

Lower Columbia College 2024 Payroll Cutoff Schedule

If you miss the deadline please email Payroll with Dates and Hours worked!

Payroll will enter on the correct days and you will be paid for the hours on the next pay period.

Pay Period	Working Period		Employee Deadline for Timesheet & Absence Entry	FWL to Payroll Deadline	No Updates to ctclink	Pay Date
			Supervisor Approval Deadline			
01A	1/1/2024	1/15/2024	Tuesday, January 16, 2024	1/16/2024	01/17-01/22	1/25/2024
01B	1/16/2024	1/31/2024	Thursday, February 1, 2024	2/1/2024	02/02-02/06	2/9/2024
02A	2/1/2024	2/15/2024	Thursday, February 15, 2024	2/15/2024	02/16-02/21	2/26/2024
02B	2/16/2024	2/29/2024	Friday, March 1, 2024	3/1/2024	03/04-03/06	3/11/2024
03A	3/1/2024	3/15/2024	Friday, March 15, 2024	3/15/2024	03/18-03/20	3/25/2024
03B	3/16/2024	3/31/2024	Monday, April 1, 2024	4/1/2024	04/02-04/05	4/10/2024
04A	4/1/2024	4/15/2024	Tuesday, April 16, 2024	4/16/2024	04/17-04/22	4/25/2024
04B	4/16/2024	4/30/2024	Wednesday, May 1, 2024	5/1/2024	05/02-05/07	5/10/2024
05A	5/1/2024	5/15/2024	Thursday, May 16, 2024	5/16/2024	05/17-05/21	5/24/2024
05B	5/16/2024	5/31/2024	Friday, May 31, 2024	5/31/2024	06/03-06/05	6/10/2024
06A	6/1/2024	6/15/2024	Friday, June 14, 2024	6/14/2024	06/17-06/20	6/25/2024
06B	6/16/2024	6/30/2024	Monday, July 1, 2024	7/1/2024	07/02-07/05	7/10/2024
07A	7/1/2024	7/15/2024	Tuesday, July 16, 2024	7/16/2024	07/17-07/22	7/25/2024
07B	7/16/2024	7/31/2024	Thursday, August 1, 2024	8/1/2024	08/02-08/06	8/9/2024
08A	8/1/2024	8/15/2024	Friday, August 16, 2024	8/16/2024	08/19-08/21	8/26/2024
08B	8/16/2024	8/31/2024	Tuesday, September 3, 2024	9/3/2024	09/04-09/06	9/10/2024
09A	9/1/2024	9/15/2024	Monday, September 16, 2024	9/16/2024	09/17-09/20	9/25/2024
09B	9/16/2024	9/30/2024	Tuesday, October 1, 2024	10/1/2024	10/02-10/07	10/10/2024
10A	10/1/2024	10/15/2024	Wednesday, October 16, 2024	10/16/2024	10/17-10/22	10/25/2024
10B	10/16/2024	10/31/2024	Thursday, October 31, 2024	10/31/2024	11/01-11/05	11/8/2024
11A	11/1/2024	11/15/2024	Friday, November 15, 2024	11/15/2024	11/18-11/20	11/25/2024
11B	11/16/2024	11/30/2024	Monday, December 2, 2024	12/2/2024	12/03-12/05	12/10/2024
12A	12/1/2024	12/15/2024	Monday, December 16, 2024	12/16/2024	12/17-12/19	12/24/2024
12B	12/16/2024	12/31/2024	Tuesday, December 31, 2024	12/31/2024	01/02-01/07	1/10/2025

**** All Dates are Subject to Change****

Payroll Office
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