

Lower Columbia College

2026 Payroll Cutoff Schedule

If you miss the deadline please email Payroll with Dates and Hours worked!

Payroll will enter on the correct days and you will be paid for the hours on the next pay period.

Pay Period	Working Period		Employee Deadline for Timesheet & Absence Entry Supervisor Approval Deadline	FWL to Payroll Deadline	No Updates to ctcLink	Pay Date
01A	1/1/2026	1/15/2026	Thursday, January 15, 2026	1/15/2026	01/16-01/21	1/26/2026
01B	1/16/2026	1/31/2026	Monday, February 2, 2026	2/2/2026	02/03-02/05	2/10/2026
02A	2/1/2026	2/15/2026	Tuesday, February 17, 2026	2/17/2026	02/18-02/20	2/25/2026
02B	2/16/2026	2/28/2026	Monday, March 2, 2026	3/2/2026	03/03-03/05	3/10/2026
03A	3/1/2026	3/15/2026	Monday, March 16, 2026	3/16/2026	03/17-03/20	3/25/2026
03B	3/16/2026	3/31/2026	Thursday, April 2, 2026	4/2/2026	04/03-04/07	4/10/2026
04A	4/1/2026	4/15/2026	Thursday, April 16, 2026	4/16/2026	04/17-04/21	4/24/2026
04B	4/16/2026	4/30/2026	Friday, May 1, 2026	5/1/2026	05/04-05/06	5/11/2026
05A	5/1/2026	5/15/2026	Friday, May 15, 2026	5/15/2026	05/18-05/20	5/22/2026
05B	5/16/2026	5/31/2026	Monday, June 1, 2026	6/1/2026	06/02-06/05	6/10/2026
06A	6/1/2026	6/15/2026	Tuesday, June 16, 2026	6/16/2026	06/17-06/22	6/25/2026
06B	6/16/2026	6/30/2026	Wednesday, July 1, 2026	7/1/2026	07/02-07/07	7/10/2026
07A	7/1/2026	7/15/2026	Thursday, July 16, 2026	7/16/2026	07/17-07/21	7/24/2026
07B	7/16/2026	7/31/2026	Friday, July 31, 2026	7/31/2026	08/03-08/05	8/10/2026
08A	8/1/2026	8/15/2026	Monday, August 17, 2026	8/17/2026	08/18-08/20	8/25/2026
08B	8/16/2026	8/31/2026	Tuesday, September 1, 2026	9/1/2026	09/02-09/04	9/10/2026
09A	9/1/2026	9/15/2026	Wednesday, September 16, 2026	9/16/2026	09/17-09/22	9/25/2026
09B	9/16/2026	9/30/2026	Thursday, October 1, 2026	10/1/2026	10/02-10/06	10/9/2026
10A	10/1/2026	10/15/2026	Friday, October 16, 2026	10/16/2026	10/19-10/21	10/26/2026
10B	10/16/2026	10/31/2026	Monday, November 2, 2026	11/2/2026	11/03-11/05	11/10/2026
11A	11/1/2026	11/15/2026	Monday, November 16, 2026	11/16/2026	11/17-11/20	11/25/2026
11B	11/16/2026	11/30/2026	Tuesday, December 1, 2026	12/1/2026	12/02-2/07	12/10/2026
12A	12/1/2026	12/15/2026	Wednesday, December 16, 2026	12/16/2026	12/17-12/21	12/24/2026
12B	12/16/2026	12/31/2026	Thursday, December 31, 2026	12/31/2026	01/04-01/06	1/11/2027

**** All Dates are Subject to Change****

Payroll Office

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