Student Services Council

January 26, 2021

Discussion Topics:
- Student Fees: When a student pays tuition, the college does not keep it all as it must go to various other departments to cover costs. The college keeps 75% which is called the operating costs. 10% goes to a building fee which is wired directly to the state. 10% is for student activities. 3% of tuition goes to the state for an innovation fee. 3.5% tuition goes to financial aid to cover waivers that FA disburses based on need.
  - Unsure why S&A and building are separated, but building fees go to fund capital projects.
    - Legislature sets tuition and we cannot opt-out of those fees
  - S&A is for ASLCC
  - Matriculation fee is a combination of the testing fee and the application fee which is a $1.50/credit in lieu of collecting $80 upfront. If a student comes to LCC full-time they end up paying the same amount but we wanted to bypass a possible hardship of charging it all upfront.
  - Fees that are used for security and parking lots.
  - Fitness Center use fee, the students passed a fee among themselves to fund the operation of the fitness center which is $20/quarter - which is essentially a gym membership
    - The fitness center is still operating and it is covering instruction, power, and maintenance. There are PE classes still operating and WellBeats is an online option that students can access at no additional cost to students
      - According to the data, more students are using WellBeats than they did the fitness center
  - Fitness Center fee upgrade: a fee passed by students to renovate the gym and fitness center. The state gave additional funding to update the classroom. A loan was taken out to fund the rest of the renovation, this fee stays until the loan is paid off.
  - Tech fee: a fee to fund student technology, $3.75 per credit or a total of $75 dollars.
    - These fund the computer labs, 45% of microsoft licenses, anti-virus software, printers in library, various technology that students use on-campus
    - The Tech fee committee used 45% of Navigate a few years ago
  - Distance Ed fee: funding that supports e-learning salaries, Canvas, it will fund honorlock eventually, training for faculty for online classes
    - Classes were not coded as distance education at first but they are now being coded and charged for the costs for distance education
- In Legacy, LCC had combined a lot of the fees because it could not be broken out so it appeared that students were only paying four fees after tuition costs. Students were always paying the fees listed above, the fees were not itemized.

Questions/Concerns:
- There is not a specific connection between who pays and which fees are paid.
- The ctcLink view makes it difficult for staff to calculate awards and how much funding will be paid to students.
- Waivers go directly to the tuition payment and that will show negative numbers. Once the awards are run, they move into the student financial side and are applied to the invoice. Before that is run, you will not see any financial aid but you will see waivers.
- When students change classes or their schedule it results in a lot of different fees and not always simultaneously.
- The ability to see the total charges for a term would be helpful for staff helping students, if there was a view-only access it would help staff
- Could Nolan ask finance about a view-only access screen for staff? If he does not have an answer it will be discussed at Coordination of Issues.

CARES Act Funding: we have received a second round of aid to provide emergency assistance to students.
- Staff can begin collecting applications - Workforce will be using the same link but it will be the same application where screening for basic eligibility will happen first
    - Other funding will be suggested/offered for students who do not have basic eligibility for support funding
    - They are waiting for the item type from the state board to move forward and award the funding in the system
    - There will be an option for students to directly apply their emergency funding to their tuition
- LCC is waiting for guidelines and any changes to eligibility rules for all students

Early Learning Center Staff Priority - vaccinations:
- K-12 and early childcare teachers are part of Phase B2
- Call primary care for any additional questions about vaccines
    - Right now, LCC cannot administer vaccines the way they do for the flu shot
    - Clark County Fairgrounds are being used for vaccines
Department Updates:
- Online admissions applications: There are accessibility issues with the online application and the state board has been working to find a new solution. They are now ready to push it out to the DG1-DG3. They have not built-in any time for staff to get accustomed to it so Magnus will send out a link for staff to test it out.
    - They are waiting to process any feedback, right now they are just trying to send out the link wide
- Workforce: A bill has been introduced into the Legislature which provides a great opportunity for students to get involved.
    - DACA has officially been reinstated to the previous guidelines
        - Many students have wanted to apply over the past three years and now they will be eligible for financial aid and work study
        - More information will come out as they are given more communication

- Advising:
    - Navigate has been doing updates, one is PALS (Personal Appointment Link) which gives students access to schedule an appointment with advisors.
        - Everyone who helps students schedule appointments should be given a link to send out to students
        - The personalized link does not look personalized. The best way to do this is to get a vanity url for each link - Byron will talk to Rachel about accessing these.
        - Make sure availability is always updated so that students can schedule appointments with you.

Meeting Adjourned.