resolution: Kyle made at Effective fall 2012. 38. revise course Discussion: Revised des Resolution: David Rosi material 2012. Proposals from Kam Todd 39. revise degree 40. revise certificate	Medical Reception, COP (add options to program requnts: MEDA 101 & MEDA 102) Larified. ade a motion to approve, Brendan seconded. Motion care Bero to: ERSI 105, Earth Systems (descrip, lec/lab hrs, gen eds, outcomes, assessment) Crified, DE section would have no lab fee. Revised descripent practice. In motion to approve, Sue seconded. Motion carried. ERSI 104, Introduction to Earth Sciences (descrip, gen eds, outcomes, assessment) Cription, outcomes and assessment to reflect current and a motion to approve, Mark seconded. Motion carried. Process Manufacturing Technology, AAS (Natural Science & Program Requirements) Process Manufacturing, COP (Social Science & Program Requirements)	5 cr, 33 lec, 44 lab (was 5 cr, 55 lec) escription, outcomes and 5 cr, 33 lec, 44 lab nt practice. 95 cr (was 101 cr)
Discussion: Rationale clares olution: Courtney may Effective fall 2012. Proposals from David Cord 37. revise course Discussion: Lab fee clares assessment to reflect cuassessment to reflect cuassessment in the course of the c	Medical Reception, COP (add options to program reqmnts: MEDA 101 & MEDA 102) larified. de a motion to approve, Brendan seconded. Motion car ERSI 105, Earth Systems (descrip, lec/lab hrs, gen eds, outcomes, assessment) rified, DE section would have no lab fee. Revised descriptor to approve, Sue seconded. Motion carried. ERSI 104, Introduction to Earth Sciences (descrip, gen eds, outcomes, assessment) cription, outcomes and assessment to reflect current and a motion to approve, Mark seconded. Motion carried. presented by Brendan Glaser to: Advanced Manufacturing Technology, AAS (Natural Science & Program Requirements) Process Manufacturing, COP (Social Science & Program Requirements) ras presented.	5 cr, 33 lec, 44 lab (was 5 cr, 55 lec) escription, outcomes and 5 cr, 33 lec, 44 lab nt practice. 95 cr (was 101 cr) 60 cr (was 63 cr)
Discussion: Rationale clares olution: Courtney may Effective fall 2012. Proposals from David Cord 37. revise course Discussion: Lab fee clares assessment to reflect cuassessment to reflect cuassessment in the course of the c	Medical Reception, COP (add options to program requnts: MEDA 101 & MEDA 102) Larified. ade a motion to approve, Brendan seconded. Motion care Bero to: ERSI 105, Earth Systems (descrip, lec/lab hrs, gen eds, outcomes, assessment) Crified, DE section would have no lab fee. Revised descripent practice. In motion to approve, Sue seconded. Motion carried. ERSI 104, Introduction to Earth Sciences (descrip, gen eds, outcomes, assessment) Cription, outcomes and assessment to reflect current and a motion to approve, Mark seconded. Motion carried. Process Manufacturing Technology, AAS (Natural Science & Program Requirements) Process Manufacturing, COP (Social Science & Program Requirements)	5 cr, 33 lec, 44 lab (was 5 cr, 55 lec) escription, outcomes and 5 cr, 33 lec, 44 lab nt practice. 95 cr (was 101 cr) 60 cr (was 63 cr)

The meeting adjourned at 4:40. The next meeting is scheduled for Wednesday, April 11 @ 3:00 in LIB 103.