 Safety Committee Minutes

# Call to Order (September 6th, 2018 1:05pm)

**Present:** Arrowsmith, Jason; Barker, Richard; Coder, Jacob; Dennick, Shani; Franz, Shelly; Gomez, Dave; Hamilton, Richard; Hammon, Kyle; Mack, Brian; Rukkila, Rheba; Sampson, Laura; Skreen, Janel; Velasquez, Michael; Wheeler, Nolan

**Absent:** Engel, Elizabeth; Herbelin, Armando; Roeske, Gary; Rosi, David; Wolgamott, Carleen

## Reading and Approval of Minutes from Previous Meeting

Corrections: June minutes: page 1, change Jared to Jarad; July minutes: page 2 Old Business change Howladn to Howland

**Minutes Accepted**: Y

**Moved:** Janel Skreen

**Seconded:** Rheba Rukkila

# Accident Investigations

* There were no investigations to review

**Safety Work Orders:**

* Shelly did not bring work order report this month. She will bring both August and Septembers to the October Safety Committee Meeting for review

# Old Business

* **Emergency Preparedness:** Head Start and Early Learning reunification took place on 8/29/18, overall the drill went well. There were some issues that were found but that was to be expected with the first live run-through. LPD and Dept. of Emergency MGT were in attendance and offered feedback
* **Lab Safety Meeting:** (Space Holder)
* **Glove Use:** Some glove use procedures have been completed by Judi Howland, she continues to work on this arduous process

# New Business

* Brian Mack introduced Michael Velasquez who will be be replacing Linda McKeon as representing classified staff on the committee
* Vote on whether a chair should be elected each October instead of September was tabled until more faculty representation was at meeting
* Vote on process to amend Bylaws was tabled until more faculty representation was at meeting

# Next Meeting

Thursday, October 4th @ 1:00pm (HSB 235)

# Adjournment

**Motion:** Kyle Hammon

**Second:** Rheba Rukkila

**Approved:** All (time: 1:31pm)