

## LOBBYING ACTIVITY FORM

*Complete this form to report lobbying. Submit completed form to Kendra Sprague, Vice President of Foundation, HR, & Legal Affairs.*

**Name:**

**Reporting Lobbying Activities for - Month:**

**Year:**

**Position:**

**Did you submit or do you intend to submit a travel voucher for the lobbying you did in the month listed above related to the activities listed in the chart below?**

Yes \* If yes, please send a copy of voucher with this report.

No

**Do you have other reportable lobbying expenses?** (Example: brochures developed specifically for lobbying. See "Lobbying Information" handout for details).

Yes

No

Date	Who did you lobby?	Specific bill/law/budget discussed & position	Minutes
	<p><i>List each elected official AND staff <u>separately</u> and each bill <u>separately</u> in box to the right even if it was a group meeting with more than one official/staff member.</i></p> <p><i>List <u>committee name</u> if testifying to a full committee.</i></p> <p><i>(See examples).</i></p>	<p><i>List <u>bill number separately</u> &amp; include a brief <u>description</u> of the request that you expressed to the official/staff member; if it did not yet have a bill #, list topic.</i></p> <hr style="width: 50%; margin-left: 0;"/> <p><i>State the <u>position</u> you took:</i></p> <ul style="list-style-type: none"> <li>• SUPPORT</li> <li>• OPPOSE</li> <li>• CONCERNS</li> <li>• UNSPECIFIED (took no position)</li> </ul>	<p><i>Include travel but not preparation time. If you testified, include the entire hearing (not just the minutes you testified).</i></p> <p><i>Report in MINUTES (<u>number</u> of minutes only).</i></p>
<i>(Ex.): 1/10/15</i>	<i>(Ex.): Rep. Mark Twain</i>	<i>(Ex.): HB 1111 – Regulating Mississippi riverboats. OPPOSE</i>	<i>(Ex.): 15</i>
<i>(Ex.): 1/11/15</i>	<i>(Ex.): House Appropriations Committee</i>	<i>(Ex.): AGO Budget Request. SUPPORT</i>	<i>(Ex.): 30</i>

