Accounting/Business/BTEC Advisory
Meeting Minutes

5/4/2018

I. **Call to order**

Committee Chair Kathy Miller called to order the regular meeting of the Accounting/Business/BTEC Advisory Committee at 11:42am on 5/4/2018 at Lower Columbia College, Student Center.

II. **Attendees**

Committee Members conducted a roll call. The following persons were present:
Nadine Lemmons
Donna Hughes
Jim Stanley
Bill Ofstun
Kathy Miller
Dana M. Cummings
Heidi Connole
Tim Allwine
Mark Gaither

III. **Approval of minutes from last meeting**

Committee members have not had a quorum to approve minutes for previous two meetings (Spring 2017 and Fall 2017).

IV. **Agenda Items (Community should lead the meeting w/topics specific to help them start a discussion):**

a) Elect new Chair. Committee members agreed to vote for a new Chair for 2018-2019. Since there is no quorum, this will be discussed in the Fall 2018 meeting.

b) Members focused on what the BAS should be named in order to make it significant for local industry.

V. **Program Updates**

a) The Bachelor's degree in Business Leadership needs to have a way to articulate classes to feed into an online MBA. One example is the Medical Office Administration degree can feed into a Masters in Public Health. Research is being done to ensure a BAS will provide students with essential skills and qualifications for local industry.

Author Brian Delmar. Updated for accessibility December 18, 2018, using Microsoft Accessibility Checker by Lynell Amundson, Workforce Education.

b) Mark informed the committee there are changes being made to the Medical Office Administration degree in order to fit into LCC's move to guided pathways. Tim mentioned the ACCt, BUS, and BTEC departments are working on making the program planners easier to navigate and understand for the students.

c) Skill building classes are being changed so students can gain the support of IBEST, Integrated Basin Education and Skills Training.

VI. **Adjournment**

Committee Chair Kathy Miller adjourned the meeting at 12:38pm.

Minutes submitted by: Brian DelMar