



**Academic Standards Committee
Meeting Minutes - September 15, 2017**

Attendance: David McCarthy, David Rosi, Kam Todd, Alex Brehm, Nichole Seroshek, Mary Leach, Rick Swee, Jeanne Hamer, Sue Orchard, Rosie Leno

Guest: Betsy Richards

Meeting times: Full committee meeting 1x/month and sub committee 1x/month. Choose a new sub-committee each quarter based on their availability.

(Send out two polls for each committee)

Full Committee: TBD

Sub-Committee: TBD - Rick, Mary, Alex, and Kam volunteered.

Vote for Committee Chair: Committee Voted and elected David Rosi to serve as Committee Chair.

Overview of changes for Academic Standards By-Laws:

- Research needs to be done to find the policy that was created for Academic Standards
- There are some sections that the VPSS wants to move within the by-laws to make the document read more smoothly.

Academic Standards: The purpose is to coordinate and maintain academic standards throughout the college and the Committee by-laws were created by the committee that is comprised of a representative from all departments on the college campus. The committee reviews, discusses, and votes on whether to approve/deny petitions that are submitted by students (late withdraw requests, course substitutions, course waivers, etc.) The committee also tries to prevent petitions from coming through that should not be decided by the committee and instead by another department (i.e. credits for prior learning) or if there is a policy in place that prevents the committee from needing to deliberate.

A concern was raised about having non-tenured faculty on the committee because of the lack of history with the college as well as the probationary faculty or tenure-track faculty being in a position that could negatively impact their careers later. The concern specifically is around overturning grades or academic grievance against a colleague. The recommendation was given that if this case comes up, perhaps recusing themselves.

Petition Discussion: The committee discussed the petition and decided that the courses that were not transferred (one was not passed) that they should not be used to be waived or substituted. Denied because the class from Eastern was not considered a social science.

Meeting Adjourned.

Next Meeting: October, TBD. Rosie will send out a scheduling poll to find the best time for the committee to meet.