



# Safety Committee Minutes

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## Call to Order (June 4, 2020, 1:00 PM)

**Present:** Arrowsmith, Jason; Engel, Elizabeth; Franz, Shelly; Hammon, Kyle; Lawrence, Mike; Mack, Brian; Malozzi, Jason; Sampson, Laura; Skreen, Janel; Terry, Lily; Wheeler, Nolan

**Absent:** Gomez, Dave; Herbelin, Armando; Hines, Dan; Franz, Jim

**Reading and Approval of Minutes from Previous Meeting.**

**Minutes Accepted:** Y

**Moved:**

**Seconded:**

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## Accident Reports

Brian Mack gave a verbal report for a cart accident in which no one was injured and for which Campus Services gave a full report including pictures and provided follow-up.

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## Discussion:

- Nolan Wheeler discussed initiation of Phase 2 as it relates to counties and colleges. Since Cowlitz is approved for Phase 2, LCC is also.
- Lecture courses/sections will remain online through Fall.
- Some student services will be opening up for face2face, with mitigation plans in planning stages.
- Over the weekend, there was a public demonstration in the Civic Circle. There was some vandalism in the area, including to an HR window. Security presence is increased on that side of the campus.

## Safety Work Orders

- Shelly Franz answered questions and provided updates

## Old Business

- None

## New Business

- Faculty Association elections for new year (beginning October): Trey Batey, Jim Dillinger, Liz Engel, Armando Herbelin. Liz will check with Jim for availability (since he could not attend meetings this year).
- Jason Malozzi pointed out that a 1:00 meeting cuts into the middle of many class times, since they tend to start at 1:30. Liz will follow up on this and the committee will revisit the possibility of a time change for meetings in the next year.
- Because of the campus faculty/staff schedule for the second week of September and faculty not being back to work the first week, we will forego a September meeting. If an urgent matter comes up, we will meet as needed in September; otherwise will go from August to October.
- The July meeting will be on the 9th at 1:00 in Zoom. <https://lowercolumbia.zoom.us/j/93082337258>
- The August meeting will be on the 6th at 1:00 in Zoom. <https://lowercolumbia.zoom.us/j/92308198816>

## Next Meeting

Thursday, July 9 at 1:00pm in Zoom <https://lowercolumbia.zoom.us/j/93082337258>

## Adjournment

**Motion:** moved/seconded/carried at 2:38 PM

## Safety Work Order Report - November 2017

W/O#	Status	Type	Date	Work Description	Bldg	Submitted By	Assign To	Labor	Completed
117851	CL	RM	11-30-2017	Security sent me this pic of a heat pump outside Head Start East. Please cover these wires.	HSE	SKREEN	MAINT	0.25	11-30-2017
117846	CL	RM	11-29-2017	Door handle fell off on inside of door. Anyone in the room when door shuts will be stuck.	GYM	HILLIGOSS	MAINT	0.50	11-29-2017
117793	CL	RM	11-22-2017	Water sampling in kitchens of Olympic Court apartments. Units 3,4,5,7,8,9,10,11,12	APT	MOENCK	MAINT	2.00	11-22-2017
117792	CL	RM	11-22-2017	Take contractor on roof to inspect exhaust system at Weld Shop.	VOC	MOENCK	MAINT	1.50	11-22-2017
117750	CL	RM	11-15-2017	South entry bricks need to be adjusted. They are a tripping hazard.	MAN	SORGENFRIE	MAINT	15.00	11-22-2017
117685	CL	RM	11-08-2017	Metal piece fell and hit an outlet. Sparks flew.	HSE	WOLGAMOTT	MAINT	0.75	11-08-2017
117680	CL	RM	11-08-2017	Water spilled on tile in foyer. Please clean up so no one slips.	LIB	FRANZ	CUST	0.50	11-08-2017
117641	CL	RM	11-06-2017	Install "Safety Glasses Required" signage in Auto/Diesel shops.	DTV	ECKLUND	MAINT	4.00	11-13-2017
117568	CL	RM	10-27-2017	Bress up station needs to be mounted to the wall.	HFL	JACKSON	MAINT	1.00	11-06-2017
117562	CL	RM	10-27-2017	Rubber stripping around carpeted area by climber need to be repaired. Trip hazard.	HFL	JACKSON	MAINT	2.50	11-06-2017
117427	CL	CM	10-13-2017	Safety & Security need key to the lock boxes to access the ADA Lifts & tool to open lift doors.	RCA	RRUKKILA	MAINT	0.25	11-06-2017
117579	CL	CM	10-30-2017	Cart # 17 makes unexpected turns. Needs: new front leaf springs & front shocks.	CMS	RRUKKILA	MP	4.00	12-04-2017
117537	A	CM	10-26-2017	Cart # 17 makes unexpected turns. Needs: new front leaf springs & front shocks.	APT	NOBLE	MAINT	0.00	
116761	A	CM	08-03-2017	Install GFI outlet in bathroom of Unit #4.	APTS	RRUKKILA	MAINT	0.00	
116454	A	CM	06-21-2017	Installation, removal and moving of fire extinguishers at both Apts.	HSW	SANCHEZ	MAINT	0.00	
				Please switch the light bulb from above the far right desk at 149b to 149a.					

CL/CA Cleared/Cancelled

A/Active

Active Work Orders Generated PRIOR to November 1, 2017

Reactive Maintenance

Corrective Maintenance

### Work Order Completion Summary

November 2017

Total Completed	198
Generated	235
Gen/Completed	122