



## GOVERNANCE COUNCIL MINUTES

April 7, 2015

**Members Attending:** Chris Bailey, Brendan Glaser, Adam Wolfer, Michal-Ann Watts, Jim Stanley, Brad Benjamin, Hiedi Bauer, and recorder Linda Clark. **Absent:** Lisa Matye Edwards, Nolan Wheeler, and Kendra Sprague

### TOPIC

1. **Minutes:** Minutes of the Feb. 4, 2015 were approved by consensus as previously revised.
2. **Taskforce for Committee Review** - As Chair of the new committee, Brendan said he will be scheduling a meeting within the next two weeks, and will also send out materials in advance...mostly historic documents from past committee work. Brendan provided the following information:
  - To date, the following individuals have been identified as committee members: Brendan Glaser, Wendy Hall, Adam Wolfer, Kam Todd, Tracy Stanley, Julie Smith, Cliff Hicks, and Janel Skreen. He will work with Drew Davidson to get two student representatives.
  - First Steps: A standardized charter will be developed which will identify all existing committees and councils, as well as bylaws, procedures, and reporting. The Committee will analyze the information for clarification, review the existing description, and bylaw reporting. He anticipates some committees will be fine as is, others will need further review. The goal is to standardize as much as possible within the bounds of statute or contract.
  - Develop a process if a committee wants to change bylaws.
  - The Taskforce will ultimately make recommendations once a complete analysis has been done. The recommendations will be made to the individual committees, Governance Council and Cabinet.
3. **Update on Student Services VP Succession** – President Bailey explained what Student Services will look like upon Lisa Matye Edwards' departure. For the time being, areas of responsibility will be parsed out to various administrators considering their skill set and available time. This will give the College time to open the position and search for a new VP. January is the normal time to advertise open positions as the pool of candidates is usually better. He said Lisa has done an excellent job of empowering the managers within the Student Services area, which means general oversight is mostly what will be needed in the interim. His goal is to ensure that the Directors have as much, or more, contact than before with a Vice President.

### DISCUSSION:

- Ensure that an Interim VP can serve on the Academic Standards Committee.
- Concern: If our Director of HR is also the Interim Student Services VP, would it be a conflict of interest if a student lodged a complaint against a staff or faculty member? Chris explained that if this were to happen, we would bring in another VP to handle the investigation, or bring in someone from the outside—this is typically how community colleges handle any type of potential conflict of interest issues.
- Question: Who will lead ATD? Answer: Wendy Hall has been the official lead, but we will also rely on the existing Completion Team. Additionally, we will be looking to form an enrollment management committee to continue the ATD efforts when ATD goes away.

**Request:** Have President Bailey address this at the next Faculty quarterly conversation meeting.

- 4. Update on Faculty Search Committees** – A written status of all faculty search committees was distributed since Kendra was absent.
- Concern: What about department chairs being on the final review of candidates with the President, VP and HR?  
Recommendation: Wait until Kendra returns to get HR's input. Will be put on a future agenda.
- 5. Update on Budget** – President Bailey explained that there are now three budgets in play—One each from the Governor, House, and Senate. At this time, it appears that there is no tuition increase in any of the three. The House budget did fund Cola's--the Senate budget does not, plus it essentially throws out the Collective bargaining agreement raises, and instead, contains language to pay each employee \$1000 per year. Also being discussed is the funding of pension and health care increases.

On the upside, the proposed new allocation formula from the State Board appears to be changing, and will be beneficial to LCC. We should know more by the end of April.

**6. Other**

International Program:

- Brendan and Maggie have been working on the Instructional piece as the IP students must be ready for college level English within one year.
- We have 2 open apartments that are being renovated--will be for IP students 18 and over. Over time, we would like the apartments to become an International House.
- We are probably capped out with host families.
- Will be adding a program coordinator soon as we have money in the International Program's p/t budget and leftover money in travel. It will take five more students to fully fund that position (21 students).
- As we get more IP students, we will need to train faculty on cultural awareness. Brendan said that is what he, Maggie and Margit are working on to help prepare instructors. Thoughts are that we can utilize the Diversity and Equity Committee, and possibly create training programs through our own Corporate Training Program.

Minutes approved on 5-6-15

Chris Bailey, President Brendan Glaser, VP Nolan Wheeler, VP Kendra Sprague, Interim VP	Adam Wolfer, Faculty President Michal-Ann Watts Jim Stanley Brad Benjamin Hiedi Bauer Alternate: David Rosi
--	--